

**At a Special Organizational Meeting of the Sussex County Board of Supervisors
Held in Sussex Central Middle School Media Center on
Thursday, January 5, 2017 at 12:00 noon**

BOARD MEMBERS PRESENT

Keith C. Blowe
C. Eric Fly, Sr.
Alfred G. Futrell
Susan B. Seward
John A. Stringfield
Rufus E. Tyler, Sr.

STAFF PRESENT:

Vandy V. Jones, III, Interim County Administrator
Mark Flynn, County Attorney
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board
John Broderick, Director of Finance & Business Operations for Sussex Public Schools
Brenda H. Drew, Housing Coordinator
Deste J. Cox, Deputy Treasurer
Andre M. Greene, Director of Community Development
Lorenzo D. Turner, Assistant to the Director of Community Development
Matthew Venable, Director of Environmental Inspections

Item 1. Call to Order/Determine Quorum

The January 5, 2017 Special Organizational meeting of the Sussex County Board of Supervisors was called to order by Chairman Blowe.

Item 2. The Invocation

The Invocation was offered by Chairman Blowe.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendments

Chairman Blowe requested to remove Item 9. Consideration of Lease for 510nano Solar Project and add as Item. 9, Closed Session, Personnel Matter, pursuant to Code Section 2.2-3711(A)

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda amendments as noted for the January 5, 2017 Special Organization Meeting.
Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Chairman Blowe also requested to change Item 8 from Establishment of Dates, Times and Location of Regular Meeting to Review of Bylaws; and add discussion of adding Remote Participation Policy to Bylaws.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR SEWARD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda for the January 5, 2017 Special Organizational Meeting inclusive of the following: (1) removing Item 9. Consideration of Lease for 510nano Solar Project; (2) adding as Item 9., Closed Session, Personnel Matters pursuant to applicable Code Section 2.2-3711(A)1; (3). change Item 8 from Establishment of Dates, Times and Location of Regular Meeting to Review of Bylaws; and, (4) add discussion of adding Remote Participation Policy to Bylaws.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 6. Election of Chairman for Calendar Year 2017

Chairman Blowe announced that the Chairman for the Board of Supervisors had to be elected. He turned the meeting over to Interim County Administrator Jones to conduct the election of the Chairman for Calendar Year 2017.

Interim County Administrator Jones opened the floor for nominations for the Chairman of Sussex County Board of Supervisors for Calendar Year 2017.

Supervisor Tyler nominated Supervisor Blowe for Chairman.

Supervisor Futrell nominated Supervisor Seward for Chairperson.

With no other nominations, Interim County Administrator Jones closed the nominations for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017 on said names. Upon closing the nominations Supervisors Stringfield nominated Supervisor Tyler.

Interim County Administrator Jones advised that nominations for Chairman had been closed. After discussion with County Attorney Flynn, Interim County Administrator Jones stated that a motion to reopen nominations had to be made by a Board member.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reopens the floor for nominations for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Voting aye: Supervisors Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: Supervisor Blowe

Interim County Administrator Jones opened the floor for any other nominations for the Chairman of the Sussex County Board of Supervisors for Calendar Year 2017. He advised the Board of the existing nominations.

Supervisor Stringfield nominated Supervisor Tyler for Chairman.

With no other nominations, Interim County Administrator Jones closed the nominations for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017 on said names.

Interim County Administrator Jones explained to the BOS Bylaws regarding the procedure for a three-way nomination for Chairman.

Interim County Administrator Jones read the BOS Bylaws which stated:

“In the case of a three-way race, the candidate receiving the least number of votes will be dropped from the slate of nominees, and another vote will be taken. He advised there were three names in nomination. He explained that he would ask for a vote on each name; then, tally the votes. The person with the least votes will be dropped from the slate leaving two nominees. Another vote will be taken on remaining nominees.

Supervisor Tyler stated he appreciated the nomination and the vote of confidence. He withdrew his name from nomination.

Interim County Administrator Jones asked for votes for Supervisor Blowe for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

By roll call, for Supervisor Blowe for Chairman for Calendar Year 2017.

Supervisor Fly – nay	Supervisor Stringfield – aye
Supervisor Blowe – aye	Supervisor Futrell – nay
Supervisor Seward – nay	Supervisor Tyler – aye

Interim County Administrator Jones asked for votes for Supervisor Seward for Chairperson of the Sussex County Board of Supervisors for Calendar Year 2017.

By roll call, for Supervisor Blowe for Chairman for Calendar Year 2017.

Supervisor Tyler – nay	Supervisor Seward – aye
Supervisor Futrell – aye	Supervisor Blowe – nay
Supervisor Stringfield – nay	Supervisor Fly – aye

Both nominees received three (3) nays and three (ayes) for Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Chairman Blowe requested a discussion prior to the final vote.

Interim County Administrator Jones opened the floor for discussion.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes discussion on nomination of the Chairperson for the Calendar Year 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Mr. Bill Collins, the tiebreaker for Sussex County Board of Supervisors, was asked to vote for either Supervisor Blowe or Supervisor Seward.

Mr. Collins voted “aye” for Supervisor Seward as Chairperson.

Interim County Administrator Jones announced that with four (4) aye votes—Supervisors Fly, Futrell, Seward and Tiebreaker Collins—Supervisor Seward is the new Chairperson of the Sussex County Board of Supervisors for the Calendar Year 2017. He turned the meeting over to Chairperson Seward.

Item 7. Election of Vice Chairman for Calendar Year 2017

Chairperson Seward opened the floor for nominations for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Supervisor Futrell nominated Supervisor Tyler for Vice Chairman.

Supervisor Fly nominated Supervisor Blowe for Vice Chairman

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby close nominations on said names for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Supervisor Tyler stated that, he, again, appreciated the nomination and the vote of confidence. He withdrew his name from nomination.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes nomination on said name for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2017.

Voting aye: Supervisors Blowe, Fly, Seward, Stringfield, Tyler

Voting nay: Supervisor Futrell

By roll call, for Supervisor Blowe as Vice Chairman for Calendar Year 2017.

Supervisor Tyler – aye

Supervisor Seward – aye

Supervisor Futrell – nay
Supervisor Stringfield – aye

Supervisor Blowe – aye
Supervisor Fly – aye

With five (5) ayes-Supervisors Blowe, Fly, Seward, Stringfield, Tyler; one (1) nay-Supervisor Futrell, Supervisor Blowe is the new Vice Chairman for the Sussex County Board of Supervisors.

Item 8. Review of Sussex County BOS Bylaws

Chairperson Seward asked if there were any recommendations for BOS Bylaws.

Supervisor Blowe stated that he identified several sections to consider amending. Supervisor Blowe recommended the following changes under Section 2 Meetings, subsection 2.1, When and Where Regular Meetings are Held, under 2.1E...regular meeting shall end prior **10:00 p.m. instead of 12:00 midnight**”; under section 2.1F, Public hearings shall be advertised for **6:30 p.m. instead of 7:00 p.m.**; and under section 2.1H, he recommended adding Closed Meetings will be held **5:30 p.m. on regular scheduled meeting days...**).

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby directs county administration to draft recommended amendments for review and discussion at the February 16, 2017 Regular Board of Supervisors meeting.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the adoption of the Board’s Bylaws that the Board of Supervisors meet at 7:00 p.m. on the third Thursday of each month at the Sussex County General District Courtroom.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Supervisor Blowe reviewed Section 4.1 Preparation. He discussed the timeframe of submitting items for the agenda. Supervisor Blowe discussed Board members’ conduct regarding being prepared for meetings.

A copy of the Board of Supervisors Bylaw and Rules of Procedure were provided to the Board members.

Item 8A. Remote Participation Policy

County Attorney Flynn discussed the Remote Participation Policy. He stated that law allows that if a person has an emergency or personal matter, and the Board is advised at least a day in advance, and the Remote Participation Policy is in place, the Board member is allowed to participate by remote means.

County Attorney Flynn provided a draft of the Remote Participation Policy for Sussex County Board of Supervisors, Virginia Code Section 2.2-3708.1 that provides further detail and a copy of Loudon's Remote Participation Policy to the Board members.

Item 9. Closed Session

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for discussion of personnel matters, performance of specific individuals, pursuant to Code Section 2.2-3711(A)1 regarding the county administrator position.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 10. Return to Open Session

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Item 11. Action on Closed Session Item

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR FUTRELL and carried: that the Sussex County Board of Supervisors hereby appoints Mr. Vandy V. Jones, III, as Interim County Administrator for a period of six (6) months ending June 30, 2017.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: that the Sussex County Board of Supervisors hereby authorizes the county attorney to draft a contract to engage the services of Mr. Millard "Pete" Stith, as Interim Deputy County Administrator for a period of six (6) months.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler
Voting nay: none

Item 12. Citizens' Comments – none

Item 13. Adjournment

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourns the January 5, 2017 Special Organizational Meeting at 1:39 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield

Voting nay: none

Absent during vote: Supervisor Tyler