

Sussex County Board of Supervisors
Special Meeting – August 1, 2013, 7:00 p.m.
General District Courtroom - Sussex Judicial Center

AGENDA

Item 1. Call To Order/Determine Quorum

Item 2. The Invocation

Item 3. The Pledge of Allegiance

Item 4. Agenda Amendments

Item 5. Approval of Regular Agenda

Recommendation: *Move to approve the Sussex County Board of Supervisors August 1, 2013 Special Meeting Agenda, as presented/with amendments.*

Item 6. Bankers' insurance invoice: *I have discussed this item with Banker's Insurance and will provide an update to the Board on Thursday.*

Item 7. Park/Recreation Transfer/Lease

- a. Request to transfer the Stony Creek Park to the Town of Stony Creek:** *While I think this is a very good idea – I would hope that the Board would direct the County Administrator/County Attorney to work on appropriate language for an agreement that insures that the park property would be used solely for recreational purposes and if it ceased to be used and kept up accordingly it would revert back to the County.*

b. Wakefield Land- Transfer-Lease Agreement: *(see above – moved from number17)*

Item 8. Appointments

a. Two appointments to the Social Services Board: A representative from the Board of Supervisors and a representative from the Wakefield District). *Please be advised that there are currently two appointments that the Board will need to make regarding the Sussex County Social Services Board.*

i. Board of Supervisors’ representative

ii. Wakefield District Representative

b. Re-appointments

i. Virginia Gateway Board of Directors

ii. Clerk to the Board of Supervisors: *Appoint Thomas E. Harris*

iii. Southside Community Corrections Board (two appointments) *Deborah A. Davis’ term and Colonel Blowe’s terms expired June 30, 2013;the Community Corrections staff is requesting that Antoinette Morris, Sussex County Victim Witness Director be appointed to replace Colonel Blowe and Anne K. Ellis, Accounts Payable Clerk be appointed to replace Ms. Davis. (When appointments are made, the terms will be for a period of two years, expiring June 30, 2015).*

iv. Southside Virginia Education Center Board: *Recommendation to appoint Deborah A. Davis , (if appointed, term will be for a period of four years, expiring June 30, 2017)*

- v. **Henry District Board of Supervisors Member Appointment:**
Please find attached the advertisement and application form being used to solicit interest in the vacant Board position.

Item 9. Storm water Management/Sediment and Erosion Control (Status Report): *Although I do not have a status report at this time, I will contact the Sate and provide an update on Thursday.*

Item 10. Blackwater Regional Library contract: *I have not had an opportunity to read this contract renewal but have spoke briefly with County Attorney Mr. Michael R. Packer who has raised some questions. I will follow-up in preparation for Thursday's meeting.*

Item 11. IT person in conjunction with school: *While I have not spoke with Mr. Woodruff at this time, I did speak with Dr. Jarrett who informed me that the current agreement with the School Division allows the County access to the contracted IT person one day a week, while the School Division will utilize the individual four days a week.*

Item 12. Insurance Policy for the phone system: *Please be advised that contrary to what has been circulating ... Sussex County's Insurance Policy does in fact include the phone system. What we currently do not have is a "Maintenance Contract" which has lead to some issues following the recent storm.*

Item 13. School system update - Track repairs (Status Report): *I will contact Dr. Jarrett and should have an update for you on Thursday.*

Item 14. County's plan to receive surplus school buildings: *It is my understanding that the Board is interested in determining the timeline for turning over surplus school buildings and then to develop a plan to maximize the public value of these assets.*

Item 15. Animal Control Operation and Review: *While I am working on both an Animal Control Operations and Review, as well as determining the validity and/or accuracy of a series of concerns expressed by both Board members and citizens, I would suggest that this would be an ideal time to comprehensively review the service needs of Sussex County and then the organizational needs resulting from this determination.*

Item 16. Sussex County Organizational Review and Recommendations: *(See above-number15)*

Item 17. Wakefield land - transfer - lease agreement: *(I would suggest that this be moved under Item7b and each be handled under a broader category with a recommendation that the County Administrator and County Attorney review and then recommend an option to allow for*

*the respective Towns to maximize the recreational use of these properties while meeting the long term recreation and park needs of Sussex County: **Park/Recreation transfer/lease.***

Item 18. Courthouse Lease/Historical Society Old Courthouse repairs (Review Contract/ Lease regarding repair needs): *I am researching this issue and hope to have an update for your August 1st meeting.*

Item 19. Cactus Hill Project: *It is my understanding that Cactus Hill is one of the oldest archeological sites in Virginia and it is the Board's desire to request the County Administrator to investigate the possibility/means of converting the site into a Federal Park.*

Item 20. Repair old administration building (Status Report): *I am researching this item and hope to have some information for you on Thursday*

Item 21. Sale of all surplus vehicles and equipment/auction (Status Report): *(Please be advised that Deborah A. Davis, Montaque Gilliam and Anne K. Ellis are working on this project).*

Item 22. Sell Four lots in Pocahontas/ Wakefield District

Item 23. Virginia Gateway Board: *(see above – number 3 Appointments/Re-appointments)*

Item 24. Part-time Director of Finance

Item 25. Deputy County Administrator

Item 26. School Board request: *Dr Jarrett on behalf of the Sussex County School Board is requesting the Board to re-appropriate \$81,231.00 from FY 2013 to FY 2014*

Item 27. Closed Session

- a. Henry Technology Park**

Item 28. Return To Open Session

Item 29. Certification of Closed Session

Item 30. Action on Closed Session Item

Item 31. Recess/Adjournment
