

**At a Finance Committee Meeting (of the Sussex County Board of Supervisors)  
Held in the Conference Room of the County Administration Building on  
Tuesday, August 17, 2010 at 12:00 noon**

**PRESENT**

Harris L. Parker, Acting Chair, Finance Committee  
Rufus E. Tyler, Sr., Finance Committee Member  
George E. Morrison, III, Deputy County Administrator  
Henry A. Thompson, Sr., County Attorney  
Jerry L. Whitaker, Director of Finance  
Deborah A. Davis, Assistant to County Administrator  
Eddie T. Vick, Public Safety Coordinator

**ABSENT**

C. Eric Fly, Chairman, Finance Committee

**Item 1. Call To Order**

The meeting was called to order by Supervisor Parker, Acting Chair for this meeting.

**Item 2. Director of Finance – Monthly Report for June 30, 2010**

Jerry L. Whitaker, Director of Finance, provided the monthly report to the Finance Committee and recommended several appropriations. (A copy of the report is retained in the August 17, 2010 Finance Committee meeting packet).

The following are recommendations that the Finance Committee will submit to the Board of Supervisors for approval.

**Fiscal Year 2010**

- (1) Provide the appropriations as part of the end of the year process for departments that are over budget. These funds have already been accounted for, in the \$500,000 excess revenue over expenditures for Fiscal Year 2010.

Recommend that the Board appropriate funds for the following departments in the amount as listed:

a. Board of Supervisors	\$ 990.24
b. Fire & Rescue	30,640.89
c. Ambulance& Rescue	45,514.47
d. Animal Control	44,137.62
e. Circuit Court	18,036.79
f. General District Court	7,878.18
g. Juvenile & Domestic Relations Court	181.00
h. Clerk of Courts	319.44
i. VJCCA	20,912.00
Total	168,610.63

## **Fiscal Year 2011**

- (1) Reduce the appropriations of state revenues budgeted for Constitutional Officers to reflect actual revenues expected.

Recommend that the Board de-appropriate revenues in the following amounts which will be offset against reserve funds:

1. Commonwealth's Attorney	\$ 14,225
2. Sheriff	29,691
3. Commissioner of the Revenue	14,338
4. Treasurer	19,628
5. Clerk of Courts	8,829
6. Registrar	4,100
7. Jail Share Cost	56,306
Total	\$ 147,117

- (2) Reduce the appropriations of funding for the following as funds will not be needed for Fiscal Year 2011.

- a. Recommend that the Board de-appropriate funding for the Crater Criminal Justice Training Academy to reflect the actual cost of the invoice: 4-100-51100-1203-512-510, \$2,534.48.
- b. Recommend that the Board de-appropriate funding for the Hospitalization Program, as this program was discontinued: 4-100-81100-2110-804-810, \$2,350.00.

- (3) Increase the appropriations of funding for the following, based on the expected and/or known cost to be incurred:

- a. Recommend that the Board appropriate funding for the addition of two Board members being added to the County's health insurance plan: 4-100-11100-1124-111-110; \$12,720.
- b. Recommend that the Board appropriate funding for EMS Contract Services where last year's budget was cut by too much: 4-100-21500-2110-252-210-524, \$25,000.
- c. Recommend that the Board appropriate funding for the increased cost of vehicle insurance for Fire and Rescue/Ambulance and Rescue and correction of the allocation: 4-100-21500-1262-251-210, \$3,942; 4-100-21500-1262-252-210, \$3,942.

The net impact on reserves for Fiscal Year is \$187,836.52.

Mr. Whitaker also advised that the state is anticipating a 3% bonus for constitutional officers and employees.

### **Item 3. Closed Session**

The Finance Committee entered Closed Session for discussion relating to a personnel matter.

**Item 4. Return To Open Session**

The Finance Committee returned to open session with a recommendation to be forwarded to the Board regarding the retiring of Ms. Mary E. Jones, County Administrator.

**Item 5. Adjournment**

Having no additional business, the meeting was adjourned