

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, July 20, 2017 at 6 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward

BOARD MEMBERS ABSENT

John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, County Administrator
Mark Flynn, County Attorney
Deste J. Cox, Chief Deputy Treasurer
Ernest Giles, Sheriff
Kelly W. Moore, Interim Finance Supervisor
Patrick Plourde, Director of Social Services
Matthew Venable, Director of Environmental Services
Shilton R. Butts, Assistant to the County Administrator

1. Commencement

1.01 Call to Order/Determine Quorum

The July 20, 2017 meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

1.02 The Invocation

The Invocation was offered by Supervisor Futrell.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

County Administrator Jones requested the following agenda amendments:

At the request of Supervisor Stringfield, under Item 6. Action Items, remove Item 6.02 PUSH Faith House (defer until the October 19, 2017 regular Board of Supervisors meeting).

Under Item 5. Appointments, add as Item 5.02 Appointment to Crater Workforce Investment Board.

Under Item 2. Approval of Consent Agenda, add as Item 2.04 Department Criminal Justice Board Sheriff's Resource Officer Grant #18-C3207FR18 - \$50,000.00.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the July 20, 2017 regular agenda to include under Item 6. Action Items, remove Item 6.02 PUSH Faith House (defer until the October 19, 2017 regular Board of Supervisors meeting); under Item 5. Appointments, add as Item 5.02, Appointment to Crater Workforce Investment Board; and under Item 2. Approval of Consent Agenda, add as Item 2.04 Accept and Appropriate Department Criminal Justice Board Sheriff's Resource Officer Grant #18-C3207FR18 - \$50,000.00.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisor Stringfield, Tyler

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves: (a) June 15, 2017 special and regular Board of Supervisors meeting minutes; (b) Approval of Warrants and Vouchers; (c) Community Development Block Grant (CDBG) Application – Pre-Contract Item Section 504 Grievance Procedure; and (d) adding as Item 2.04 Accept and Appropriate Funds from the Department of Criminal Justice School Resource Officer Grant ##18-C3207FR18 - \$50,000.00 - \$50,000.00.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisor Stringfield, Tyler

3. Recognitions/Awards

3.01 Certificate of Recognition for Mr. Matthew Venable and Mr. George Taylor, Department of Environmental Inspections and Atlantic Waste Disposal, Inc.

Chairman Seward shared that a local resident had accidentally thrown away her cherished diamond rings at the Stony Creek Convenience Site. County staff (Mr. Matthew Venable and Mr. George Taylor of Department of Environmental Inspections) and Atlantic Waste Disposal, Inc. staff (Mr. Jason Williams) isolated the dumpster and were able to successfully locate the rings and return them to their owner, Ms. Ashby.

A brief presentation of the news clip, provided by the news station, was shown.

The Certificates of Recognition was read aloud. A copy of the Certificates of Recognition were included in the Board packet.

4. Public Hearing - none

5. Appointments

5.01 Appointments to the Southside Criminal Justice Board (2)

County Administrator Jones advised that two (2) appointments to the Southside Criminal Justice Board were discussed at the June 15, 2017 regular Board meeting. Ms. Antionette Morris, Victim Witness Director, is currently serving on the Southside Criminal Justice Board until an appointment is made for one of the positions.

No appointment was made. This item will be on the September 21, 2017 Board meeting agenda.

5.02 Appointment to Crater Workforce Investment Board

County Administrator Jones advised the Chief Locally Elected Officials (CLEO) has asked Sussex County to appoint a business representative to the Crater Workforce Investment Board.

Staff has contacted Mr. Jason Williams at Atlantic Waste Disposal, Inc., 3474 Atlantic Lane, Waverly, Virginia 23890. Mr. Williams has agreed to serve on the Crater Workforce Investment Board, if appointed, to represent Sussex County.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Jason Williams of Atlantic Waste Disposal, Inc., 3474 Atlantic Lane, Waverly, Virginia 23890 to the Crater Workforce Investment Board as the business representative for Sussex County.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisor Stringfield, Tyler

6. Action Items

6.01 Sussex Courthouse Volunteer Fire Department Agreement

County Administrator Jones stated that Chief Cox of the Sussex Courthouse Volunteer Fire Department (SCVFD) contacted County Administration about their desire to expand the current fire station to include connecting to the current sewer line.

County Attorney Flynn advised that there was no agreement for the Sussex Courthouse Volunteer Fire Department's use of the County property. As a result, an agreement was drafted by County Attorney Flynn. County Attorney Flynn briefly reviewed the agreement

drafted between the County of Sussex and the Sussex Courthouse Volunteer Fire Department.

A copy of the Agreement was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Sussex Courthouse Volunteer Fire Department Agreement with the amendment that there will be no cost to Sussex Courthouse Volunteer Fire Department for connecting to the sewer line.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisor Stringfield, Tyler

6.02 PUSH Faith House

This item was deferred to the October 19, 2017 regular Board of Supervisors meeting.

6.03 Children's Services Act (CSA) Presentation/Adoption of Community Policy and Management Team (CPMT) Bylaws

County Administrator Jones stated that Mr. Scott Reiner, the Executive Director of Children Services Act, was present to give a brief overview of the Children Service Act Program.

Mr. Reiner provided a brief history of CSA. He advised that CSA was initially called Comprehensive Services. CSA provides training, consultation, handle the fiscal aspects, and provide accountability through the audit program. The purpose of the act is detailed in the Code. The act maintains child safety and public welfare. Mr. Reiner stated that children should always try to be kept close to their family, home, and school, if they can be kept safely. It is based on a model of the System of Care.

He stated that each locality that participates in the CSA program is required to have a Community Policy and Management Team which is the local operating body. The program administration in Sussex falls under the operational direction of the local Department of Social Services; however, the fiscal entity is the County.

Mr. Reiner noted that the CPMT has eighteen (18) powers and duties designated in the Code. He also advised of the County's authority to make appointments to the CPMT.

He stated that the purpose of the CPMT is to implement the Children's Services Act as specified in Sections 2.1-745 through .1-759 of the Code of Virginia. The CPMT creates, maintains and managements a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families. The primary focus is to ensure effective services to children at risk of or experiencing emotional/behavioral problems, especially those in need of out of home placements, and their families.

Mr. Reiner provided the Board copies of the presentation and handouts containing relevant statutory language regarding the overall operation of the Children's Services Act (CSA) and the responsibility of CPMT and the execution of the act.

Vice Chairman Blowe requested the County Administrator to ensure that the Director of Social Services and the school system provide a quarterly report to update the Board.

A copy of the Community Policy and Management Team (CPMT) Bylaws were included in the Board packet for approval.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Community Policy and Management Team (CPMT) Bylaws as presented,

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

6.04 Credit Card Policy

County Administrator Jones stated that during the FY2016 Audit with Mr. Aaron Hawkins of Robinson, Farmer, Cox Associates, it was noted that there was no Board approved credit card policy in place at the County. Mr. Hawkins recommended that the County establish a credit card policy. The credit card policy was briefly reviewed.

A copy of the Credit Policy was included in the Board packet.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Credit Card Policy.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

6.05 Authorization of Bank Signature

County Administrator Jones advised that at the July 11, 2014 Special meeting, the Board appointed the former County Administrator along with the Honorable Gary M. Williams, Clerk of Circuit Court, to be alternate signers on the bank signature cards to sign checks.

Staff is requesting that the current County Administrator, Mr. Vandy V. Jones, III, be appointed as the alternate signer in lieu of the former County Administrator on the bank signature cards and authorize Mr. Jones to sign checks until the signature plate is prepared.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoints Mr. Vandy V. Jones, III to be the alternate signer on the bank signature card; and

BE IT FURTHER RESOLVED that the Board of Supervisors hereby authorizes Mr. Vandy V. Jones, III to sign checks until the signature plate is prepared and ready for use.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

7. Reports of Departments/Agencies

7.01 Atlantic Waste Disposal Update, Jason Williams, Senior District Manager

Mr. Jason Williams, Senior District Manager of Atlantic Waste Disposal, advised that there were no new updates on the landfill in regards to the construction of caps. He advised that Atlantic Waste, Inc. has continued to see a decrease in the odor and complaints. They are continuing to work on controlling gas.

Phase III area capping is continuing and should be completed by the end of 2017.

Ms. Lisa Cardell, of Atlantic Waste, Inc., was present as well.

The Board agreed to have Mr. Williams give reports every other month which would make September and November the next reporting months for 2017.

7.02 Community Development Report- included in Board packet

7.03 Housing Department Report included in Board packet

7.04 Environmental Inspections – included in Board packet

7.05 Animal Services/Public Safety Report – included in Board packet

7.06 Treasurer's Report

Ms. Deste Cox, Chief Deputy Treasurer, is requesting the Board to accept and appropriate the Drug Forfeiture monies for audit purposes at the September 21, 2017 Board of Supervisors meeting.

The Treasurer's Report was included in the Board packet.

8. Citizens' Comments (7:29 p.m.)

Comments were heard from Don Belbin of Cemetery Ridge Hunt Club regarding the Hunting Lease Agreement for the Henry Technology Park property and the possibility of changing lease renewal date, if awarded the contract.

9. Unfinished Business – none

10. New Business – none

11. Board Member Comments

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – absent

11.04 Stony Creek District – Commented on flooding on Route 40. Advised that the storm drain was not able to handle so much rain so fast. Advised that County Administration, VDOT and the Solar Farm were involved.

11.05 Wakefield District – absent

11.06 Waverly District – none

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for personnel matter discussion or consideration of, appointment, promotion, performance of employees and appointees; assignment, pursuant to Code Section 2.2-3711(A)1, regarding County Administrator and Independent Consultant (Deputy County Administrator).

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

12.02/12.03 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session; and

FURTHER RESOLVED, that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

12.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agreement for the extension of Mr. Millard "Pete" Stith as Deputy County Administrator (Independent Consultant) for an additional eighteen (18) months with a \$400 a month car allowance; and

FURTHER RESOLVED that the county administrator is authorized to sign the agreement.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the salary, retroactively effective to January 1, 2017, for Mr. Vandy V. Jones, III as the county administrator.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward

Voting nay: none

Absent: Supervisors Stringfield, Tyler

13. Recess/Adjournment

13.01 Adjournment

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FLY and carried: RESOLVED that the July 20, 2017 meeting of the Sussex County Board of Supervisors adjourned at 8:00 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

13.02 Next Meeting

There will be no August Board of Supervisors meeting. The next Board of Supervisors meeting will Thursday, September 21, 2017 at 6:00 p.m. in the Judicial Center - General District Courtroom, 15098 Courthouse Road, Sussex, VA 23884.