

**Sussex County Board of Supervisors Meetings  
Regular Meeting Agenda  
Thursday, May 15, 2014, 7:00 p.m.  
General District Courtroom – Sussex Judicial Center**

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**AGENDA**

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**Item 1. Call To Order/Determine Quorum**

**Item 2. The Invocation**

**Item 3. The Pledge of Allegiance**

**Item 4. Agenda Amendments**

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**Item 5. Approval of Regular Agenda**

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**Item 6. Approval of Consent Agenda**

- a. Approval of Minutes of April 10, 2014 Meeting
- b. Approval of Minutes of April 17, 2014 Meeting
- c. Approval of Application and Certificate for Payment #7; Kenbridge Construction Company, Commonwealth's Attorney Building Project \$176,581.25,
- d. Approve, Appropriate, and Transfer, Hurt & Proffitt; Commonwealth's Attorney Building Project; Materials Testing Services \$157.25
- e. Approve, Appropriate and Transfer, Phillips Telecommunications; \$6,680.00, Commonwealth's Attorney Building Project, Telephone Line Connection
- f. Approve, Appropriate, and Transfer, Phillips Telecommunications; \$2,470.00, Commonwealth's Attorney Building Project, Data Line Installation
- g. Approve, Appropriate, and Transfer, McGuire Woods; Mega Site, Professional Services, \$281.00.
- h. Approve, Appropriate, & Transfer; Timmons Group, Mega Site, Land Development, \$800.00

- i. Approve, Appropriate and Transfer, Timmons Group, Mega Site; Land Development, \$3,225.00
  - j. Approve, Appropriate and Transfer, Timmons Group, Mega Site; Land Development, \$1,000.00
  - k. Accept and Appropriate DMV Grants Funds to Sheriff's Department for Law Enforcement Supplies, \$710.00
  - l. Approval of Warrants and Vouchers
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**Item 7. Motion to Enter Public Hearing**

**Item 7a. VDOT's Proposed Priority List for Improvements of Secondary and Unpaved Roads/Six Year Plan**

**Public Comment**

**Board Comment**

**Item 7b. Conditional Use Permit Application #2014-01, Iluka Resources, Inc, applicant**

The applicant seeks a conditional use permit to allow the excavation and mining of mineral sands on tax map numbers 101-A-38 (consisting of 87 acres). The parcel in question, owned by Christopher Lance Everett and Lee Randolph Everett are zoned A-1 General Agricultural District which allows the proposed use with a conditional use permit. The affected properties are located on the south line of Route 616 (Stewart Road) in the Henry Election District.

**Public Comment**

**Board Comment**

**Item 7c. County Budget and Fixing of County Levies for FYE 2015**

**Public Comment**

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**Board Comment**

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**Item 8. Return To Open Session**

**Item 9. Action on Public Hearing Items**

**Item 9b. Action on VDOT's Proposed Priority List for Improvements of Secondary and Unpaved Roads/Six Year Plan**

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**Item 9c. Action on Conditional Use Permit Application #2014-01, Iluka Resources Inc, applicant**

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**Item 9c. Action on County Budget and Levies for FYE 2015**

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**Item 10. Appointments**

**Item 10a.**

Appointment to John Tyler Alcohol Safety Action Program (*tabled from last month*). Last year, Mr. Ron Atkins was appointed by the Sussex County Board of Supervisors to the John Tyler Alcohol Safety Action Program. Mr. Atkins has advised that he can no longer serve due to circumstances beyond his control. Therefore a replacement is required.

Please be advised that there are no District requirements.

***Recommendation:*** *That the Board appoint someone to fill the unexpired term on the John Tyler ASAP Board, expiring January 31, 2016.*

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**Item 10b. Appointments to Industrial Development Authority Board of Directors**

Appointment to the Industrial Development Authority (*tabled from last month*). The terms of Mr. Emmett Drewry and Mr. Mel Davis will expire May 15, 2014. Both members have been contacted and neither wishes to serve again. New appointees will serve a four year term expiring May 15, 2018. Please be advised that there are no District requirements.

*Recommendation: That the Board appoints two new appointees to serve four year terms.*

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**Item 11. Staff/Committees/Organizations – Standing Reports**

**Item 11a. County Administrator**

**Item 11a1. Five (5) Year Comprehensive Economic Development Strategy (CEDS)**

The Crater Planning District Commission is currently developing a five year Comprehensive Economic Development Strategy for the Crater Region, which will reflect local economic development needs and priorities and will also recommend regional approaches to achieve sustainable economic development. The meeting will be held on Tuesday, May 13, 2014 at 6:00 p.m. at the Crater PCD Office, 1964 Wakefield Avenue, Petersburg.

Please be advised that as County Administrator I have been attending these meetings to try and get more Sussex projects into the final Plan.

**Item 11a2. Chowan River Basin Gauge Funding**

Correspondence dated April 17, 2014, has been received from the City of Franklin inquiring whether or not the various jurisdictions (*Greensville County, City of Emporia, County of Southampton, Sussex County, County of Surry and County of Isle of Wight*) will adopt a motion to fund the operation and maintenance of the six river gauges located in the three rivers that make up the Chowan River Basin. As of April 17, 2014 Southampton County, the City of Franklin and Greensville County have agreed to the funding and given the value of these gauges to the residents of Sussex I would ask that we too continue our regional cooperation.

*Recommendation: To approve the continued participation in the Regional Chowan River Basin Gauge Funding in the amount of \$7,050.00 and authorize the County Administrator to notify the City of Franklin and the participating jurisdictions.*

**Item 11a3. Sussex Service Authority Operating Agreement**

The Sussex Service Authority has forwarded an Operating Agreement to the County for approval and execution. The new agreement reflects any necessary amendments to the contract including any necessary increases. The contract has not been adjusted for some time and the cost of operations has continued to rise.

I am currently waiting for some modifications regarding specific work and once received will bring it to the Board.

**Recommendation:**

**Item 11a4. Jarratt-Chuckatuck Hunt Club – Renewal of Hunting Lease**

Several years ago the County entered into a lease agreement with the Jarratt-Chuckatuck Hunt Club for hunting on County property. The lease is now up and if the Board determines that it would like to continue this practice I would suggest that the County follow standard practice and allow for competitive bid for the use of this property.

**Item 11b. Treasurer’s Report** *(Report included)*

**Item 11c. Commissioner of the Revenue** *(No report at this time)*

**Item 11d. Sheriff’s Report** *(No report at this time)*

**Item 11e. Superintendent of Schools** *(No report at this time)*

**Item 11f. Department of Social Services** *(No report at this time)*

**Item 11g. General Registrar** *(No report at this time)*

**Item 11h. Health Department** *(No report at this time)*

**Item 11i. County Attorney** *(No report at this time)*

**Item 12. Hearing of Citizens’ Comments (9:00p.m.)**

**Item 13. Unfinished Business**

**Item 14. New Business**

**Item 14a. Improvement Association Equipment Removal and Repair**

The Honorable Alfred G. Futrell has asked that due to liability issues, a request be made of the Improvement Association to remove the playground equipment from County sites (vacated schools) and return the property to its original condition.

**Item 14b. Office Space Reserved for the Magistrates**

The Honorable Alfred G. Futrell has requested that this item be placed on the agenda for discussion. Initially there was space reserved for the magistrates in the new Commonwealth's Attorney Office. However, the Chief Magistrate has notified County Administration that they would not be using the space. Sheriff Bell has stated that he would like to use the space as an area for investigations.

**Item 14c. Work Done To Property At Annie B. Jackson**

The Honorable Alfred G. Futrell has asked that this item be placed on the agenda as information. He has gathered a group of volunteers (citizens) to assist in this worthwhile project. Some of the activities included are: cutting grass, trimming shrubbery, sweeping the floors, etc.

**Item 14d. Town of Waverly Community Center**

The Honorable Alfred G. Futrell has asked this item be placed on the agenda to discuss possibly making the former Annie B. Jackson a Community Center for people. Some of the representatives will be in attendance to give a brief presentation.

**Item 14e. Board of Supervisors' Support of the Chamber of Commerce**

The Honorable Alfred G. Futrell has asked the Board of Supervisors join the Chamber of Commerce again.

**Item 15. Monthly Department Reports**

**Item 16. Closed Session(s)**

**Item 17. Return To Open Session**

**Item 18. Recess/Adjournment**