

**At a Regular Meeting of the Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, April 21, 2016 at 7 pm**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

BOARD MEMBER ABSENT

Alfred G. Futrell

STAFF PRESENT:

Deborah A. Davis, County Administrator
Vandy V. Jones, III, Deputy County Administrator
Mark Flynn, County Attorney
Ellen G. Boone, Commissioner of the Revenue
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
Deste J. Cox, Deputy Treasurer
Andre M. Greene, Director of Community Development
William Jenkins, General Registrar
Kelly W. Moore, Accounts Payable Clerk
George Taylor, Senior Environmental Inspector
Lorenzo Turner, Assistant to the Director of Community Development
Marycarol C. White, Financial Consultant
Onnie L. Woodruff, Treasurer

1. Commencement

1.01 Call to Order/Determine Quorum (7:12 pm)

The April 21, 2016 meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

1.02 The Invocation

The Invocation was offered by Chairman Blowe.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Vice Chair Seward requested to add as Item 10.1 under New Business, Request for Resolutions for the late C. Winston Britt, Mayor the Town of Wakefield and the late Thomas M. Raines, Jr., former General Registrar.

Staff also requested to add as Item 10.2 under New Business, Draft of County Mission and Vision Statement.

1.05 Approval of Regular Agenda

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the April 21, 2016 regular agenda of the Sussex County Board of Supervisors is hereby approved, inclusive of the following: (1) adding as Item 10.1 under New Business, Request for Resolutions for the late C. Winston Britt, Mayor the Town of Wakefield, and the late Thomas M. Raines, Jr., former General Registrar; and, (2) adding as Item 10.2 under New Business, Draft of County Mission and Statement.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the consent agenda inclusive of the following: (a) Minutes of March 17, 2016 meeting; (b) Approval of Warrants and Vouchers; and (c) Approval of Restoration of Funds, two (2) payments of \$414.71 from the Town of Wakefield.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

3. Recognitions/Awards

3.01 Recognition of Administrative Employee

Chairman Blowe presented Kelly W. Moore, Accounts Payable Clerk, with a Certificate of Recognition for her outstanding work. Mrs. Moore was recognized by Ms. Sarah Capps, Southside Grants Program Administrator of the Tobacco Region Revitalization Commission, for outstanding services provided.

4. Public Hearing

4.01 Motion to Enter Public Hearing

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Public Hearing to consider the following: (1) Ordinance Amendment #2016-01, Article

XXII (Floodplain Overlay District); and, (2) Conditional Use Permit #2016-01, Iluka Resources, applicant.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

4.02 Ordinance Amendment #2016-01, Article XXII (Floodplain Overlay District)

The staff report was provided by Lorenzo D. Turner, Assistant to the Director of Community Development.

An ordinance is proposed to amend and re-enact Article XXII (Floodplain Overlay District, F-1) of the Zoning Ordinance. The proposed ordinance establishes floodplain districts, requires the issuance of permits for development, and provides factors and conditions for the granting of variances to the floodplain regulations. Every few years, FEMA requires localities participating in the National Flood Insurance Program to update their Floodplain Ordinances in accordance with a model ordinance that FEMA prepares. Sussex County's Floodplain regulations were last revised and adopted by the Board of Supervisors on March 30, 2009.

In Sussex County, areas adjacent to the waterways of the Nottoway River and Stony Creek are designated as either Flood Zone AE or A. Zone AE are those areas where there is a one-percent annual chance of flooding and where the flood elevations have been noted on the Flood Rate Insurance Maps. Zone A are those areas where there is a one-percent annual chance of flooding but where flood elevations have not been noted on the Flood Rate Insurance Map. In the latter case, flood elevations have to be determined by either a surveyor, engineer, or other licensed professional.

The floodplain ordinance being proposed still requires all new development or substantial improvements to be located within a floodplain district (AE or A) to have the lowest floor elevated to a height at least one foot above the base flood elevation level. For example, if the base flood elevation is 50 feet above sea level (asl) then the structure has to be elevated to a height of 51 feet or more. Also, any new construction and substantial improvements located in flood districts have to be constructed in accordance with the Building Code and anchored in a manner to prevent flotation, collapse or lateral movement of the structure.

Staff from the Virginia Department of Conservation's Dam Safety and Floodplain Management Department have reviewed the County's proposed ordinance and has found that it meets all of FEMA's statutory requirements and stated that the ordinance is ready for adoption by the locality.

A draft of the Ordinance Amendment #2016-01: Floodplain Provisions of the Zoning Ordinance is included in the April 21, 2016 Board packet.

Planning Commission's Recommendation - Approval

The Planning Commission held a public hearing on February 8, 2016 to consider Ordinance Amendment #2016-01 and voted unanimously (11-0) to forward the request to the Board of Supervisors with a recommendation for approval.

The proposed ordinance amendment was properly advertised and the entire ordinance under consideration was placed on the County's website for public review.

PUBLIC COMMENTS – none

BOARD COMMENTS – none

4.03 Conditional Use Permit #2016-01, Iluka Resources, applicant

The staff report was provided by Lorenzo D. Turner, Assistant to the Director of Community Development.

STATEMENT OF REQUEST

Pursuant to Section 16-22§27 of the Zoning Ordinance, the applicant, Iluka Resources Inc., seeks a conditional use permit to allow the excavation and mining of mineral sands on tax map numbers 100-A-3 and 101-A-35 (consisting of 186.5 acres). The parcels in question, owned by FP & Joyce Parson, and Iluka Resources, are zoned A-1, General Agricultural District which allows the proposed use with a conditional use permit. The affected properties are located on the west line of Route 616 (Stewart Road) in the Stony Creek Election District.

FINDINGS

The applicant is proposing to continue the mining and reclamation for mineral sands in Sussex County on two (2) additional parcels encompassing approximately 186.5 acres. Iluka Resources, Inc., plans to restore the land after the completion of mining activities. The applicant, and its predecessor in the United States, RGC Mineral Sands (RGC), has conducted mining and reclamation activities in Sussex County since the mid 1990's. Iluka has received four (4) prior Conditional Use Permits (CUP #95-04, CUP #2013-01, CUP #2013-02 and CUP #2014-01) to conduct mining on other parcels of land in the surrounding area. Iluka has met all of the conditions of their approved Conditional Use Permits and is currently in compliance with all requirements of the Sussex County Zoning Ordinance. Furthermore, staff has not received any documents of non-compliance from any applicable state and/or federal regulatory agencies. Also, over the years, the Planning Department has not received any complaints from the public relative to Iluka's mineral mining operation.

According to information submitted by the applicant no environmentally sensitive areas (i.e. wetlands or floodplains) will be disturbed during mining activities. The applicant also indicated that there will not be any increase in truck traffic associated with the mining of the one (2) additional property in question. The affected areas are rural and agricultural in nature. Surrounding land uses consist of Iluka's existing mining operations, open farmland,

woodlands, and a rural single-family residential development in the form of single-family dwellings and manufactured homes.

PLANNING COMMISSION'S RECOMMENDATION

After the public hearing and discussion with representatives from Iluka Resources, the Planning Commission did not anticipate any negative impacts to result from the proposed use of the properties in question. The adjoining property owners were notified by mail and to date, the Community Development Office has not received any opposition relative to the applicant's request. The Commission was informed that the additional properties proposed for mining would extend the life of the Stony Creek processing plant by approximately six to twelve (6-12) months.

The Planning Commission voted unanimously (11-0) at their meeting on March 7th to approve Conditional Use Permit Application #2016-01 and forwarded it to the Board of Supervisors with recommendation for approval subject to the following conditions:

1. All required local, state (Virginia Department of Mines, Minerals and Energy, Virginia Department of Environmental Quality and Virginia Department of Transportation) and/or Federal permits governing this operation shall be obtained and provided to the County.
2. The applicant shall coordinate with VDOT and Sussex County as a continuous effort to preclude and/or correct any road problems arising from this operation.
3. The applicant shall maintain consultation with Virginia Tech in order to address any issues related to soil productivity and soil stabilization.
4. Appropriate setbacks from road right-of-ways, property lines and residences shall be maintained in accordance with the provisions of Sussex County Zoning Ordinance and the Virginia Department of Mines, Minerals and Energy criteria.

PUBLIC COMMENTS – none

BOARD COMMENTS – none

4.04 Return to Regular Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to regular session.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

4.05 Action on Public Hearing Items

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Ordinance Amendment #2016-01, Article XXII (Floodplain Overlay District) of the

Zoning Ordinance of Sussex County to establish floodplain districts, by requiring the issuance of permits for development, and by providing factors and conditions for variances to the terms of the floodplain regulations as presented.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves Conditional Use Permit #2016-01, Iluka Resources, applicant, subject to the following conditions:

1. All required local, state (Virginia Department of Mines, Minerals and Energy, Virginia Department of Environmental Quality and Virginia Department of Transportation) and/or Federal permits governing this operation shall be obtained and provided to the County.
2. The applicant shall coordinate with VDOT and Sussex County as a continuous effort to preclude and/or correct any road problems arising from this operation.
3. The applicant shall maintain consultation with Virginia Tech in order to address any issues related to soil productivity and soil stabilization.
4. Appropriate setbacks from road right-of-ways, property lines and residences shall be maintained in accordance with the provisions of Sussex County Zoning Ordinance and the Virginia Department of Mines, Minerals and Energy criteria.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

5. Appointments

5.01 Appointment to Planning Commission

County Administrator Davis stated that Mr. Horace Brittle does not wish to be reappointed to the Planning Commission resulting in an appointment needed for the Waverly District. The appointment will be for a four (4) year term ending January 31, 2020.

There was no nomination at this time.

5.02 Appointment to John Tyler Community College Board

County Administrator Davis reported that Dr. Mary Wilson's term on the John Tyler Community College Board of Directors will expire on June 30, 2016. County Administrator Davis has spoken to John Tyler Community College staff. Dr. Wilson is eligible for reappointment. Dr. Wilson would like to be reappointed to the Board. The term of office will be for four (4) years expiring June 30, 2020.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby re-appoints Dr.

Mary Wilson to the John Tyler Community College Board of Directors with a term expiring June 20, 2020.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

5.03 Appointment to the Industrial Development Authority Board of Directors

County Administrator Davis stated that the term of Mr. Bruce Spencer will expire May 15, 2016. Mr. Spencer does not wish to be reappointed. County Administrator Davis advised that there are no District requirements. The term of office will be four (4) years, expiring May 15, 2020.

The Board is to recommend a nomination at the regular Board of Supervisors meeting on May 19, 2016.

6. Action Items

6.01 Waverly 1st Presentation, Damian Bennett

Mr. Damian Bennett, Communications and Public Liaison for Waverly 1st, gave a brief presentation to inform the Board of objectives and presenters that will be at an Entrepreneur Workshop scheduled for May 12, 2016 in the Prince George Electric Cooperative Conference Room. Mr. Bennett asked the Board members to share this information with their constituents in their districts.

6.02 VDOT Update, Jerry Kee, Assistant Residency Administrator, Franklin

Mr. Jerry W. Kee, Assistant Residency Administrator, VDOT, Franklin Residency was in attendance and provided an update to the Board on the traffic study on Route 40, HB2 Funding and other projects completed or being completed. (A copy of the report is included in the Board packet).

Mr. Kee also provided VDOT's toll free number, 1-800-367-7623, to call in work orders. Work orders received via toll free number have to be followed up on within 48 hours.

6.03 Request for Geographic Information System (GIS)

Deputy County Administrator Jones gave a presentation on the need of GIS in the County. He advised that Sussex County had been seeking a GIS since 2005; however, for various reasons it was not in place yet. Deputy County Administrator Jones stated that Worldview Solutions, located in Richmond, VA, has been working with County Administration since September 2015 to design a GIS that can be implemented within two (2) months of authorization to proceed. He stated that the GIS will offer parcel data, zoning data, aerial photographs, flood plain map data and much more. He also stated that the GIS will allow the County to better market itself to business prospects. It will also be used by other departments such as the Community Development Department and Public Safety, to

improve their operations, as well as be available to the citizens of Sussex County and the general public through the County's website.

Deputy County Administrator Jones gave a brief presentation of showing counties that has implemented the GIS and examples of how the GIS would be beneficial to the County.

Ms. Ellen G. Boone, the Commissioner of the Revenue, also shared the benefits the GIS will be to the Commissioner's office, especially with assessments. Ms. Boone advised that could be done more efficiently and increase revenues.

Deputy County Administrator Jones advised that the cost of implementing the GIS is \$53,752. (A copy of the price quote is included in the Board packet.)

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the appropriation of \$53,752 to implement the Geographic Information System; and,

FURTHER RESOLVED that the funds will be placed in the Department of Planning's budget under the Management Consulting Services line item.

Voting aye: Supervisors Blowe, Stringfield, Tyler

Voting nay: Supervisors Fly, Seward

Absent: Supervisor Futrell

6.04 Request to Amend/Rescind Resolution #14-081, Hiring and Dismissal Oversight Policy

County Attorney Flynn advised that this item had been requested to be placed on the agenda for discussion and action.

A copy of the referenced resolution, adopted by the Board on April 17, 2014, is included in the Board packet. The resolution as it currently reads, oftentimes create a major delay in the Human Resources process.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors will table this item.

Voting aye: Supervisors Fly, Stringfield, Seward

Voting nay: Supervisor Blowe

Abstained: Supervisor Tyler

Absent: Supervisor Futrell

6.05 Request to Transfer Funds - Administration

County Administrator Davis stated that at the March 17, 2016 Board of Supervisors meeting, staff was authorized to enter into an agreement with Minor and Associates, a financial consulting firm. The agreement was executed. Minor and Associates are assisting with budget development and other financial services.

Staff is requesting to transfer monies from salaries and wages to management consulting services to offset the invoices from Minor and Consultant through the end of the current fiscal year.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves and authorizes the transfer of \$20,000.00 from Salaries and Wages, Account Code 1111-211-210 to Management Consulting Services, Account Code 1225-211-210 to offset the cost of financial services provided by Minor and Associates through June 30, 2016.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Futrell

6.06 Virginia Retirement System Contribution Rates

County Administrator Davis stated that the Appropriation Act has in the past allowed political subdivisions to elect to pay either the employer contribution rate certified by the Virginia Retirement System, or to pay an alternate rate. The language was modified in the 2016 Appropriation Act.

The Payroll Clerk calculated the estimated County contributions for the two VRS rates— 8.87% Certified Rate and 11% Alternate Rate. The current rate is 10.68%.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes payment of the Certified Rate of 8.87% for a total estimated County VRS Contribution of \$475,403.89.

Voting aye: Supervisor Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

6.07 General Reassessment Information

County Attorney Flynn advised that the County is currently on the six (6) year schedule for reassessment.

County Attorney Flynn stated that if the Board wants to go to a four (4) year schedule, it may do so by a resolution of the Board to end the six (6) year schedule and to rely on §58.1-3252 to do a four (4) year schedule.

After discussion, this item has been tabled.

6.08 Health Insurance Rates for County Employees

County Administrator Davis stated that staff met with Mr. Brian Van Huss, Account Manager with Anthem Blue Cross, to discuss health insurance renewal rates for FY17. Staff was advised that Sussex County's health insurance premium rates will increase 5%

over the current rates. The County offers the employees, three (3) choices of health insurance options—Key Advantage Expanded, Key Advantage 500 and High Deductible Plan. A comparison of each plan and three (3) options the County may want to consider in funding the health insurance provided to eligible County employees were provided in a detailed memo in the Board packet.

The Finance Department also provided a comparison of the health insurance plans of neighboring counties. An estimate of the County's fully funding County employees' health insurance was provided.

At the March 17, 2016, Board of Supervisors meeting, the Board recommended that this item be referred to the Finance Committee.

The Finance Committee met on Tuesday, April 19, 2016. Supervisor Fly advised that the Finance Committee's recommendation is to continue to fully fund 100% County employees' health insurance which will be approximately \$46,000.00.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Finance Committee's recommendation to fully fund the health insurance for County employees.

Voting aye: Supervisor Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

6.09 Proposed Relocation for Board of Supervisors Meetings

County Administrator Davis advised that staff was asked to view the Media Room at Sussex Central Middle School to advise the Board if the space is conducive to what is needed to consider relocating the Board of Supervisors' meeting place.

The County Administrator, Deputy County Administrator, Director of Community Development, and the Assistant to the County Administrator visited the Sussex Middle School. It was agreed that it is not conducive to what is needed for staff for the Board of Supervisors meeting.

Staff also advised that should the Board choose to relocate its meetings, the Board will have to amend the bylaws and advertise the location of the new meeting place.

After discussion, it was decided that the Board meeting location will remain in the General District Courtroom at the Sussex Judicial Center.

6.10 Request to Transfer and Appropriate Funds – Board of Supervisors

County Administrator Davis advised that some Board members have requested that registrations, reservations, etc. be made to certain conferences. County Administrator Davis reported that in reviewing the expenditure report for the Board of Supervisors, there

is not enough funding to cover the expenses that may be incurred by securing registrations and reservations prior to June 30th.

County Administrator Davis stated that if the Board members attended the conference, approximately \$5,000.00 will need to be transferred from the General Fund to the Board of Supervisors.

A motion was made by Supervisor Stringfield, and seconded by Tyler to authorize the transfer of \$5,000.00 from the General Fund to the Board of Supervisors; however, the motion failed.

6.11 Proposed Distribution of Disaster Recovery Funds

For the record, Supervisor Tyler stated that he will not participate in any discussion in this matter or be active in any decisions.

County Administrator Davis reported that at the March 17, 2016 Board of Supervisors meeting, there was discussion regarding the Disaster Recovery Funds that have been collected by the Treasurer's Office as a result of the February 24, 2016 tornado. County Administrator Davis reported that at that meeting she recommended that the funds be donated to the Red Cross. She stated that there were other suggestions offered by Board members and citizens. As of Wednesday, April 13th, the total collected was \$42,153.00.

County Administrator Davis reported that included in the Board packet were copies of correspondence from the Sussex County Young Men's Athletic Club, Inc. (SCYMAC) and the Improvement Association requesting a portion of the disaster recovery funds.

County Administrator Davis reported that the Public Safety Coordinator, is waiting on information from another organization that would provide disaster recovery and repair services for 2-3 years to assist victims with damages and repairs to their homes. She reported that none of the funding would be given directly to the resident or owner. The funding will be utilized in purchasing materials.

Staff is still waiting for additional information. Staff is requesting the Board to delay in the distribution of funds to next month's May 19, 2016 Board of Supervisors meeting.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves delaying the distribution of the Disaster Recovery Funds to next month's May 19, 2016 Board of Supervisors meeting.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield

Voting nay: none

Abstained: Supervisor Tyler

Absent: Supervisor Futrell

7. Reports of Departments/Agencies

7.01 Animal Services/Public Safety Monthly Report – included in Board packet

7.02 Blackwater Regional Library Report – included in Board packet

7.03 Community Development Monthly Report – included in Board packet

7.04. Environmental Inspections Monthly Report – included in Board packet

7.05 Housing Department Monthly Report – included in Board packet

7.06 Sheriff's Department – included in Board packet

7.07 Treasurer's Report

Mr. Onnie Woodruff, Treasurer, stated that the County is in a good financial position. However, there is an undetermined revenue source that the County's has no control. If it is depleted in one (1) year, the County would be in serious trouble even though the County is in a good financial position now.

Mr. Woodruff discussed the various funds. A copy of the treasurer's report is included in the Board packet.

7.08 Atlantic Waste Disposal Update –Jason Williams, Senior District Manager

Jason Williams, Senior District Manager, provided an update on the Phase I, II, and III caps and the Wastewater Treatment Plant.

A copy of Mr. Williams' update is included in the Board packet.

Mr. Williams also provided an update on trucks on the road. Trucker safety has been stressed. Mr. Williams advised that Atlantic Waste has had on-site safety training. Leachate is being trucked to the landfill in Chesapeake. Truckers are to drive five (5) miles under the speed limit. Mr. Williams stated that Atlantic Waste Disposal is conducting independent radar checks.

7.09 Board of Supervisors Priorities Update

Deputy County Administrator Jones gave a brief update on Economic Development, Broadband, Strategic Plan, and FY2017 Budget.

A copy of the Sussex BOS Priorities 2016 update is included in Board packet.

8. Citizens' Comments (9:00 pm)

Comments were heard from:

- Lou Savedge (Courthouse District)

- Larry Diehl (Waverly District)
- Shirley Brown (Wakefield District)
- Otto Wachsmann (Stony Creek District)

9. Unfinished Business – none

10. New Business

10.1 Resolutions for Winston Britt and Thomas Raines

Vice Chair Seward has requested the Board to draft resolutions for the late Mr. C. Winston Britt, Mayor of the Town of Wakefield and the late Thomas Raines, former General Registrar. The resolution for Mr. Britt is to be presented to his wife. Mr. Raines is to be presented to his sister, Ms. Alice Joyner.

ON MOTION OF SUPERVISOR SEWARD, seconded SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes staff to draft resolutions for the late C. Winston Britt, Mayor of the Town of Wakefield and the late Thomas Raines, former General Registrar; and,

FURTHER RESOLVED that the resolution for Mr. Britt is to be presented to his wife. Mr. Raines is to be presented to his sister, Ms. Alice Joyner.

Voting aye: Supervisor Blowe, Seward, Stringfield, Tyler

Voting nay: none

Absent during vote: Supervisor Fly

Absent: Supervisor Futrell

10.2 County Mission and Vision Statements

Chairman Blowe advised that the County is in the process of updating its website. The County does not have Board approved mission and vision statements.

County Administrator Davis read aloud the verbiage for the possible mission statement.

“An efficient, well-functioning government that is business friendly and maximizes use of resources to improve the quality of life of its citizens.

County Administrator Davis read aloud the verbiage for the possible vision statement:

“We desire that our County is a sought after community to live, work, play, and to raise a family.”

County Administrator Davis is to forward the mission and vision statements to Board members for review/mark-up. These statements are to be considered by Board members and their constituents.

The dates of Monday, June 20th through Thursday, June 24th have been blocked out or Board members to meet with a facilitator. However, the mission statement and vision statements can still be developed.

County Administrator Davis advised that copies of the budget have been provided. County Administrator Davis has requested the Board to schedule the first Budget Work Session. A Budget Work Session has been scheduled for Wednesday, April 27, 2016 at 1 p.m.

11. Board Member Comments

11.01 Blackwater District – none

11.02 Courthouse District – none

11.03 Henry District – none

11.04 Stony Creek District – none

11.05 Wakefield District – Comments were heard from Supervisor Stringfield.

11.06 Waverly District - absent

12. Closed Session

12.01 Convene into Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for the consideration of the appointment of public employees, specifically Director of Environmental Inspections, pursuant to § 2.2-3711(A)(1) of the Code of Virginia.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

12.02/12.03 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR STRINGFIELD seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session and approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

12.04 Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the County Administrator's hiring of the Director of Environmental Inspections and the Building and Grounds Maintenance Worker.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

13. Recess

13.01 Recessed

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR SEWARD and carried: RESOLVED that the April 21, 2016 meeting of the Sussex Board of Supervisors is hereby recessed at 11:25 p.m.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: none

Absent: Supervisor Futrell

13.02 Next Meeting

The next Board of Supervisors meeting will be Wednesday, April 27, 2016 at 1 pm, location to be announced.