

Sussex County Board of Supervisors Meeting
Thursday, May 16, 2024 – 6 pm
Sussex Central Elementary School Gymnasium
21392 Sussex Drive, Stony Creek, VA 23882

ZOOM LINK

<https://us02web.zoom.us/j/9527387527>

Meeting ID: 952 738 7527

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1. Commencement

- 1.01 Call to Order/Determine Quorum
 - a. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 Agenda Amendment(s)
- 1.06 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: March 25 Special Joint BOS-PC, March 28 Special Joint BOS-School Board, April 11, 2024 Special, and April 18, 2024 Regular Meetings
- 2.02 Warrants and Vouchers
- 2.03 Treasurer’s Report & Financial Update – *for information only*
- 2.04 Departmental Reports – *for information only*
- 2.05 Local Law Enforcement (LOLE) Grant Program Award (Speed Measurement Radar Units)
- 2.06 Department FY24 Budget Amendments

3. Recognitions/Awards/Presentation

- 3.01 Response to Big Woods WMA Hunting Concerns – First Sergeant Joe Rollings, Virginia Department of Wildlife Resources and Dennis Gaston, Department of Forestry
- 3.02 VATI Broadband Project Update – Sarat Yellepeddi, PGEC/Ruralband
- 3.03 Proposed FY25 Operating Budget – Richard Douglas, County Administrator

4. Public Hearings

- 4.01 VDOT Proposed Six-Year Plan for Secondary Roads
 - A. Public Comments
 - B. Board Comments
 - C. Action on Public Hearing Item, if any
- 4.02 Zoning Text Amendment #2024-01 (Off-Premise Freestanding Signs)
 - A. Public Comments
 - B. Board Comments
 - C. Action on Public Hearing Item, if any
- 4.03 Amendment to Conditional Use Permit #2021-01 (Shands Energy Battery Storage Facility Fire Suppression)
 - A. Public Comments
 - B. Board Comments

C. Action on Public Hearing Item, if any

5. Appointments – none

6. Action Items

- 6.01 VDOE FY24 Literary Fund Loan Application Resolution for SCPS School Improvements
- 6.02 Nottoway River Blue Greenway Proposal for Master Planning and Grant Application Support

7. Citizens' Comments

8. Unfinished Business – none

9. New Business – none

10. Board Members Comments

- 10.01 Blackwater District
- 10.02 Courthouse District
- 10.03 Henry District
- 10.04 Stony Creek District
- 10.05 Wakefield District
- 10.06 Waverly District
- 10.07 Yale District

11. Closed Session – none

12. Recess/Adjournment

- 12.01 Recess/Adjournment

**At a Regular Meeting of the
Sussex County Board of Supervisors
Held in the General District Courtroom on
Thursday, April 18, 2024 at 6 pm**

BOARD MEMBERS PRESENT

Thomas W. Baicy, III
C. Eric Fly, Sr.
Alfred G. Futrell
Wayne O. Jones
Phyllis T. Tolliver
Steve D. White

BOARD MEMBERS PRESENT

Rufus E. Tyler, Sr.

STAFF PRESENT:

Richard Douglas, County Administrator
David Conmy, Deputy County Administrator/
Economic Development Director
Danielle Powell, County Attorney
Deste J. Cox, Treasurer
Jeffrey Gary, Public Works Director
Faith McClintock, Economic Development Consultant
Michael Poarch, Planner
Nick Sheffield, Emergency Services Chief
Regina Sykes, Commonwealth Attorney (Virtual)
Titiana Nicholson, CSA Coordinator
Beverly Walkup, Planning Director
Shilton R. Butts, Asst. to the County Administrator/
Clerk to the Board of Supervisors (Virtual)

1. Commencement

1.01 Call to Order/Determine Quorum

Chairman Jones called the April 18, 2024 regular meeting of the Sussex County Board of Supervisors to order.

1.02 The Invocation

Supervisor White offered the Invocation.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04. Agenda Amendments

Supervisor Futrell to add a Session item.

County Administrator Douglas requested to add a Closed Session item for economic development.

1.05. Approval of Regular Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the April 18, 2024 regular agenda as amended to add under Item 11, Closed Session, as Item 11.02 and 11.03, respectively. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) March 21, 2024 Meeting minutes; (b) the Approval of Warrants and Vouchers; (c) the Treasurer's Report and Financial Update; (d) Departmental Reports; and (e) Budget Resolution for 305 Fund Conversion to Revolving Fund. All Board members present voted aye.

3. Recognitions/Awards/Presentation

3.01 Sussex County Secondary Six-Year Plan

George Bowman with VDOT presented proposed transportation project priorities for the Sussex County 2024 Secondary Six-Year Plan. A public hearing is not required but recommended by staff, and can be scheduled for the May regular meeting if the Board is in agreement. Also based on input from the Board, staff will prepare a resolution adopting this plan for consideration at the May regular meeting.

For this year's program, the focus will be Butts Road. For the public, there are roads they are trying to get on the plan.

County Administrator Douglas discussed Gray Road and cutting the hill back, if the road could not be moved.

Administrator Douglas recommended moving Butts Road to number 1 and move Courthouse Gray Project to number 2. Item number 3 would unpaved lists. Five roads qualify.

It was noted that additional funds were received. The update includes Butts Road.

No action required at the time; however, staff recommends a public hearing be scheduled for the May regular meeting.

Copies of the 2024 Sussex County Project Priorities List; 2023 Six-Year Plan Resolution; Map/Description of Unpaved Roads Eligible for Paving were included in the Board packet.

3.02 Virginia Business Ready Sites Program (VBRSP) 2023 Grant Award Project Summary and 2024 Grant Proposal Summary for the Sussex Megasite

Deputy County Administrator/Economic Development Director Conmy stated that in 2022, Sussex County applied for and received funding from the VA Economic Development Partnership (VEDP) and VA Tobacco Region Revitalization Commission (TRRC) for master planning, conceptual engineering design, and other due diligence activities for the Sussex Megasite. Many of these activities were done to provide a "fresh look" at the property and evaluate critical infrastructure needs, especially after the County's loss of Project Glove. The project is nearly complete, and the deliverables from this effort have been informative, beneficial, and invaluable in identifying important next steps to advance the Sussex Megasite and increase its high-win potential. Moreover, they have helped develop a compelling and strategic vision for the site going forward.

Faith McClintock, Economic Development Consultant, was in attendance. She provided a brief background of Economic Development Team--County Administrator, County Attorney, Planning, IDA and Schools. She discussed why to invest.

The Board was advised that the Megasite's new name is Sussex Green Enterprise Park.

This item was for informational purposes only

A copy of the presentation was shared at the Board at the meeting.

4. Public Hearings

4.01 Zoning Amendment #2024-01, Eastern Woodlands Corp., Applicant

Beverly Walkup, Planning Director provided the Staff Report for Zoning Amendment #2024-01, Eastern Woodlands Corp., Applicant.

The property is located on the south side of Cabin Point Road (Route 602) between Beale Drive and Newville Road (Route 625), approximately 500 feet from the intersection of Cabin Point Road and Newville Road in the Courthouse Election District. The Parcel Record Number is 13-4-1A. The property is currently wooded.

The Application of Eastern Woodlands Corp. seeks to rezone 4.323 acres from Conditional-Planned Unit Development (C-PUD) to Residential Estate (R-E), Cabin Point Road, Courthouse Election District. The applicant is requesting to rezone 4.323 acres to create up to 3 residential lots. The lots will front Cabin Point Road and will be served by public water and sewer.

The Planning Commission recommended approval of the application (7-0).

The Staff Report and Zoning Amendment application were included in the Board packet.

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby open the Public Hearing on Zoning Amendment #2024-01, Eastern Woodlands Corp., Applicant. All Board members present voted aye.

Public comments were heard from John Feldman.

Board comments were heard from Supervisor Futrell.

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby closed the Public Hearing on Zoning Amendment #2024-01, Eastern Woodlands Corp., Applicant. All Board members present voted aye.

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve Zoning Amendment #2024-01 Application, Eastern Woodlands Corp., Applicant, to rezone 4.323 acres from Conditional Planned Unit Development (C-PUD) to Residential Estate (R-E), Cabin Point Road, Courthouse Election District.

Voting aye: Baicy, Fly, Futrell, Jones, Tolliver, White

Voting nay: none

Absent: Supervisor Tyler

5. Appointments

5.01 Appointments

Dr. Lisa Winfield's term is due to expire June 30, 2024 on the Brightpoint Community College Board. Administration received a letter from Mr. William F. Traylor requesting her reappointment. This will be Dr. Winfield's second four-year term. The term will run from July 1, 2024 through June 30, 2028.

Staff has spoken with Dr. Winfield. She is willing to continue to serve, if reappointed.

A copy of letter from Mr. William F. Traylor, dated March 18, 2024

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby reappoint Dr. Lisa Winfield to the Brightpoint Community College Board, with a term running from July 1, 2024 through June 30, 2028. All Board members present voted aye.

5.02 Crater District Area Agency on Aging Appointment

Supervisor Futrell does not wish to continue to serve as Sussex’s representative for Crater District Area Agency on Aging.

An appointment was needed to fill an unexpired term ending in December 31, 2024.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BAICY and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoint Supervisor Fly to fill the unexpired term ending in December 31, 2024. All Board members present voted aye.

6. Action Items

6.01 Consideration of Contract for Professional Architectural/Engineering Services for Renovation and Construction of Historic Courthouse and Related Facilities (RFP #2023-02)

This action item was tabled after discussion at the March regular board meeting. Andrew Moore with Glave & Holmes will be present to answer any questions about their proposal, which is attached for your review (revised to reflect a \$3,815 adjustment for surveying services, for a total cost of \$2,056,595).

Request for Proposals 2023-02—Professional Architectural/Engineering Services for Renovation and Construction of Historic Courthouse and Related Facilities was advertised in December 2023 to solicit proposals regarding the proposed courthouse project. Glave & Holmes, who along with the Wooten Company completed the initial building assessment and conceptual planning work related to this project, was the lone firm that submitted a proposal by the deadline (another firm submitted after the deadline and was not deemed as qualified as Glave & Holmes). Glave & Holmes has significant experience in major historic preservation projects and is highly regarded for their work with historic properties. Staff is requesting authorization to execute a contract with Glave & Holmes for project architectural/engineering services (design, bid package, construction administration, etc.).

Staff recommended the Board of Supervisors authorize the County Administrator and County Attorney to prepare and execute a contract with Glave & Holmes for architectural/engineering services related to the courthouse project, for a cost not to exceed \$2,056,595, plus \$100,000 for project contingencies and reimbursable expenses.

Administrator Douglas noted that there was a revised analysis.

Payment options were discussed. There was discussion of grants.

Supervisor Fly recommended tabling this item and hold a special meeting

A copy of the Proposal for Professional Design and Construction Phase Services was included in the Board packet.

6.02 Salty Southern Route Tourism Memorandum of Understanding

David Conmy stated that on November 16, 2023, staff presented an overview of The Salty Southern Route (SSR) to the Board of Supervisors. The SSR is an agri-tourism program jointly supported by the following localities: City of Franklin, Southampton County, Town of Smithfield, Isle of Wight County, City of Suffolk, and Surry County. The SSR seeks to promote the rich history of the region's peanuts, salt-cured hams, and pork products, but also attractions, shopping, accommodations, and local dining. Each community contributes financial and administrative support to sustain the SSR.

To formally join the SSR, the BOS would need to adopt the associated ordinance, which would also authorize the County Administrator to execute the Tourism Memorandum of Agreement on behalf of the BOS. Each participating locality shall, subject to annual appropriation, contribute funds to further advance and finance promotional and marketing efforts of the SSR according to the following schedule: FY2024: \$1,500; FY2025: \$1,600; FY2026: \$1,700; FY2027: \$1,800; and, FY2029: \$1,900.

Mr. Conmy noted that there was funding in his line item.

Additionally, the Agreement establishes the Salty Southern Route Joint Committee to include one tourism official from each participating locality that would be tasked with:

- Determining the most appropriate and efficient marketing strategies;
- Reviewing and approving expenditures that promote the Salty Southern Route;
- Reviewing and approving contracts to promote the Salty Southern Route; and
- Developing a mechanism to capture statistical data on the effectiveness of the marketing efforts.

He noted that Sharon Rogers Moore is active in the group.

There was inquiry as to administrative support mentioned. It was clarified that it just for meetings.

Staff recommends that the Board of Supervisors adopt the Ordinance.

Copies of Ordinance to Approve the Tourism Memorandum Agreement; a Joint Agreement between the Counties of Sussex, Surry, Isle of Wight, the City of Suffolk, and the Franklin/Southampton Economic Development and the Tourism Memorandum of Agreement were included in the Board packet.

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts Ordinance #24-02 to approve the Tourism Memorandum Agreement; a joint agreement between the counties of Sussex, Surry, Isle of Wight, the City of Suffolk, and the Franklin/Southampton economic development, to-wit:

WHEREAS, the Counties of Surry, and Isle of Wight, and the City of Suffolk and the Franklin/Southampton Economic Development Inc., jointly promote tourism in the region through the Salty Southern Route Tourism Memorandum of Agreement (“Agreement”); and

WHEREAS, through the Agreement, the localities pool their financial and administrative resources to promote the region’s assets relative to pork and peanut production as well as attractions, shopping, accommodations and local dining along the “Salty Southern Route” throughout each locality; and

WHEREAS, Sussex County desires to participate in the “Salty Southern Route” and approve the Agreement; and

WHEREAS, Section 15.2-1300 of the Code of Virginia, provides that local governments may by ordinance enter into agreements for the joint or cooperative exercise of any power, privilege or authority which each is capable of exercising individually; and

WHEREAS, the County of Sussex Board of Supervisors, by adoption of this ordinance, seeks to enter into the Agreement to assist in the promotion of its assets relative to pork and peanut production as well as attractions, shopping, accommodations and local dining along the “Salty Southern Route.”

NOW WHEREFORE, the Board of Supervisors of the County of Sussex, Virginia, hereby:

§1. Approves entering into the Tourism Memorandum of Agreement; and

§2. Authorizes the County Administrator to execute the Agreement on behalf of the Board of Supervisors.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, White

Voting nay: none

Absent: Supervisor Tyler

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex Board of Supervisors hereby approve the Tourism Memorandum of Agreement, to-wit:

THIS TOURISM MEMORANDUM OF AGREEMENT (hereinafter "Tourism MOA") is made and entered into this 18th day of April, 2024, by and among FRANKLIN SOUTHAMPTON ECONOMIC DEVELOPMENT, INC. ("Franklin/Southampton"), SURRY COUNTY, VIRGINIA ("Surry"), CITY OF SUFFOLK, VIRGINIA ("Suffolk"), SUSSEX COUNTY ("Sussex") and ISLE OF WIGHT COUNTY, VIRGINIA ("Isle of Wight"), each of which is hereinafter referred to as a “Participating Entity”, and all of which are hereinafter referred to as "Participating Entities".

WITNESSETH:

WHEREAS, Section 15.2-1300 of the Virginia Code provides that any power, privilege or authority exercised or capable of exercise by any political subdivision of the Commonwealth of Virginia may be exercised and enjoyed jointly with any other political subdivision of the

Commonwealth having a similar power, privilege or authority pursuant to agreements with one another for joint action pursuant to the provisions of that section; and

WHEREAS, any two or more political subdivisions may enter into agreements with one another for joint action pursuant to the provisions of Section 15.2-1300 of the Virginia Code provided that the participating political subdivisions shall approve such agreement before the agreement may enter into force; and

WHEREAS, the Participating Entities have determined to jointly participate in the promotion of the Salty Southern Route by pooling their financial and administrative resources to promote the region's assets relative to pork and peanut production as well as attractions, shopping, accommodations and local dining along the "Salty Southern Route" throughout each locality; and

WHEREAS, the Participating Entities desire to enter into this Tourism MOA and set forth the basic parameters of their relationship in said endeavor as more specifically set forth herein.

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, the Participating Entities agree as follows:

1. **PURPOSE.** The Participating Entities seek to pool their financial and administrative resources to promote the region's assets relative to pork and peanut production as well as attractions, shopping, accommodations and local dining along the "Salty Southern Route" throughout each locality.
2. **TERM:** The initial term of this Tourism MOA shall be for a period commencing on the date the last Participating Entity executes this Tourism MOA and shall terminate on June 30, 2028. This Agreement shall be renewable for two (2) additional five-year terms ("Renewal Terms") unless otherwise terminated as more specifically set forth herein.
3. **FINANCIAL COMMITMENT:** Each Participating Entity shall, subject to annual appropriation, appropriate funds in the following amounts from their respective tourism budgets each fiscal year to further advance and finance promotional and marketing efforts to support the "Salty Southern Route":

FY 24	\$1,500
FY 25	\$1,600
FY 26	\$1,700
FY 27	\$1,800
FY 28	\$1,900

During each Renewal Year, the amount of appropriation shall increase by one hundred dollars (\$100.00) from the prior year.

4. **JOINT COMMITTEE.** To further the goals of this agreement and ensure efficient promotion of the "Salty Southern Route," the Participating Entities will form the Salty Southern Route Joint Committee ("Committee"). The Committee shall include one tourism professional from each Participating Entity. This Committee shall be tasked with:

- a) determining the most appropriate and efficient marketing strategies;
- b) reviewing and approving expenditures that promote the Salty Southern Route; and
- c) reviewing and approving contracts to promote the Salty Southern Route; and
- d) developing a mechanism to capture statistical data on the effectiveness of the marketing efforts, for example, a virtual passport.

The committee may establish meeting times, rules, and governing procedures in accordance with Robert's Rules of Order.

5. **FISCAL AGENT:** Isle of Wight shall operate as the Fiscal Agent and shall be designated to authorize agreements with vendors. Each Participating Entity shall be billed by the Fiscal Agent on a fiscal year basis. Payment from the Participating Entities shall be made by July 31.

6. **EQUITABLE DISTRIBUTION:** In order to ensure the equitable distribution of promotional and marketing efforts provided pursuant to this Agreement, each Participating Entity shall be limited to 5 posts per week on Salty Southern Route social media platforms. In print materials, each Participating Entity shall be featured at least twice.

7. **PUBLIC PROCUREMENT ACT:** The Committee shall follow the provisions of the Virginia Public Procurement Act.

8. **FREEDOM OF INFORMATION ACT:** The Committee shall follow the provisions of the Virginia Freedom of Information Act.

9. **TERMINATION:** Following approval by its governing body, any Participating Entity may withdraw from this Tourism MOA upon providing ninety (90) days advanced written notice to the remaining Participating Entities. Unless the remaining Participating Entities decide to terminate the Tourism MOA, this MOA shall remain in effect as to the remaining Participating Entities.

Upon termination of this Tourism MOA by all Participating Entities, the Fiscal Agent shall cause an accounting to be made and shall distribute all remaining funds equally among the remaining Participating Entities.

10. **SEVERABILITY:** Each provision of this Tourism MOA shall be separately enforceable, and the invalidity of one provision shall not affect the validity or enforceability of any other provisions. This Tourism MOA shall be interpreted and construed in accordance with the laws of the Commonwealth of Virginia.

11. **ENTIRE AGREEMENT:** This Tourism MOA constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, among the parties with

respect to the subject matter hereof. This Tourism MOA may not be amended or modified, except in a writing signed by all parties to this Tourism MOA.
All Board members present voted aye.

6.03 Resolutions for Virginia Tobacco Memorandum of Understanding

Mr. Conmy provided the summary and noted it was an administrative matter.

On February 8, 2024, County staff submitted two applications to the TRRC's Southside Economic Development Program for the following two projects

:

1. Sussex Megasite: Infrastructure Planning & Design (Project #4224)
2. Sussex & Waverly Business District Revitalization (Project 4217)

For the Megasite: Infrastructure Planning & Design Project, staff presented a high-level overview of this application to the Board of Supervisors during their November 16, 2023, meeting. This application is submitted as a companion application to a larger grant application submitted to the VA Economic Development Partnership (VEDP) for their VA Business Ready Sites Program (VBRSP). These grants – and other forthcoming grant applications – would help advance the shovel-readiness of the Sussex Megasite so that it can be positioned to meet most companies' needs of being able to begin onsite operations within 18 to 24 months of selecting the site.

For the Sussex & Waverly Business District Revitalization Project, staff has had a series of conversations with staff from the TRRC over the last 12+ months encouraging the County to apply for this specific investment strategy of their grant programs. Not only would this grant help the Town continue to capitalize on a variety of recent successes, it would also help make the Sussex Megasite a more attractive investment for most industrial prospects seeking quality of life and a sense of place in the Town which is the closest incorporated community to the Sussex Megasite. This grant application carries the endorsement of the Town of Waverly, and both parties envision all activities being managed by a professional consultant.

Applications for funding from the TRRC require a signed resolution of the governing body responsible for implementing the project. Approval of these resolutions would satisfy that requirement.

Staff strongly recommended passage of the resolutions.

Copies of the (1) Resolutions Approving Application to the Virginia Tobacco Region Revitalization Commission FY 2024 Southern Virginia Program; (2) Sussex Megasite: Infrastructure Planning & Design – Project Details; (3) Sussex & Waverly Business District Revitalization – Project Details; and, the two grant project activities were included in the Board packet.

Supervisor Baicy noted that he voted nay for Resolution #24-47A for the Megasite. However, he voted aye for Resolution #24-47B for the application to establish grants for partnership with the

Town of Waverly to apply to the Program in an effort to support business, district revitalization efforts in the Town.

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that Sussex County Board of Supervisors hereby approve Resolutions #24-47A approving application to the Virginia Tobacco Region Revitalization Commission FY 2024 Southern Virginia Program, to-wit:

WHEREAS, economic prosperity, a diversified employment base and an improved quality of life are among the highest annual goals and priorities of the Sussex County Board of Supervisors; and

WHEREAS, Sussex County has invested thousands of public dollars in an effort to meet the economic, social, development, and community growth needs of Sussex County; and

WHEREAS, the Sussex County Board of Supervisors has acquired the Industrial Mega-Site in Sussex County, Virginia and continues to develop it; and

WHEREAS, the Virginia Tobacco Commission is accepting applications to establish grants for economic development projects in the Southern Virginia area of Virginia's Tobacco's region ("Program"); and

WHEREAS, in 2023 Sussex County was the recipient of \$61,050 and \$247,900 in grant funding from the Virginia Tobacco Commission and Virginia Economic Development partnership, respectively, that was matched with \$76,050 in County funds for the "Sussex County: Megasite – Master Planning, Conceptual Engineering, & Water Line Extension (Project # 4111)" project; and

WHEREAS, the master planning and conceptual engineering activities identified a series of infrastructure improvements that would help advance the shovel-readiness of the Sussex Megasite; and

WHEREAS, the Board of Supervisors wishes to apply to the Program for funding to support the design of utility infrastructure improvements identified from the previous project;

NOW THEREFORE BE IT RESOLVED, that the Sussex County Board of Supervisors does hereby authorize and approve of the submission of the "Sussex County: Sussex Megasite: Infrastructure Planning & Design (Project # 4224) application"; and

BE IT FURTHER RESOLVED, that Sussex County Administrator, Richard Douglas, is hereby authorized and directed to execute all project-related documents and be responsible for the accuracy of the application and for the appropriate use of funds, should they be granted.

Voting aye: Supervisors Fly, Futrell, Jones, Tolliver, White

Voting nay: Supervisor Baicy

Absent: Supervisor Tyler

THE BOARD OF SUPERVISORS FURTHER RESOLVED they approved Resolution #274-27B, to-wit:

WHEREAS, economic prosperity, a diversified employment base and an improved quality of life are among the highest annual goals and priorities of the Sussex County Board of Supervisors; and

WHEREAS, Sussex County has invested thousands of public dollars in an effort to meet the economic, social, development, and community growth needs of Sussex County; and

WHEREAS, the Sussex County Board of Supervisors recognizes that placemaking and other community development efforts are an important strategy to support the advancement and attractiveness of the Sussex Megasite; and

WHEREAS, the Virginia Tobacco Commission is accepting applications to establish grants for economic development projects in the Southern Virginia area of Virginia's Tobacco's region ("Program"); and

WHEREAS, the County in partnership with the Town of Waverly wishes to apply to the Program in an effort to support business district revitalization efforts in the Town of Waverly; and

NOW THEREFORE BE IT RESOLVED, that the Sussex County Board of Supervisors does hereby authorize and approve of the submission of the Sussex County: Sussex & Waverly Business District Revitalization (Project # 4217) application"; and

BE IT FURTHER RESOLVED, that Sussex County Administrator, Richard Douglas, is hereby authorized and directed to execute all project-related documents and be responsible for the accuracy of the application and for the appropriate use of funds, should they be granted.

Approved by the Sussex County Board of Supervisors and effective this 18th day of April, 2024.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, White

Voting nay: none

Absent: Supervisor Tyler

6.04 CPMT Position Request

Administrator Douglas stated that he had to present this item as the Chairman of the CPMT. He stated that he was making this request as the Chair of Children's Services Act (CSA) CPMT.

Administrator Douglas stated at its February regular meeting the Children's Services Act (CSA) Community Policy and Management Team (CPMT) voted to support the request for an additional CSA position (CSA Management Specialist) at an approximate cost of \$65,000. The CPMT is currently chaired by the County Administrator. It includes senior representatives of the county school system, DSS, DJJ, CSB, and VDH.

CSA Coordinator Titiana Nicholson requested this position at the "big ticket" budget session in January (her memo is attached for your review), but the CPMT is requesting that the position be

funded immediately to address current CSA needs. Specifically, this additional position will meet the following needs identified by the Virginia Office of Children's Services in recent program audit findings: 1) utilization review of current services; and 2) back-up CSA Coordinator.

Utilization review is a critical but time intensive function, periodically reviewing services provided to children and making recommended changes as needed, which can also reduce state and local CSA costs and avoid OCS compliance penalties. Having a staff person who can also serve in a back-up capacity and assume the role of CSA Coordinator when needed is also critical to the CSA program and the ability to meet various eligibility deadlines and provide continuity and consistency in program operations. The number of children receiving CSA services, the variety/complexity of services, and the costs of these services continue to increase rapidly, supporting the need for additional personnel to properly administer the CSA program. However, please note that no additional state funds are available to support an additional position, and the requested \$65,000 (salary and benefits for one full-time position) would be the responsibility of the county.

There was inquiry as to when the State start to recommend the Utilization Review. He stated that it is not a recommendation. It is a statutory requirement. It has to be done periodically every 90 days, dependent upon the type of service. There was inquiry that the County wasn't already doing this review. It was noted that it was delayed. They were trying to get the upfront part right, because the County could be penalized. There was inquiry of the salary in comparison to the surrounding localities.

The Treasurer was inquired of as of any issues. It was noted that no Budget Amendment was included.

There was discussion of the Personnel Committee scheduling a meeting to review. Administrator Douglas stated that he was passing along a vote taken by the CPMT, as the CPMT Chairman, to get the position funded.

There was discussion to wait until July 2024 in regards to the wait of the other Big Ticket items requested. There was inquiry of Ms. Titiana Nicholson as to whether she could wait until July. Ms. Nicholson stated that she could wait until July; however, it would be a lot of work for her (one person). There were discussion regarding State penalties.

Staff recommended that the Board a CSA Management Specialist position at a total cost of \$65,000.

A copy of the CSA Coordinator memo

This item for the CSA Management Specialist was tabled.

6.05 Courthouse Heating and Air Systems Software Replacement

Administrator Douglas stated that included in the packet for the Board's consideration is a proposal from Trane Controls for the replacement of existing heating and air system controllers in the

courthouse, at the cost of \$89,880. While the entire heating and air system should be replaced within the next few years, the controllers are critical to the system and will be compatible with a new system. The current controllers are obsolete, with the software license expiring in September 2019, and the temperature controls can no longer be adjusted remotely or manually, requiring a costly vendor service visit each time temperatures need to be adjusted. For this reason, staff is recommending that we move forward as soon as possible with this portion of the system replacement. Approximately \$60,000 has been placed in capital reserves for replacement of the system, which could be used to cover the majority of this project cost. A budget amendment is attached for your consideration.

Jeffrey Gary was in attendance to answer any questions. There was inquiry as to whether this system will control the whole complex. It was clarified that it will only control the Courthouse. There was inquiry as to whether it will fix the problem with the heat up stairs in the Summer months. It was noted that it would fix this problem. There was inquiry of the life expectancy of the new software. It was noted that the life expectancy would be approximately five years.

Staff recommended that the Board approve Budget Amendment #24-49 and Trane Controls proposal at a cost not to exceed \$89,880.

A copy of Budget Amendment #24-49 and the Trane Controls Proposal were included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve Budget Amendment #24-49 and Trane Controls proposal at a cost not to exceed \$89,880. All Board members present voted aye.

7. Citizens' Comments

- Larry Diehl (Waverly District) - Provided brief history of his background; discussed memo sent to Board regarding Solar farm statutes; anti Solar.
- Susan Moore (Wakefield District) - Rifle use for hunting in Sussex.
(Administrator Douglas noted that he was advised that the State had some discretion, on the regulatory level to make some changes. Also, if the Board wanted make the changes to the law as, the Board has that opportunity.)
- Frances Chambers - Thanked Planning Commission for denying CUP application from Clenera (Solar Application) and Rezoning Application; Anti Blackwater Solar; don't entertain siting agreement.
- Kevin Bracy (Yale District) - Planning Commission vote on Blackwater Solar; land in Sussex County; Solar farm application/rezoning application.
- Gene Rickmond (Wakefield District) - Thanked Board on coming meeting at the 4-H Center; same project Surry County; solar project in Sussex.
- Molly Dawless (Property Owner in Courthouse District) - Review Ordinance on Solar Farms; Solar Farms Cap and General Assembly legislation/Bills; Solar farm landowner use.

8. Unfinished Business

There was no Unfinished Business.

9. New Business

There was no New Business.

10. Board Member Comments

10.01 Blackwater District – none

10.02 Courthouse District – none

10.03 Henry District – absent

10.04 Stony Creek District – none.

10.05 Wakefield District – none

10.06 Waverly District – none

10.07 Yale District – none

11. Closed Session

11.01 Convene to Closed Session

ON MOTION OF SUPERVISOR WHITE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors convene to Closed Session to (1) Consultation with the county attorney for legal advice regarding the Blackwater zoning, CUP application and siting agreement, pursuant to Va. Code Section 2.2-3711(A)(8); (2) discussion of the acquisition of public property or disposition the conveyance of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, applicable Virginia Code Section 2.2-3711(A)3; acquiring property and (3) discussion of a prospective business or industry or extension of a business or industry applicable Virginia Code Section 2.2-3711(A)5 Economic Development. All Board members present voted aye.

11.02/3 Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR WHITE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session. All Board members present voted aye.

WHEREAS the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, White

Voting nay: None

Absent: Supervisor Tyler

11.04 Action Resulting from Closed Session, if any

There was no action taken on the Closed Session items.

12.01 Adjournment

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the April 18, 2024 regular meeting of the Sussex County Board of Supervisors hereby adjourned at 10:41 p.m. All Board members present voted aye.

12.02 Next Meeting

The next regular Board of Supervisors meeting is scheduled to be held, Thursday, May 16, 2024 at 6 p.m.

**At a Special Meeting (BWS)
of the Sussex County Board of Supervisors
Held in the General District Courtroom Judicial Center on
Thursday, April 11, 2024 at 6 p.m.**

BOARD MEMBERS PRESENT

Thomas W. Baicy, III
Alfred G. Futrell
Wayne O. Jones
Phyllis T. Tolliver
Rufus E. Tyler, Sr.
Steve D. White

BOARD MEMBERS ABSENT

C. Eric Fly, Sr.

STAFF PRESENT

Richard Douglas, County Administrator
David J. Conmy, Deputy County Administrator/
Economic Development Director
Deste J. Cox, Treasurer
Michael Poarch, Planner
Regina Sykes, Commonwealth Attorney (Virtual)
Shilton R. Butts, Assistant to the County Administrator/
Clerk to the Board of Supervisors

Item 1. Call to Order/Determine Quorum

The April 11, 2024 Special (BWS) Meeting of the Sussex County Board of Supervisors was called to order by Chairman Jones.

Item 2. Invocation

Supervisor Baicy offered the Invocation.

Item 3. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendment

There were agenda amendments.

Item 5. Approval of Agenda

ON MOTION OF SUPERVISOR , seconded by SUPERVISOR and carried: RESOLVED that the Sussex County Board of Supervisors April 11, 2024 Special (BWS) meeting agenda was approved as presented. All Board members present voted aye.

Item 6. Presentations of Requests from External Organizations

1. American Red Cross of Capital Virginia

No representative attended.

2. Blackwater Regional Library

Ben Neal was in attendance to discuss Blackwater Regional Library's request. He presented information regarding activities, programs and services offered by the Blackwater Regional Library.

Blackwater Regional Library total funding request is \$163,935, which 8.46% of their budget. Their request is approximately one percent less than FY24 funded amount.

The purpose of their request is to continue providing high-quality library services at the Wakefield and Waverly libraries, including outreach/Bookmobile services throughout the County.

A handout was provided to the Board.

3. Brightpoint Community College

No representative of Brighton Community College was in attendance. They requested \$915 which is 0.96% of their budget. This request is 2.9% less than FY24 funded amount.

David Conmy shared the following information received from William (Fred) Taylor, Director of Governmental and Administrative Services.

On behalf of the students at Brightpoint Community College and the Community College Workforce Alliance, we wish to thank the citizens of Sussex County and the Sussex Board of Supervisors for their support of the college. The college serves 10 jurisdictions and each locality makes a contribution to our local funds budget. This money is used for community outreach and community engagement to make available information to our citizens about our educational and workforce training programs. We also use some of the funds for small projects to keep our campuses up to date for students and visitors.

We offer 85 degree and certificate programs and over 40 workforce training programs that serve our business and industry partners. Brightpoint and CCWA are vital to the economic growth of our region. We are particularly proud to have provided to letters of support for Sussex's Tobacco Commission Business District Redevelopment Grant and its VEDP grant request for the Business Ready Sites Program. When these or any other businesses need training, we will be excited to provide the tools necessary for them to be successful!

4. Chesterfield County/Medflight

No application received.

5. Chowan Basin Soil and Water Conservation District

No representative attended..

6. Community Coalition of Sussex

Community Coalition of Sussex requested \$7,500, which is less than 1% of their budget and 50% greater than FY24 funded amount.

The purpose of their request is to assist with the purchase of food for our monthly foodbank, funds to purchase items for our "Back to School Event," to help purchase and deliver prepared dinners for the elderly citizens of Sussex County, to assist with our annual Christmas Toys for Tots give away at Sussex Central Elementary. It will also provide funds that will go towards the Youth Day/Career and Job Fair Day that we partner with the Sussex School System on.

Mr. Millard "Pete" Stith was in attendance. Mr. Stith discussed their food bank fed 300 families. He also discussed the job fair with the schools; blacktop first layer for pickle ball; Halloween trunk or treat; backpack giveaway; raised garden; picnic shelter and basketball court. Community Coalition purchase an additional 3.5 acres of land fronting Route 301, working with 4-H Center kids via churches to transport, as well as other community activities.

7. Crater District Area Agency on Aging

No representative attended. There was brief discussion of concerns with Crater District in regards to Wakefield seniors.

The Board asked the County Administrator to send an email to inquire. Administrator Douglas stated that it has been done. It was requested to send a certified letter to CDAAA Board's Chairman.

8. Crater Health District

Crater Health District requested \$162,000, which is 23% of their budget. This request is 9.2% greater than FY24 funded amount.

Nita (Florence) Smallwood, Business Manager, was in attendance. She stated their 35 districts, 119 Health Departments and seven local offices. She discussed Environmental Health Services swimming pools and AEDs.

9. Crater Planning District Commission

No representative attended.

10. Crater Regional Workforce Development Board

No representative attended.

11. District 19 Community Services Board

District 19 CSB requested \$109,854, which is 0.4% of their budget. It was noted that D19 CSB budget was not adopted yet. Their request is based on projected State funding for the upcoming fiscal year. This request is an increase of \$13,480, 14% greater than FY24 funded amount.

Terrell Stewart, D19 CSB Executive Director, was in attendance. Ms. Stewart that D19 CSB is member of Region 4 She read their Mission Statement. They with the localities of Colonial Heights, Dinwiddie, Emporia, Greensville, Hopewell, Petersburg, Prince George, Surry and Sussex. She reviewed CONTINUUM of Services, as well as, Regional programs and services. Sussex's D19 location at 232 Coppahaunk Avenue Waverly, Virginia. Ms. Stewart reviewed the summary of services provided by the month for individuals residing in Sussex to in mental health services, developmental services, substance use disorder services, and Energy & Ancillary Services.

Section 37.2-500 or 37.2-611 of the Code of Virginia requires the CSB to function as the single point of entry into publicly funded mental health, developmental, and substance disorder services. Section 37.2-509 and 37.2-611 of the Code of Virginia establish criteria for allocation of funds to community services boards by the matching funds requirement reciprocally at 10 percent.

D19 CSB has been serving its localities for more than 50 years.

A handout was provided to the Board.

12. Friends of Miles B. Carpenter Center Museum

Friends of Miles B. Carpenter Center Museum requested \$10,000, which is 50% of their budget and 20% greater than FY24 funded amount.

Ms. Debbie Rose was in attendance. The purpose of Friends of Miles B. Carpenter Center Museum requests is to focus on bringing the Museum back to prominence in the Town of Waverly. Our focus at this point is to offer studio space to artists and to develop curriculum for a summer camp to be held in the summer of 2024. We are soliciting up to 8 artists to work with an estimated 32 students ages 6- 13. The camp will be held from 10am - 2pm Monday - Thursday and would include a break for lunch that would be provided as part of the camp. The students would be broken into small groups to work with each artist. The students would be exposed to clay, wood working, painting, needlework, drawing, etc. The goal each day is for the student to complete one piece of art to take home. The first part of the day would be learning, then lunch, and the second half of the day would be creating.

Ms. Rose provided a brief background of the Museum. It was noted that they will be building a stage.

It was noted that there was a new Board formed in 2023.

13. Jarratt Senior Citizens' Center (JSCC)

JSCC's total funding request is \$6,000, which is 50% of their budget and 20% greater than the FY24 funded amount.

Ms. Catherine Owens thanked the Board for funding the Jarratt Senior Citizens' Center. The purpose of their request is to provide senior citizens wholesome activities to enhance socialization, decrease depression and stress among the elderly population. Activities include: (1). Field trips to area parks, museums, and other interested locations 2. Meals/food 3. Physical activities 4. Medications assistance 5. Emergency utility assistance 6. Supplies (walkers, etc.)

14. Jessica Ann Moore Foundation

No representative attended.

15. Longwood University Small Business Development Center

No representative attended.

16. Save-A-Seed

No representative attended.

17. Senior Citizens of Eastern Sussex

No representative attended.

18. Sixth Judicial Circuit

No representative attended.

19. Southampton Sussex Baseball League

No representative attended.

20. Southeastern 4-H Educational Center

Southeastern 4-H Educational Center requested \$25,000, which is 27.28% of their budget and the same funded amount for FY24.

The purpose of Southeastern 4-H Educational Center's request is to help improve the center facilities, work on the pool and rec center, and possibly get new bunks in our lodging rooms or a new Clover Shack. We also need to replace a coil in Pamplin (\$2,235). Pamplin is used as the mental health break space for all camp volunteers and teen counselors during summer. The room needs to function properly. These improvements overall will provide a cleaner and safer feel for our guests and Sussex County youth and residents, thus allowing everyone a more enjoyable outdoor experience during their stay.

Dr. Kathy Guindon, Director, thanked the Board for their support. Dr. Guindon stated that 4-H Center was up to 23 employees. She stated that they did not receive funding from the Division of Wildlife Resources. They will be offer special interest clubs and specialty camps. She discussed different activities, programs, festivals and camps offered. She discussed

She noted that they wanted the pool open for the public this Summer. They are trying to hire two additional lifeguards to allow the pool to be opened to the County on Fridays, Saturdays and Sundays when Summer camps are not happening. She mentioned the use of the gym as well. She stated that the generator was down and wanted to get it up and running because it a shelter for the County.

There was discussion of voting for an additional \$20,000 in funds for the 4-H. Dr. Guindon advised that the funding was never received. Finance Director Kelly Moore noted that no funding request was made to receive the funds. There was discussion of identifying Sussex residents to utilize the pool and gymnasium, etc.

21. Sussex County Young Men's Athletic Club (SCYMAC)

No representative attended.

22. Sussex County Youth and Adult Recreational Association (SCYARA)

Sussex County Youth and Adult Recreational Association requested \$10,000, which is 27.28% of their budget and is 66.67% greater than FY23 Budget reserve amount.

The purpose of SCYARA's request is to assist with operational costs to provide recreational and wellness services to citizens, as well as quality educational workshops and corporate experiences to citizens of Sussex with a focus on the youth.

SCYARA has been successful with gaining more than \$200,000 worth of updates on their swimming pool. They are in the process of opening an \$180,000 Wellness and Fitness Community Center for fitness, meetings, seminars and workshop on site.

Mr. Ricks advised that SCYARA received a \$100,000 grant from the Virginia Department of Education and instituted a program called Youth Today for Tomorrow. They have been successful in offering workshops on Cyber Security, Self Esteem, Financial Planning, etc. They are in Phase I.

He reviewed pool repairs, handicap accessible chair added to the pool for aquatics and aerobics. They were successful in having a cover installed on the pool.

He advised the pool opening in August 2023 for a short swimming season. They were able to secure a grant to start a building.

SCYARA is requesting full funding because they will be open year-round. They have purchased weight equipment.

There was inquiry of a SCYARA being private organization and posted "No Trespassing". Mr. Ricks clarified that it was private property maintained by SCYARA. It's not maintained or owned by any government.

It was recommended to speak to the County Attorney regarding a legal document regarding trespassing. or private property.

A handout was provided to the Board.

23. The Improvement Association

No audio.

The Improvement Association requested \$114,000, which is 2.70% of their budget and 9.6% greater than FY24 funded amount.

The purpose of the Improvement Association's request is to support our Head Start Program operations, Maternal Infant and Early Childhood Home Visiting Program, Project Discovery Program (middle and high school) youth program, and Housing Assistance to prevent homelessness.

The Improvement Association's Mission Statement was shared.

Keisha Kelly explained the Maternal Infants Early Childhood Home Visiting (MIECHV) was explained to a home visiting initiative available to pregnant moms and children from the birth to five, at no cost. It's implemented through the Parents as Teachers research-based curriculum. It helps to appropriately deal with social-emotional behaviors in efforts to reduce child abuse.

Ms. Kelly also explained the Head Start program which is a comprehensive early childhood education initiative for ages 3-5 which funded to serve 222 children and families with 15 classrooms throughout The Improvement Association's service area. Head Start provides nutrition, dental, health education, social-emotional parenting skills, and school-readiness skills to prepare children for kindergarten.

Ms. Sheryl Tayler, Coordinator for Math Specialist discussed the 21st Century Community Learning Center. The Improvement Association addresses the educational and social needs of all

families of local communities by (1) helping students meet state and local academic standards through tutoring and remedial educational; (2) reinforcing and complementing students' regular school day academic programs; and (3) providing literacy and related educational development opportunities to families with family engagement and literacy.

Renita Murphy (grades 6-12) discussed Project Discovery. It is a community-based and state-funded program that addresses the problem of unequal access to higher education by low income and/or potential first-generation college students. Program activities were discussed. '

Ms. Murphy discussed Work Development Initiative. There was information regarding Housing and Homelessness Prevention and Dominion Energy Share.

A handout was provided to the Board that contained more detailed information about The Improvement Association and its programs and activities.

24. The Wakefield Foundation

No representative attended.

25. Virginia Cooperative Extension - Sussex Unit Office

No audio.

Virginia Cooperative Extension – Sussex Unit Office requested \$29,600, which is 2.77% of their budget and 26% less than FY24 funded amount.

The purpose of Virginia Cooperative's Extension request is to continue to provide Sussex County residents with Extension programming. This request will cover a portion of the Agricultural and Natural Resources Extension Agent's salary as well as provide a small amount of additional funding for programming. This additional funding would allow the office to continue to provide programming to local community groups and residents at low or reduced costs.

26. Virginia Legal Aid Society

No audio.

Virginia Legal Aid requested \$1,327, which is 0.02% of their budget and is 4% greater than FY24 funded amount.

The purpose of Virginia Legal Aid Society's request is to provide a wide rang of civil legal services in the areas of housing, access to healthcare, income and health benefits, family relations, domestic violence, consumer, and education. These services include advice, counsel, brief service, drafting of contracts and applications, negotiation, representation before administrative forums, litigation before state and federal trial and appellate courts.

27. Virginia's Gateway Region

No representative attended.

28. Waverly Youth Association

No application received.

29. Williams and Co., LLC

No application received.

Chairman Jones departed at approximately 8:33 p.m.

Item 7. Budget Discussions of Requests from External Organizations

Administrator Douglas advised that they could review by each line item if they so desired.

He advised that Chesterfield Medflight request is \$0. It is his understanding that Chesterfield County is absorbing those costs. The County doesn't have to pay anything year,

He also noted that Mr. Conmy stated that CDAAA application was incomplete. There is a lot of unknown positions with the Agency in terms of the Wakefield seniors. CDAAA suspended van service around the March 1st without any notice to the County. There was discussion of funding.

Administrator Douglas advised that Greene Machine did not submitted an application.

Item 8. Presentation and Discussion of Projected Revenues

Administrator Douglas stated that revenues are flat. He noted that the County has a new EMS contractor. The costs are approximately \$800,000 more dollars per year. to maintain what the County had.

There are no ARPA Funds to pay for Capital items. He noted that there are approximately 12 teacher positions that were funded by ARPA, which is an increase need as well.

He stated that he's not formally asking for a tax increase. He stated that a

Item 9. Citizens' Comments

There were no citizens' comments.

Item 10. Adjournment

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned at 8:50 p.m. All Board members present voted aye,

**At a Joint Public Hearing of the
Sussex County Board of Supervisors
and the Planning Commission
Held at the Airfield 4-H Conference Center on
Monday, March 25, 2024 at 6 pm**

BOARD MEMBERS PRESENT

Thomas W. Baicy, III
C. Eric Fly, Sr.
Alfred G. Futrell
Wayne O. Jones
Phyllis T. Tolliver
Rufus E. Tyler, Sr.
Steve D. White

PLANNING COMMISSIONERS PRESENT

Kevin Bracy
J. Lafayette Edmonds
Elena Grinstead
Dennis P. Mason
Terry Massenburg
Andrew Mayes
Rudolph Shands

PLANNING COMMISSIONER ABSENT

Roger King

STAFF PRESENT:

Richard Douglas, County Administrator
Danielle Powell, County Attorney
Ernest Giles, Sheriff get other officers
Michael Kessinger, Captain
Michael Poarch, Planner
Beverly H. Walkup, Planning Director
Shilton R. Butts, Asst. to the County Administrator/
Clerk to the Board of Supervisors

1. Call to Order/Determine Quorum

Chairman W. Jones called the March 25, 2024 Joint Public Hearing to order for the Board of Supervisors.

Chair Massenburg called the March 25, 2024 Joint Public Hearing to order for the Planning Commission.

2. Overview of Process and Public Hearing Rules

Chairman Jones stated that the purpose of the March 25, 2024 meeting was to conduct a public hearing on the Blackwater solar project. As shown on the agenda, first, the applicant, Blackwater Solar, presented their application for a conditional use permit and a rezoning application to construct a 600 MW solar energy project along with a 400 MW battery energy storage system in the County.

Chairman Jones stated after the applicant's presentations, the Board and Planning Commission would then conduct the Joint Public Hearing where those in attendance would have the opportunity to provide their input. After everyone who wanted to speak had done so, he would close the joint public hearing. The Board and Commission may, at that time, ask questions of the applicant, consultant and staff. In addition, according to the Board's bylaws, the applicant would have a chance to respond to any public comments if they chose to do so.

Chairman Jones stated that he didn't believe that either the Planning Commission or the Board intended to take any formal actions at the current meeting, if so, both sides would adjourn their meetings.

3. Applicant Presentation

Chairman Jones asked the applicant, Blackwater Solar, to step forward, introduce themselves and make their presentation.

Michael Zehner, with the Berkley Group, was in attendance. He stated that they excited to address the comments from the public/community. He noted that changes had been made to the project to make it a valuable part of the community and a really good solar project that would be worthy of support.

Ed Rumler, with Clenera, was in attendance, as well. He stated that he was the project leader for Blackwater Solar. He stated that their Attorney and Erosion and Sediment Control Specialist were present.

There was an introduction to Clenera.

There were discussion of some of the feedback from the community and mitigation that was put in place for the Blackwater Solar project. Some of the benefits to Sussex were discussed, as well as the Comprehensive Plan Analysis.

Clenera was founded in 2013. Mr. Rumler stated that Clenera has 10+ years of experience. They have a history of success around the country in developing solar projects. They have done 1.7 Gigawatts in Solar projects operational or in construction. They are headquartered in Boise, Idaho with 135 employees.

The Blackwater Solar project information and overview were provided. The presentation noted why Sussex County to include transmission line with spare capacity; willing and private landowners and Virginia Clean Economy act. It was noted that the project size had been reduced.

He discussed PD pods which are fenced in areas with panel array inside of them. Mr. Rumler stated that it's Solar PD on single access trackers which will attract the sun throughout the day to collect energy. The energy will fed into the substation.

The project area is approximately 4,800 acres. It's the portion of the project that will be disturbed or within the footprints of what includes the PD technology. Of the 4,800 acres, about 85% is commercial pine plantation, Approximately 12-13% is mixed forest, with about 3%

Mitigation and community engagement, and project changes were discussed. Project changes included:

Project Size 800MW changed to 600MW

Project Area – Total Acres 9,000+ changed to 4,800

It was noted that 1,500 acres would be under panels which means panels would be horizontal to the ground.

Erosion / Sediment Control & Stormwater

DEQ Mandate

DEQ Mandate

(+) Phased Construction (300 ac)

(+) Increased Storm Intensity Modelling

(+) Pollinator Habitat Scorecard

(+) Construction Monitor

Vegetative Screen

150 ft.

150 ft.

Removed 1,300 acres near sensitive ecology & 4H Center

Preserved forestry, open space, wetland buffers

Landscaping and vegetation management plan improvements

Additional Considerations

Avoid Turkey Pen Rd. during construction

Carve outs for local organizations

Performance Security

Ms. Susan Seward, the former Blackwater District Board of Supervisors member for two terms, leaving the Board in December, 2023. Since leaving the Board, she has been obtained by Clenera to assist with the final push with the project. Ms. Seward stated that she very well knows what it like to sit the Board/Commissioners' seat and make decisions that impact the County. Ms. Seward stated that if she was still on the Board, her decision would be to support the Blackwater Solar project because of the positive, financial impact it will have on the County for decades to come. She noted that she started her eight years on the Board opposed to Utility Scale Solar. She stated

that her viewpoint had changed, because the counties now in Virginia have tremendous revenue tools to monetize these projects in a variety of ways. Tools that didn't exist when she came on the Board in 2016. Ms. Seward stated that she, along with the number of localities and the Virginia Association of Counties, have spent five plus years lobbying the General Assembly to turn these projects into economic engines/interest for rural Virginia. This project is a prime example of that legislative success. Ms. Seward stated that everyone on the Board knows the challenges that are facing our County. The County has loss population in the last three Census counts. The largest decline occurred between 2019 and 2020 when the County's population dropped 2.7%. Between 2010 and 2020, the County shrank in population on an average of one (1%) per year. She stated since 2000, the County has lost 15% of our citizens. The dramatic drop in 2020 indicates that the population drop is accelerating. Ms. Seward stated further, the County's population is over 65 years old is 19%. The statewide average is 16.3%. The County's households that are at or below the federal poverty level are 23.5%, which is more than double the statewide average of 10.6%. Ms. Seward noted that all of the statistics were from the US Census Bureau Data. She stated that when you look at all the data in total, the County is losing residents, which means it's losing taxpayers. County capital, employees and service costs continue to rise, despite the shrinking tax base. Ms. Seward stated that Sussex is facing \$20-25,000,000 in deferred maintenance costs to the Courthouse complex; the construction of two EMS Fire Stations at the northern and southern ends of the County. She stated that when she was on the Board in 2023, the Board approved a two-year EMS plan requiring full time County employed EMS staff with the acquisition of three new ambulances, totaling over \$1.2 million within a 24-month timeframe. She given the County's shrinking tax base, the \$130 million in revenue, generated over the 35 years of this project, would be the financial lifeline that saves this County. Ms. Seward stated that she was quoting Supervisor Fly by stating that, "We simply cannot tax our way out of this." Ms. Seward stated that despite this critical situation, there will be taxpayers who will speak to oppose this project. She stated that she could guarantee some of these citizens are the same ones that called her during her eight years on the Board complaining about the taxes. She noted even though that two years of her serving on the Board, the County had two lowerings of the real estate rates during that time. She stated that would these same individuals tolerate a 20-40 cents per hundred tax increase year over year to raise the revenue to keep the County afloat. To raise \$5 million dollars in new revenue in one tax year, the current rate would have to increase an additional 38.5 cents a hundred. Ms. Seward stated that she confirmed the numbers with Treasurer Cox. This would take the County's real estate rates to 86.5 cents per hundred. She reference Henrico and Chesterfield's real estate rates. She inquired as to whether how many farmers and timber landowners can hold on to their land at the rate of that taxation.

She stated that a support factor of the project is the language in the County's current Comp Plan. Ms. Seward stated that this project satisfies all the Comp Plan guidance. She noted that there seems to be a lot of confusion from the public on this issue. She stated that as Board members the legal difference between Comp Plan guidance and binding requirements in Zoning should be clear by now.

Ms. Seward stated that another reason to say, yes, is that soon, the General Assembly will take away, Sussex and other counties, ability to say "no". She stated that the Bills in this year's Legislative Session will involve the taking away of local siting authority for utility scale solar. It

was noted that the Bills were carried over a Legislative term, which means they can be taken up at the next General Assembly session. She stated that she believes that local siting agreements will be removed if localities continue to deny projects. She noted that she was afraid that the State would turn to the Eminent Domain Process to site Utility Scale Solar. The locality would lose their ability to negotiate the siting agreement found in the Code of Virginia, 15.2-2316.7 plus all the tools.

Ms. Seward told the County to not lose, what would become the second richest siting agreement in the Commonwealth of Virginia. She stated the final reason to say yes is the project is on timber land that would be harvest regardless. She stated that citizens will complain about the number of trees that will be lost. She noted that the Board should look at the number of tree that won't be lost, but the Board should considered all the trees that won't be cut as part of the mandatory buffer requirement. Several thousand acres will stand for 35+ years around the entirety of the project.

Ms. Seward noted to put the 4,800 acres in perspective, Sussex County ranks at number 11 in the State for timber harvest by dollar value, at \$9.6 million dollars for timber harvested in 2023. Sussex ranks 5th in cubic feet harvested at \$28,000 in 232 cubic feet hauled in 2023. She noted it was documented by the Virginia Department of Forestry.

Ms. Seward stated that the Board had a fiduciary responsibility to act in the best interest of the County.

A handout of the presentation from Clenera was provided the Board and Planning Commission.

4. Consultant Findings and Recommendation

Mike Zehner, Director of Planning and Community Development with the Berkley Group, provided their presentation and recommendation they may have.

Mr. Zehner reviewed two applications for Blackwater Solar, LLC Rezoning Application and the Conditional Use Permit (CUP) application.

The application included two parcels: 78-A-19 and 60-A-15 for a total of 1,279 acres. The zoning was changed from PUD to A-1.

Review of Rezoning Application included:

- Comprehensive Plan – Wakefield Small Area Plan
- Rezoning generally aligns with the policies of the Comprehensive Plan.
- Potential use and development of the property under the PUD zoning is specifically referenced in the Comprehensive Plan; if it has been determined that there is no viability to this development, Staff is of the opinion that there is no valid basis to require the PUD zoning to remain in place.
- The requested rezoning to A-1 is not inconsistent with policies established for this area of the County.

Staff recommends approval.

CUP Application

- Solar facility (600MW), BESS (400MW), and substation & switchyard
- 18 parcels
- Project area: 8,355 acres
- Development/disturbance area: 4,800 acres
- Area under panel: 4,800 acres

Review of CUP Application

Comprehensive Plan: Wakefield Small Area Plan

- Based upon policies pertaining to the Wakefield Planning Area as part of the Wakefield Small Area Plan, and future land use designations, consideration should be given to whether the proposed project limits or encumbers anticipated residential development or uses near the Town of Wakefield, has the potential to negatively impact environmental features throughout the project area, or otherwise negatively impacts the rural character or agriculture and forestry uses in the area.
- AND Comprehensive Plan: Policies for Utility-Scale Solar Facilities and Battery Energy Storage Facilities
- AND Purposes of the Zoning Ordinance

A review was provided for policies for Utility Scale Solar Facilities and Battery Energy Storage Facilities.

The purposes of the Zoning Ordinance were reviewed to include:

- To reduce or prevent congestion in the public streets;
- To facilitate the creation of a convenient, attractive and harmonious community;
- To facilitate the provision of adequate police and fire protection, disaster evacuation, civil defense, transportation, water, sewerage, flood protection, schools, parks, forests, playgrounds, recreational facilities, airports and other public requirements;
- To protect against destruction of or encroachment upon historic areas;
- To protect against one or more of the following: overcrowding of land, undue density of population in relation to the community facilities existing or available, obstruction of light and air, danger and congestion in travel and transportation, or loss of life, health, or property from fire, flood, impounding structure failure, panic or other danger;
- To encourage economic development activities that provide desirable employment and enlarge the tax base;
- To provide for the preservation of agricultural and forest lands and other lands of significance for the protection of the natural environment.

Review of CUP Application

Staff recommends approval with conditions to ensure consistency with applicable Comprehensive Plan Policies and the purposes of the County's Zoning Ordinance.

5. Public Hearing on Conditional Use Permit and Rezoning Applicants

A. Board of Supervisors Action to Open Public Hearing

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby open the Public Hearing on the Conditional Use Permit and Rezoning Applications: All Board members present voted aye.

B. Planning Commission Action to Open Public Hearing

ON MOTION OF COMMISSIONER EDMONDS, seconded by COMMISSIONER BRACY and carried: RESOLVED that the Sussex County Planning Commission hereby open the Public Hearing on the Conditional Use Permit and Rezoning Applications: All Commissioners present voted aye.

C. Public Comments

Public Comments Received During March 25, 2024 Joint Public Hearing on Blackwater Solar Rezoning and Conditional Use Permit Applications

- 1) Kim Trimmer – Wanted to get out of VA Beach. Bought property across from 1200 acres on Brittle's Mill Road. Was told she would always be a "come here" when she purchased the property from Stanley Travis. Soon after, she was diagnosed with cancer, her husband has PTSD. Having a solar farm across from her home would be disruptive while under construction and affect the resale of her property.
- 2) Susan Stone – Wakefield District – Opposed - Concerned about deforestation which results in more carbon dioxide due to fewer trees. Trees also help stop erosion and denuded property leads to more erosion. Herbicides cause soil compaction, over time soils will be impacted by substances left from the structures.
- 3) Leverette Pope - Waverly District – Opposed - Concerned with safety, the size and the battery storage. Volunteer fire fighters are going away so how will batteries be fought. Prisons haven't help, solar panels will not help. Waverly Solar is an example of what happens when we receive 5 to 6 inches of water.
- 4) Mayor Brian Laine and Councilwoman Frances Chambers – The Town of Wakefield unanimously adopted a resolution in opposition to the project. The project is not in compliance with the Wakefield Small Area Plan, it is only ½ mile from the town limits, survey results showed residents are against solar. Why would the County consider an

application this large? The solar industry has hazards, i.e. fire. Where will the water come from? The town provided 2 deputies to the Sheriff and there is no EMS on this side of the County. Who pays for damage to the roads, etc., \$250,000 is not enough. Solar energy does not lower costs and does not need to become revenue for Sussex for 13 miles of solar. It raises rates.

- 5) Lane Chambers – Decision will affect Sussex for generations to come.
- 6) Meade Fronfelter – Yale District – Concerned with devastating effects of existing solar. There are other alternatives. 3500 acres owned by County bringing no income.
- 7) Molly Dowless – Owns land in Wakefield. Still a massive project. She was offered \$2.5 mil. and said “no”. Will destroy thousands of acres of forest/farm land, bad for wildlife, does not conform to the Comp Plan, sighting agreement is a bribe, estimates 13 square miles of solar will be impacted, Clenera will be making money off the backs of the rural counties, 250 people stood in opposition.
- 8) Seth Adams – hunter and agricultural employee – Vote “no” on Blackwater and all other solar projects. Land is non-renewable, will never return to its original state. It affects soil, wetlands, crops timber and causes runoff. What will happen in 50 years? The project does not benefit the County or citizens. Listen to taxpayers and voting citizens.
- 9) David Peck – Mostly concerned with battery storage being the most dangerous part and it being next to the town. More fires caused by batteries per statistics. 12-month construction is aggressive, \$250,000 is not enough. The company is owned by a company in Israel and is not in good financial condition.
- 10) Janet Barnette – Not present
- 11) B. J. Jackson – Lives 4 miles away, ran the VA Diner in 1994, landfill was supposed to be here 10-12 years, it’s now 30 years.
- 12) Franklin Dowless – The Board of Supervisors elected to represent interest of citizens. The room is not divided, there is no other side that are all in favor.
- 13) Perry Bradshaw – Lifelong resident, loves and is interested in agricultural and residents. Solar is not the best renewable, nuclear is and would provide more jobs.
- 14) David Slaybaugh – 20-year resident and member of a hunt club. The County has a shrinking tax base. EMS has a fast response time. The project has willing participants.
- 15) David Shields – The hunt club was accommodated and project will be very helpful and not impactful.
- 16) David Steele – Not present
- 17) Margaret Drewry – Lived here 30 years, agrees with public comment. Has PTSD from 23 years in the army, Iraqi vet. Family in the lumber business in another state, she is a cancer survivor. Does not want to live next door to a solar farm. When the lumber company cut the forest, it brought bugs and there was a bear in her pasture because he had no where to go. The hunt club property was obliterated and they feed to the poor.
- 18) Blake Cox – A resident of Chesterfield County and co-founder of Energy Right, an organization that keeps its eye on property rights. The project is an economic growth opportunity that does not strain public services, can lower taxes and doesn’t just benefit just 1 person. Urged to move forward with project.

- 19) Camille Kenatzski – Not present
- 20) Walter Lanier – Opposed - Population continues to shrink due to landfill, prisons and hog farms. The project will bring money in short term but decreases long term. It will impact to property values and not a good fit due to size and location. Hopes Board doesn't approve.
- 21) Buddy Faison – Opposed - Passaluka Hunt Club member, worked in local government for 20 years, handout distributed and referenced page 3. Swamp runs to 2 major water systems, land eliminated is actually wetlands and can't be developed. Where will wildlife go. Company doing a snow job and making lots promises, but it will be just the opposite. They are going to sell the project, who will verify that obligations are fulfilled.
- 22) Terrie Foster – Owns property in Waverly, lives in Surry County - Surry County has been ruined with solar. 12 jobs will be guards, others will be brought from North Carolina. Will disturb wetlands and cause stormwater erosion to properties. Where is energy going, is it coming to Sussex? The project will destroy wildlife and agricultural fields and will not help climate control.
- 23) David Tucker – Isle of Wight County – Professional engineer with solar experience, testified before the SCC. Solar farms are failing in performance, Dominion Energy has 21 solar facilities, PJM is losing solar capacity at other renewable energy sites, utility bills will increase. Solena is an Israeli company.
- 24) Lance Trgina – Opposed - Been in Wakefield since 1981, the project is not going to benefit the County, will bring no jobs, money will not last forever.
- 25) Craig Newten – Wildlife fencing will trap and injure deer, goats chew grass, posts are driven with concrete footers, galvanized pipe will affect wells. Sussex is being sold a bill of goods, not backed up.
- 26) Tim Casey – Not present
- 27) Kevin Johnson – Not present
- 28) Gene Rickmond – Has done solar construction for 10 years, supports solar farms and energy, has seen downfall with property in Surry next to solar. Encouraged Board to visit Surry site. PC needs to take 6 to 8 months to consider, panels have life expectancy of 10 years. Compared money to land value increases since 1989, 3 miles is minute, solar only absorbs 17 to 20% of sun's energy.
- 29) Mark Owen – Turkey Pen Road – Ancestors from here living off land, destroys huge section of land, concerned with water runoff. Penny wise and dollar foolish if approved.
- 30) Chester Carter – Lifelong resident of Stony Creek – Opposed - Voted for landfill 31 years ago, never met expectation. Board of Supervisors has sold out County for 30+ years, food tax should have been passed, has towed electrician cars, green energy is fine but not the gospel. U.S. is selling out to China. Temperature will go up 5 to 7 degrees, supports green energy but solar is not the answer.
- 31) Chris Thompson – Citizens Against Industrial Solar – Concerned with landowner rights. Questions the science and the ability to turn land back to original condition. Toxic chemicals leak from weak spots in the modules, tornado damage, need to protect well

water. Farming and timber industry is being left behind, citizens will leave and farm and timber land will decrease. Vote “no”.

32) Darren Strong – Cabin Point Road – Quoted 1776 Declaration of Independence. When government does not represent the people, they should be unseated.

D. Planning Commission Action to Close Public Hearing

ON MOTION OF COMMISSIONER EDMOND, seconded by COMMISSIONER BRACY and carried: RESOLVED that the Sussex County Planning Commission hereby close the public hearing on the on the Conditional Use Permit and Rezoning Applications: All Commissioners present voted aye.

E. Board of Supervisors Action to Close Public Hearing

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby close Public Hearing on the Conditional Use Permit and Rezoning Applications: All Board Members present voted aye.

6. Board of Supervisors and Planning Commission Questions for Application and/or of Staff

There were no questions.

7. Planning Commission Action to Defer Consideration until April Regular Meeting

ON MOTION OF COMMISSIONER EDMOND, seconded by COMMISSIONER MASON and carried: RESOLVED that the Planning Commission defer consideration until their April 1, 2024 regular meeting. All Commissioners present voted aye.

8. Adjournment

A. Planning Commission

ON MOTION OF COMMISSIONER EDMOND, seconded by COMMISSIONER BRACY and carried: RESOLVED that the Sussex Planning Commission hereby adjourn the March 25, 2024 Joint Public Hearing of the Board of Supervisors and the Planning Commission. All Commissioners present voted aye.

B. Board of Supervisors

ON MOTION OF SUPERVISOR TOLLIVER, second by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourn the March 25, 2024 Joint Public Hearing of the Board of Supervisors and the Planning Commission. All Commissioners present voted aye.

May 16, 2024

WARRANTS & VOUCHERS SUMMARY

TOTAL ALL WARRANTS FOR APPROVAL	\$ 919,487.56
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TOTAL ALL VOID CHECKS FOR APPROVAL	\$9,990.00
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ACCOUNTS PAYABLE WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF April 2024	227867-227920	\$ 128,825.26	5-Apr-24
	227921	\$ 4,476.41	8-Apr-24
	227933-227984	\$ 312,174.41	11-Apr-24
	228004-228059	\$ 198,075.25	24-Apr-24
Total Regular Warrants		\$ 643,551.33	

PAY. DEDUCTION WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF April 2024	227922-227932	\$ 64,898.83	16-Apr-24
	227995-228003	\$ 58,733.48	30-Apr-24
Total Payroll Deduction Warrants:		\$ 123,632.31	

CSA WARRANTS:	CHECK NO.	AMOUNTS	PROCESS DATE
FOR MONTH OF April 2024	227866	\$ 1,660.00	1-Apr-24
	227985-227994	\$ 131,673.63	17-Apr-24
Total CSA Warrants:		\$ 133,333.63	

ACH PAYMENTS	CHECK NO.	AMOUNTS	PROCESS DATE
WEX INC		\$ 18,022.98	11-Apr-24
Bank of America		\$ 499.31	10-Apr-24
Bank of America		\$ 448.00	25-Apr-24
Total ACH Deduction Warrants:		\$ 18,970.29	

TOTAL VOUCHERS & WARRANTS FOR APPROVAL	\$ 919,487.56
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VOIDED	CHECK NO.	AMOUNTS	PROCESS DATE
	227878	\$ 9,990.00	11-Apr-24

AP100B 4/05/2024 SUSSEX COUNTY
TIME- 8:57:29A/P CHECK REGISTER
Check Date - 4/05/2024

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
227867	1853	ADVANTUS STRATEGIES ,LLC	000	4/05/2024	5,000.00	.00
227868	923	ALL SEASONS TERMITES &	000	4/05/2024	95.00	.00
227869	183	BRITT'S SERVICE CENTER	000	4/05/2024	1,233.48	.00
227870	738	BUTLER'S TOWING AND	000	4/05/2024	622.44	.00
227871	728	CARQUEST OF WAKEFIELD	000	4/05/2024	1,366.92	.00
227872	21	CARTER MACHINERY CO, INC	000	4/05/2024	1,037.85	.00
227873	2055	COMMONWEALTH CALIBRATIONS	000	4/05/2024	75.00	.00
227874	931	COUNTY OF PRINCE GEORGE	000	4/05/2024	2,015.10	.00
227875	20	COWLING BROTHERS	000	4/05/2024	19.90	.00
227876	845	CROWN CASTLE GT COMPANY	000	4/05/2024	1,537.71	.00
227877	871	CRYSTAL SPRINGS	000	4/05/2024	203.86	.00
227878	2018	DILLARD ELECTRICAL	000	4/05/2024	9,990.00	.00
227879	902	DOC FARMER'S MARKET	000	4/05/2024	226.35	.00
227880	1651	DOCUMENT SYSTEMS	000	4/05/2024	3,150.83	.00
227881	84	DOMINION VIRGINIA POWER	000	4/05/2024	5,080.30	.00
227882	84	DOMINION VIRGINIA POWER	000	4/05/2024	2,080.67	.00
227883	1692	FERRELLGAS	000	4/05/2024	622.20	.00
42 ACH	2030	FLORES & ASSOCIATES, LLC	000	4/05/2024	3,164.38	.00
227884	152	GALLS, LLC	000	4/05/2024	45.92	.00
227885	1605	GLOBAL SIGNAL ACQUISITIONS	000	4/05/2024	491.95	.00
227886	276	GREENSVILLE COUNTY WATER	000	4/05/2024	63.99	.00
227887	1703	HEFTY WILEY & GORE P.C.	000	4/05/2024	9,180.00	.00
227888	1747	HERC RENTALS INC.	000	4/05/2024	2,333.66	.00
227889	49	JARRATT HARDWARE	000	4/05/2024	9.89	.00
227890	1969	JENSEN MECHANICAL INC.	000	4/05/2024	15,925.00	.00
227891	1213	LEETE TIRE & AUTO CENTER	000	4/05/2024	558.16	.00
227892	1308	LONGWOOD SMALL BUSINESS	000	4/05/2024	750.00	.00
227893	1943	MARK D. MILITANA MD PC	000	4/05/2024	3,750.00	.00
227894	2066	MESSIER, SAREESE	000	4/05/2024	78.83	.00
227895	1983	MID-ATLANTIC PEST AND LAW	000	4/05/2024	75.00	.00
227896	999999	NEWMAN, MICHAEL	000	4/05/2024	234.23	.00
227897	56	OWEN FORD, INC	000	4/05/2024	96.49	.00
227898	2019	PETERSBURG ALARM COMPANY,	000	4/05/2024	166.00	.00
227899	1246	PHILLIPS TELECOMMUNICION	000	4/05/2024	1,420.35	.00
227900	164	PITNEY-BOWES, LLC	000	4/05/2024	106.36	.00
227901	61	PRINCE GEORGE ELECTRIC	000	4/05/2024	200.28	.00
227902	2083	READ'S UNIFORMS INC.	000	4/05/2024	396.92	.00
227903	832	SAM'S CLUB DIRECT	000	4/05/2024	423.41	.00
227904	935	SENIOR CITIZENS OF	000	4/05/2024	5,000.00	.00
227905	1215	SUSSEX COUNTY SCHOOL	000	4/05/2024	187.05	.00
227906	844	SUSSEX CTY YOUNG MEN'S	000	4/05/2024	1,250.00	.00
227907	77	SUSSEX SERVICE AUTHORITY	000	4/05/2024	52.50	.00
227908	2056	THE JARRATT SENIOR CITIZE	000	4/05/2024	2,500.00	.00
227909	1766	THE SUPPLY ROOM	000	4/05/2024	2,741.74	.00
227910	897	TRANE COMPANY	000	4/05/2024	7,778.97	.00
227911	1833	TRANSUNION RISK & ALTERNA	000	4/05/2024	140.20	.00
227912	797	V.A.A.O / REAL ESTATE	000	4/05/2024	120.00	.00
227913	39	VERIZON WIRELESS	000	4/05/2024	1,179.60	.00
227914	2050	VIRGINIA AMERICAN WATER C	000	4/05/2024	23.70	.00
227915	2139	VIRGINIA STATE POLICE	000	4/05/2024	20.00	.00
227916	1601	W.S.CAMPBELL TOWING & REP	000	4/05/2024	267.94	.00
227917	483	WAKEFIELD FOUNDATION INC	000	4/05/2024	6,250.00	.00

AP100B 4/05/2024 SUSSEX COUNTY
 TIME- 8:57:29

A/P CHECK REGISTER
 Check Date - 4/05/2024

ActPd - 2024/04

PAGE 2

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
227918	873	WASTE MANAGEMENT OF	000	4/05/2024	698.77	.00
227919	2209	WESTCREEK CONSTRUCTION	000	4/05/2024	26,680.00	.00
227920 ✓	93	XEROX CORPORATION	000	4/05/2024	106.36	.00
		CLASS TOTAL			128,825.26	.00
		ACH TOTAL	CA	40524	3,164.38	
		CHECK TOTAL			125,660.88	✓
		EPY TOTAL			.00	
		FINAL TOTAL			128,825.26	✓ .00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 128,825.26- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4/5/2024

DATE
 4/5/2024

DATE
 4/5/24
 DATE

DocuSigned by:
 [Signature]
 DEPUTY CLERK OF FINANCE

DocuSigned by:
 Richard Douglas
 COUNTY ADMINISTRATION
 [Signature]
 DESTI J. COX, TREASURER

AP100B 4/08/2024 SUSSEX COUNTY
TIME-10:21:09

A/P CHECK REGISTER
Check Date - 4/08/2024

ActPd - 2024/04

PAGE 1

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
*227921	1995	TRUIST BANK	000	4/08/2024	4,476.41	.00
		CLASS TOTAL			4,476.41	.00
		ACH TOTAL			.00	
		CHECK TOTAL			4,476.41	
		EPY TOTAL			.00	
		FINAL TOTAL			4,476.41 ^{mtt}	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 4,476.41- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4.8.24
DATE
4/8/2024
4/8/24
DATE

Keely M. Quinn
DIRECTOR OF FINANCE
Richard Douglas
COUNTY ADMINISTRATION
Deste J. Cox
TREASURER

AP100 4/10/2024 SUSSEX COUNTY

A/P CHECK REGISTER TIME-11:22:41 ActPd - 2024/04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH	INV DESCRIPTION
0000000	002172	BANK OF AMERICA	JG 033124	3/31/2024		4100-021200-1272-221-210	47.33	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	50.99	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	28.00	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	24.64	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	123.28	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	169.80	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	55.27	43	Y			Building Maintenance & Repair	01990	4715292806958949
0000000	002172		JG 033124	3/31/2024		4100-021200-1272-221-210	00	43	Y			Building Maintenance & Repair	01990	GRAINGER - Purchas
DISC. TOTAL		00	CHECK TOTAL		00	ACH PMT TOTAL	499.31	CPA PMT TOTAL				00	TOTAL	499.31
		00	CHECK TOTAL		00	ACH PMT TOTAL	499.31	CPA PMT TOTAL				00	TOTAL	499.31
		00	CHECK TOTAL		00	ACH PMT TOTAL	499.31	CPA PMT TOTAL				00	TOTAL	499.31

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED THE TOTAL 499.31- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-11-24
DATE

4-11-24
DATE

4/11/24
DATE

Kevin [Signature]
DIRECTOR OF FINANCE

Richard [Signature]
COUNTY ADMINISTRATION

Deste J. Cox [Signature]
DESTE J. COX, TREASURER

AP100B 4/11/2024 SUSSEX COUNTY
 TIME-14:28:35

A/P CHECK REGISTER
 Check Date - 4/11/2024

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
			000	4/11/2024	1,450.00	.00
*227933	14	ATLANTIC ELECTION	000	4/11/2024	28,817.78	.00
227934	1676	BERKLEY GROUP	000	4/11/2024	300.00	.00
227935	1639	BMS DIRECT INC.	000	4/11/2024	150.00	.00
227936	1472	BRACY, KEVIN	000	4/11/2024	345.00	.00
227937	183	BRITT'S SERVICE CENTER	000	4/11/2024	125.00	.00
227938	738	BUTLER'S TOWING AND	000	4/11/2024	219.78	.00
227939	1480	BUTTS, SHILTON RICKS	000	4/11/2024	297.63	.00
227940	728	CARQUEST OF WAKEFIELD	000	4/11/2024	61.60	.00
227941	1485	CENTRAL AGRIBUSINESS	000	4/11/2024	1,680.10	.00
227942	1630	CHENEY BROTHERS	000	4/11/2024	485.00	.00
227943	1946	COMMONWEALTH OCCUPATIONAL	000	4/11/2024	359.00	.00
227944	1449	CONVERGENT TECHNOLOGIES	000	4/11/2024	115,386.00	.00
227945	494	CRATER HEALTH DISTRICT	000	4/11/2024	6,156.83	.00
227946	24	CRATER YOUTH CARE	000	4/11/2024	99.06	.00
227947	871	CRYSTAL SPRINGS	000	4/11/2024	5,960.00	.00
227948	2018	DILLARD ELECTRICAL	000	4/11/2024	155.50	.00
227949	902	DOC FARMER'S MARKET	000	4/11/2024	130.92	.00
227950	1651	DOCUMENT SYSTEMS	000	4/11/2024	4,968.85	.00
227951	84	DOMINION VIRGINIA POWER	000	4/11/2024	2,176.31	.00
227952	84	DOMINION VIRGINIA POWER	000	4/11/2024	150.00	.00
227953	123	EDMOND, J. LAFAYETTE	000	4/11/2024	78,727.50	.00
227954	2157	EMERGENCY SOLUTIONS, INC.	000	4/11/2024	4,504.42	.00
44 ACH	2030	FLORES & ASSOCIATES, LLC	000	4/11/2024	150.00	.00
227955	2218	GRINSTEAD, ELENA	000	4/11/2024	121.73	.00
227956	49	JARRATT HARDWARE	000	4/11/2024	75.00	.00
227957	1477	KING, ROGER	000	4/11/2024	13,879.64	.00
227958	129	LOGAN SYSTEMS, INC	000	4/11/2024	75.00	.00
227959	1392	MASON, DENNIS	000	4/11/2024	200.00	.00
227960	309	MASSENBURG, TERRY	000	4/11/2024	150.00	.00
227961	1600	MAYES, ANDREW W.	000	4/11/2024	97.50	.00
227962	1226	R.M. WILKINSON OIL CO, INC	000	4/11/2024	1,416.97	.00
227963	2226	RAILEY, BENJAMIN B.	000	4/11/2024	150.00	.00
227964	1866	SHANDS, RUDOLPH	000	4/11/2024	98.79	.00
227965	2092	SIMMONS, CHESTNEY	000	4/11/2024	242.00	.00
227966	1787	SIMPLE COM	000	4/11/2024	225.20	.00
227967	2022	STAR2STAR COMMUNICATIONS, L	000	4/11/2024	257.89	.00
227968	67	STONY CREEK PHARMACY	000	4/11/2024	132.61	.00
227969	1766	THE SUPPLY ROOM	000	4/11/2024	400.94	.00
227970	316	TOWN OF STONY CREEK	000	4/11/2024	1,463.86	.00
227971	317	TOWN OF WAKEFIELD	000	4/11/2024	4,220.05	.00
227972	318	TOWN OF WAVERLY	000	4/11/2024	180.45	.00
227973	80	TRI CITY OFFICE PRODUCTS	000	4/11/2024	527.09	.00
227974	1995	TRUIST BANK	000	4/11/2024	3,612.73	.00
227975	1995	TRUIST BANK	000	4/11/2024	3,083.92	.00
227976	1995	TRUIST BANK	000	4/11/2024	30.45	.00
227977	1995	TRUIST BANK	000	4/11/2024	2,386.15	.00
227978	87	VAN CLEEF AUTO PARTS INC	000	4/11/2024	491.53	.00
227979	757	VERIZON BUSINESS	000	4/11/2024	6,576.00	.00
227980	2221	VIBE, INC	000	4/11/2024	40.00	.00
227981	1601	W.S.CAMPBELL TOWING & REP	000	4/11/2024	18,022.98	.00
45 ACH	2135	WEX INC	000	4/11/2024	292.22	.00
227982	1408	WITMER PUBLIC SAFETY GRP.	000	4/11/2024		

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
227983	879	WOMACK PUBLISHING CO.	000	4/11/2024	717.80	.00
227984	93	XEROX CORPORATION	000	4/11/2024	149.63	.00
		CLASS TOTAL			312,174.41	.00
		ACH TOTAL			22,527.40 <i>pp</i>	
		CHECK TOTAL			289,647.01 <i>pp</i>	
		EPY TOTAL			.00	
		FINAL TOTAL			312,174.41	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 312,174.41- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-11-24
 DATE

4-11-24
 DATE

4/11/24
 DATE

Kelly J. Moore
 DIRECTOR OF FINANCE

Richard Taylor
 COUNTY ADMINISTRATION

Deste J. Cox
 DESTA J. COX, TREASURER

AP100B 4/25/2024 SUSSEX COUNTY
TIME-13:37:37

A/P CHECK REGISTER
Check Date - 4/25/2024

ActPd - 2024/04

PAGE 1

CHECK#	VEND# VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
47 ACH	2172 BANK OF AMERICA	000	4/25/2024	448.00	.00
		CLASS TOTAL		448.00	.00
		ACH TOTAL		448.00	
		CHECK TOTAL		.00	
		EPY TOTAL		.00	
		FINAL TOTAL		448.00	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 448.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4.25.24
DATE
4/25/2024
4/25/24
DATE




Key...
DIRECTOR OF FINANCE
DocuSigned by:
Richard Douglas
SUSSEX ADMINISTRATION
Deste J. Cox
DESTE J. COX, TREASURER

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
228004	1960	ACI PAYMENTS, INC.	000	4/24/2024	681.32	.00
228005	1917	AMAZON CAPTIAL SERVICES	000	4/24/2024	861.41	.00
228006	881	ANTHEM BLUE CROSS AND	000	4/24/2024	4,336.00	.00
228007	1769	ATLANTIC EMERGENCY SOLUTI	000	4/24/2024	40,543.50	.00
228008	2041	BRANTLEY, LEAH	000	4/24/2024	100.00	.00
228009	183	BRITT'S SERVICE CENTER	000	4/24/2024	926.26	.00
228010	2042	BROWN, VIOLA	000	4/24/2024	75.00	.00
228011	360	BUSINESS DATA OF VA., INC	000	4/24/2024	4,855.95	.00
228012	2101	CAMPBELL PET COMPANY	000	4/24/2024	567.32	.00
228013	728	CARQUEST OF WAKEFIELD	000	4/24/2024	73.32	.00
228014	1485	CENTRAL AGRIBUSINESS	000	4/24/2024	61.60	.00
228015	1630	CHENEY BROTHERS	000	4/24/2024	574.25	.00
228016	2055	COMMONWEALTH CALIBRATIONS	000	4/24/2024	150.00	.00
228017	1449	CONVERGENT TECHNOLOGIES	000	4/24/2024	424.88	.00
228018	622	COUNTY OF GREENSVILLE	000	4/24/2024	6,154.16	.00
228019	20	COWLING BROTHERS	000	4/24/2024	187.42	.00
228020	1074	COX, DESTE	000	4/24/2024	62.80	.00
228021	510	D.O.C. FARMER'S MARKET	000	4/24/2024	287.35	.00
228022	193	DEPART OF MOTOR VEHICLES	000	4/24/2024	3,800.00	.00
228023	1185	DISPUTANTA ANIMAL HOSPITA	000	4/24/2024	1,382.84	.00
228024	1651	DOCUMENT SYSTEMS	000	4/24/2024	1,132.65	.00
228025	84	DOMINION VIRGINIA POWER	000	4/24/2024	13.38	.00
228026	2157	EMERGENCY SOLUTIONS, INC.	000	4/24/2024	71,797.50	.00
228027	1692	FERRELLGAS	000	4/24/2024	1,724.01	.00
46	ACH	2030 FLORES & ASSOCIATES, LLC	000	4/24/2024	8,407.46	.00
228028	2084	GRAY, BARBARA	000	4/24/2024	75.00	.00
228029	1747	HERC RENTALS INC.	000	4/24/2024	1,166.83	.00
228030	2184	HINES, YOLANDA	000	4/24/2024	94.68	.00
228031	49	JARRATT HARDWARE	000	4/24/2024	68.97	.00
228032	1550	KINEX NETWORKING SOLUTION	000	4/24/2024	1,350.00	.00
228033	1983	MID-ATLANTIC PEST AND LAW	000	4/24/2024	75.00	.00
228034	540	NOLAND COMPANY	000	4/24/2024	801.06	.00
228035	1187	OWEN PRINTING COMPANY	000	4/24/2024	143.00	.00
228036	1141	PARHAM'S WELDING &	000	4/24/2024	208.85	.00
228037	61	PRINCE GEORGE ELECTRIC	000	4/24/2024	449.04	.00
228038	2043	ROGERS, EARL	000	4/24/2024	75.00	.00
228039	1025	ROTO-ROOTER	000	4/24/2024	4,345.46	.00
228040	1488	RRS FOODSERVICE	000	4/24/2024	2,712.20	.00
228041	63	RUTHERFORD SUPPLY	000	4/24/2024	346.95	.00
228042	1709	SCHULTZ LAWNSCAPES, INC.	000	4/24/2024	13,156.70	.00
228043	1618	SHRED-IT USA, LLC	000	4/24/2024	268.30	.00
228044	2092	SIMMONS, CHESTNEY	000	4/24/2024	16.55	.00
228045	1772	SOUTHSIDE ELECTRIC COOPER	000	4/24/2024	105.77	.00
228046	2227	SPOTTS FAIN PC	000	4/24/2024	12,500.00	.00
228047	162	SUFFOLK ENERGIES INC	000	4/24/2024	824.96	.00
228048	942	SUSSEX MINI MART	000	4/24/2024	8.49	.00
228049	77	SUSSEX SERVICE AUTHORITY	000	4/24/2024	52.50	.00
228050	2045	UMPHLETT, WINNIE	000	4/24/2024	75.00	.00
228051	2156	UNITED SITE SERVICES OF M	000	4/24/2024	680.00	.00
228052	301	VA EMPLOYMENT COMMISSION	000	4/24/2024	4,063.34	.00
228053	87	VAN CLEEF AUTO PARTS INC	000	4/24/2024	386.40	.00
228054	39	VERIZON WIRELESS	000	4/24/2024	2,086.99	.00

CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
228055	1408	WITMER PUBLIC SAFETY GRP.	000	4/24/2024	814.71	.00
228056	879	WOMACK PUBLISHING CO.	000	4/24/2024	734.40	.00
228057	2044	WYCHE, NATHALIA	000	4/24/2024	75.00	.00
228058	93	XEROX CORPORATION	000	4/24/2024	701.57	.00
228059	999999	ZACHEISS, CAROL	000	4/24/2024	432.15	.00
CLASS TOTAL					198,075.25	.00
ACH TOTAL					8,407.46	
CHECK TOTAL					189,667.79	
EPY TOTAL					.00	
FINAL TOTAL					198,075.25	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 198,075.25- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4.24.24
 DATE
4-24-24
 DATE
4/25/24
 DATE


 DIRECTOR OF FINANCE

 COUNTY ADMINISTRATION

 DESTA J. COX, TREASURER

AP100P 4/16/2024

A/P CHECK REGISTER
PAYROLL DEDUCTION CHECKS

PAGE 1

P/O NO.	VEND NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040240416240400	4/16/2024	100-000200-0100-	-	-		
00000	000245		DC040240416240400	4/16/2024	105-000200-0100-	620.64	227922		00000
00000	000245		DC041240416240400	4/16/2024	100-000200-0100-	87.39	227922		00000
00000	000245		DC041240416240400	4/16/2024	105-000200-0100-	629.91	227922		00000
						141.39	227922		00000
					CHECK TOTAL	1,479.33			00000
00000	000881	ANTHEM BLUE CROSS AND	DC005240416240400	4/16/2024	100-000200-0100-	-	-		
00000	000881		DC005240416240400	4/16/2024	105-000200-0100-	10,576.00	227923		00000
00000	000881		DC015240416240400	4/16/2024	100-000200-0100-	1,983.00	227923		00000
00000	000881		DC015240416240400	4/16/2024	105-000200-0100-	8,680.50	227923		00000
00000	000881		DC126240416240400	4/16/2024	100-000200-0100-	964.50	227923		00000
00000	000881		DC126240416240400	4/16/2024	105-000200-0100-	26,775.00	227923		00000
					CHECK TOTAL	4,998.00	227923		00000
					CHECK TOTAL	53,977.00			00000
00000	002171	JAMES CITY COUNTY TREASUR	DC204240416240400	4/16/2024	100-000200-0100-	-	-		
					CHECK TOTAL	63.55	227924		00000
00000	001397	LEGAL SHIELD	DC097240416240400	4/16/2024	100-000200-0100-	-	-		
00000	001397		DC097240416240400	4/16/2024	105-000200-0100-	76.32	227925		00000
					CHECK TOTAL	46.39	227925		00000
					CHECK TOTAL	122.71			00000
00000	001021	MINNESOTA LIFE INS CO	DC200240416240400	4/16/2024	100-000200-0100-	-	-		
00000	001021		DC200240416240400	4/16/2024	105-000200-0100-	670.56	227926		00000
					CHECK TOTAL	108.43	227926		00000
					CHECK TOTAL	778.99			00000
00000	000872	NATIONWIDE RETIREMENT	DC090240416240400	4/16/2024	100-000200-0100-	-	-		
00000	000872		DC090240416240400	4/16/2024	105-000200-0100-	345.00	227927		00000
					CHECK TOTAL	100.00	227927		00000
					CHECK TOTAL	445.00			00000
00000	001560	SUZANNE E WADE, TRUSTEE	DC107240416240400	4/16/2024	100-000200-0100-	-	-		
					CHECK TOTAL	448.50	227928		00000
					CHECK TOTAL	448.50			00000
00000	000779	TREASURER OF SUSSEX CO.	DC067240416240400	4/16/2024	100-000200-0100-	-	-		
00000	000779		DC067240416240400	4/16/2024	105-000200-0100-	2,712.80	227929		00000
					CHECK TOTAL	1,374.55	227929		00000
					CHECK TOTAL	4,087.35			00000
00000	000247	TREASURER OF VIRGINIA	DC080240416240400	4/16/2024	100-000200-0100-	-	-		
					CHECK TOTAL	2,450.67	227930		00000
					CHECK TOTAL	2,450.67			00000
00000	000831	VACORP	DC035240416240400	4/16/2024	100-000200-0100-	-	-		
00000	000831		DC035240416240400	4/16/2024	105-000200-0100-	293.79	227931		00000
					CHECK TOTAL	121.94	227931		00000
					CHECK TOTAL	415.73			00000
00000	001027	VALIC RETIREMENT	DC091240416240400	4/16/2024	100-000200-0100-	-	-		
					CHECK TOTAL	625.00	227932		00000
					CHECK TOTAL	625.00			00000
					CLASS TOTAL	64,893.83			
					FINAL TOTAL	64,893.83-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
THE TOTAL 64,893.83- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-16-24
DATE

Richard L. Jones
COUNTY ADMINISTRATOR

4/10/24

Kelly Belvin

P/O NO.	VEND. NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	000245	AFLAC	DC040240430240400	4/30/2024	100-000200-0100-	577.20	227995 ✓		00000
00000	000245		DC040240430240400	4/30/2024	105-000200-0100-	87.39	227995		00000
00000	000245		DC041240430240400	4/30/2024	100-000200-0100-	629.91	227995		00000
00000	000245		DC041240430240400	4/30/2024	105-000200-0100-	78.59	227995		00000
					CHECK TOTAL	1,373.09			
00000	000881	ANTHEM BLUE CROSS AND	DC005240430240400	4/30/2024	100-000200-0100-	10,576.00	227996		00000
00000	000881		DC005240430240400	4/30/2024	105-000200-0100-	1,983.00	227996		00000
00000	000881		DC015240430240400	4/30/2024	100-000200-0100-	8,680.50	227996		00000
00000	000881		DC015240430240400	4/30/2024	105-000200-0100-	964.50	227996		00000
00000	000881		DC126240430240400	4/30/2024	100-000200-0100-	25,347.00	227996		00000
00000	000881		DC126240430240400	4/30/2024	105-000200-0100-	4,998.00	227996		00000
					CHECK TOTAL	52,549.00			
00000	001106	GREENSVILLE COUNTY TREASU	DC063240430240400	4/30/2024	105-000200-0100-	274.70	227997		00000
					CHECK TOTAL	274.70			
00000	001397	LEGAL SHIELD	DC097240430240400	4/30/2024	100-000200-0100-	76.32	227998		00000
00000	001397		DC097240430240400	4/30/2024	105-000200-0100-	46.39	227998		00000
					CHECK TOTAL	122.71			
00000	001021	MINNESOTA LIFE INS CO	DC200240430240400	4/30/2024	100-000200-0100-	484.80	227999		00000
00000	001021		DC200240430240400	4/30/2024	105-000200-0100-	89.93	227999		00000
					CHECK TOTAL	574.73			
00000	000872	NATIONWIDE RETIREMENT	DC090240430240400	4/30/2024	100-000200-0100-	345.00	228000		00000
00000	000872		DC090240430240400	4/30/2024	105-000200-0100-	100.00	228000		00000
					CHECK TOTAL	445.00			
00000	000247	TREASURER OF VIRGINIA	DC080240430240400	4/30/2024	100-000200-0100-	2,450.67	228001		00000
					CHECK TOTAL	2,450.67			
00000	000831	VACORP	DC035240430240400	4/30/2024	100-000200-0100-	256.83	228002		00000
00000	000831		DC035240430240400	4/30/2024	105-000200-0100-	101.75	228002		00000
					CHECK TOTAL	358.58			
00000	001027	VALIC RETIREMENT	DC091240430240400	4/30/2024	100-000200-0100-	625.00	228003 ✓		00000
					CHECK TOTAL	625.00			
					CLASS TOTAL	58,773.48			
					FINAL TOTAL	58,773.48-			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 58,773.48- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4-24-24
DATE

Richard L. Jones
COUNTY ADMINISTRATOR

4/24/24

Kelly Bellis

4/18/2024 BUREAU COUNTY

WFOCHECK REGISTER

TIME: 4:20:45

DATE: 2024/04

NO.	AMOUNT	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P DATE	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHK PAY	CHK PAY	GL ACCOUNT DESC	EXP. OR DESCRIPTION
000000 000001	DISC TOTAL	ALLIED INSTRUCTIONAL PRG	04300005-0107	4/17/2024		4110-083000-1017	10,100.00	227965			29-Special Education Private	010020 TRISTAR KWALLIA
000000 000004	DISC TOTAL	BELIEVE-N-HYOUTH ENRICHM	04300008-0108	4/17/2024		4110-083000-1018	20,100.00	227967			29-Special Education Private	010020 SOUTH JAMES
000000 000009	DISC TOTAL	BUILDING CHR YOUTH LLC	04300010-0109	4/17/2024		4110-083000-2009	17,500.00	227967			3-Community Based	010020 SMITH PIAN
000000 000016	DISC TOTAL	INTERCEPT YOUTH SERVICES	04300014-0116	4/17/2024		4110-083000-1006	8,517.65	227968			29-Treatment Foster Care	010020 EDWARDS TAYLOR
000000 000018	DISC TOTAL	INTERCEPT YOUTH SERVICES	04300017-0118	4/17/2024		4110-083000-1004	4,140.00	227968			29-Treatment Foster Care	010020 EDWARDS TAYLOR
000000 000019	DISC TOTAL	JACKSON FIELD HOUSING INC	04300017-0098	4/17/2024		4110-083000-1003	4,473.00	227968			26-Educational Services Comp	010020 BOND JOELIAN
000000 000020	DISC TOTAL	WORTH SPRING BEHAVIORAL H	04300020-0069	4/17/2024		4110-083000-1003	8,899.25	227968			26-Educational Services Comp	010020 BOND JOELIAN
000000 000027	DISC TOTAL	SPECIALIZED SERV PRVS OF	04300021-0110	4/17/2024		4110-083000-1010	4,575.00	227969			29-Special Education Private	010020 DOUGLAS DANIEL
000000 000028	DISC TOTAL	WEINSTEIN JEWISH COMMUNIT	04300028-0104	4/17/2024		4110-083000-1006	131,673.60	227969			26-Family Foster Care	010020 EDWARDS TAYLOR

4/17/2024

4/17/2024

4/18/24

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Richard Douglas
4/18/2024


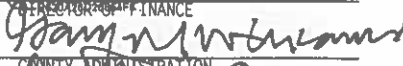

AP100 4/01/2024 SUSSEX COUNTY A/P CHECK REGISTER TIME- 9:35:24 ActPd - 2024/04

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	A/P ACCRL	ACCOUNT NO.	NET AMOUNT	CHECK NO.	ACH PMT	ACH PMT	G/L	ACCOUNT DESC.	BATCH INV. DESCRIPTION
0000000	003036	WEINSTEIN JEWISH COMMUNIT	FEB1013051-0087	3/29/2024		4110-053000-1008-	830.00	227866				2e-Family Foster Care	01987 BYNUM, JOSIAH
0000000	003036		FEB1013052-0086	3/29/2024		4110-053000-1008-	830.00	227866				2e-Family Foster Care	01987 BYNUM, JEREMIAH
	DISC. TOTAL	.00	CHECK TOTAL	1.660.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		.00		TOTAL	1.660.00
		.00	CHECK TOTAL	1.660.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		.00		TOTAL	1.660.00
		.00	CHECK TOTAL	1.660.00	ACH PMT TOTAL	.00 CPA PMT TOTAL	.00	EPY PMT TOTAL		.00		TOTAL	1.660.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 1,660.00- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

4/1/2024

DATE
4/1/24
 DATE
4/1/24
 DATE

DocuSigned by:

 COUNTY ADMINISTRATION

 COUNTY ADMINISTRATION

 DESTE J. COX, TREASURER

SUSSEX COUNTY
TREASURER'S REPORT
AND
FINANCIAL UPDATE

SUBMITTED BY DESTE J. COX, TREASURER

APRIL 30, 2024

- Bank Reconciliation
- General Fund Revenue/Expenditure Summary
- Capital Projects Fund & Reserve Fund Revenue/Expense Summary
- CSA Fund Revenue/Expense Summary
- Ten Year Landfill Revenue Summary



TREASURER'S OFFICE

DESTE JARRATT COX
TREASURER
SUSSEX COUNTY

15074 COURTHOUSE ROAD
P.O. BOX 1399
SUSSEX, VA. 23884

Phone (434)246-1086 or
(434)246-1087
Fax (434)246-2347

Statement of money in the banks to the credit of Sussex County as shown by the Treasurer's books at the close of business April 30, 2024

TRUIST #201- SUSSEX, VA

Bank Balance -----	\$214,126.92	
Bank Fees/Adjustments -----	130.91	
Deposits in Transit-----	0.00	
Outstanding Checks-----	(50.00)	\$214,207.83

BSV #301- STONY CREEK, VA

Business Checking-----	\$2,712,522.00	
Business Investment Checking-----	\$441,619.31	
Bank Fees/Returned Checks-----	271.51	
Credit Card Fees/Adjustments-----	1,767.58	
Deposits in Transit -----	(375.29)	
Outstanding Checks-----	(992,739.92)	\$2,163,065.19

PRIMIS #401- WAVERLY, VA

Bank Balance-----	\$19,076.67	
Deposits in Transit-----	(0.84)	\$19,075.83

Investments and CD's-----

#30392331 - Primis #451	\$1,065,714.90	
#30391992 - Primis #451	\$2,109,291.28	
#30390504 - Primis #451	\$2,600,222.34	
	\$5,775,228.52	

LGIP INVESTMENT #803 Investment Balance-----		\$2,326,401.04
VA INV POOL #804 Investment Balance-----		\$6,866,924.49
TOTAL IN BANKS REC W/GL-----		\$17,364,902.90

Letters or statements from each of the above mentioned banks are on file in the Treasurer's Office of Sussex County certifying the balance as listed above.

Respectfully submitted:



 Deste J. Cox, Treasurer

SUSSEX COUNTY - DESTE J. COX, TREASURER
REVENUE/EXPENDITURE SUMMARY REPORT
APRIL 2024

General Fund FUND BALANCE as of 04/30/24 = \$ 10,986,374

<i>REVENUES</i>		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2024</i>	<i>PRIOR FY - YTD Through 04/30/2023</i>	<i>COLLECTED % YTD</i>
Real Estate - 2023		5,434,283	21,740	5,358,098	5,379,494	98.6%
Public Service Corp - 2023		711,534	0	631,389	726,038	88.7%
Personal Property - 2023		3,710,092	84,453	4,397,329	4,073,538	118.5%
Machinery & Tools - 2023		599,000	22,965	786,563	593,066	131.3%
Local Sales & Use Taxes (net)		1,125,928	90,950	1,040,724	938,470	92.4%
Transient Occupancy Tax		100,000	5,886	85,471	76,085	85.5%
Consumer Utility Taxes		93,000	8,218	83,799	74,699	90.1%
Business License Taxes		106,825	2,811	87,946	93,198	82.3%
Motor Vehicle Licenses		227,100	8,112	226,818	202,937	99.9%
Landfill Tipping Fees		5,500,000	426,106	4,507,864	4,555,193	82.0%
Delinquent Tax - Real Estate		140,000	5,867	151,569	141,700	108.3%
Delinquent Tax - Personal Property		93,350	10,739	261,588	102,077	280.2%
Penalties - All Property		105,000	17,715	134,156	64,768	127.8%
Interest - All Property		30,000	3,562	25,955	21,972	86.5%
Court Fines		750,000	56,586	505,321	591,739	67.4%
EMS Billing		200,000	0	0	6,821	0.0%
State		4,987,390	316,265	4,317,182	4,153,125	86.6%
Federal		4,631,848	200	800,026	43,775	17.3%
Transfer from Reserve & FR Escr		857,107	224,470	733,586	675,705	85.6%
Designated Use of Fund Balance		5,956,823	0	0	3,098,739	0.0%
<i>EXPENDITURES</i>		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2024</i>	<i>PRIOR FY - YTD Through 04/30/2023</i>	<i>SPENT % YTD</i>
General Government		3,042,121	230,900	2,420,294	2,192,226	79.6%
Judicial Administration		1,374,746	117,960	1,045,530	1,052,496	76.1%
Fire, Rescue, EMS		2,680,428	253,285	2,823,349	2,376,780	105.3%
Sheriff's Operations & Jail		6,988,982	431,163	5,104,206	4,459,438	73.0%
Public Works		2,111,789	167,663	1,530,512	1,653,748	72.5%
Health & Welfare		1,187,203	151,125	1,013,201	676,472	85.3%
Education		8,408,081	351,338	6,920,546	5,174,054	82.3%
Rec & Cultural Enrichment		236,645	15,000	195,234	266,260	82.5%
Planning/Community Dev		613,753	37,689	698,974	439,182	113.9%
Grants		4,558,439	0	1,248,839	95,730	27.4%
Debt Service		1,547,941	0	1,534,689	1,581,791	99.1%

** 2022 Tax Deadline Extension delayed delinquent collections activity into FYE24

*** Federal YTD Includes VATI Grant

General Fund								
				ANNUAL	CURRENT MONTH	ACTUAL 04/30/2024	YTD 04/30/2023	Spent %
EXPENDITURES BY DEPARTMENT				APPROPRIATED	ACTIVITY	YEAR TO DATE	PRIOR FISCAL YEAR	YTD
Board of Supervisors				188,427	27,887	135,344	112,509	71.8%
Administration				1,346,309	84,368	994,465	923,719	73.9%
Contingency Acct (7/1/23 = \$125,000)				11,833	-	-	-	90.5%
HRA Admin Fee				6,020	434	4,337	3,297	72.0%
HRA Employer Spend				188,000	15,642	246,160	182,705	130.9%
IT & Central Acct				59,500	41	40,070	93,300	67.3%
County Attorney				111,000	9,180	82,620	92,742	74.4%
Registrar/Board of Elections				261,518	19,390	222,783	191,047	85.2%
Com of Revenue				311,581	27,706	247,078	220,819	79.3%
Treasurer				557,933	46,251	447,437	372,087	80.2%
General Government				3,042,121	230,900	2,420,294	2,192,226	79.6%
ARPA - 2nd Tranche				75,781	0	0	0	0.0%
ARPA - Broadband				4,171,305	0	926,076	0	22.2%
Admin/Indust Dev Grants				126,424	0	102,827	47,326	81.3%
CDBG Pochahantas Grt				184,930	0	219,936	48,404	118.9%
Grants				4,558,439	0	1,248,839	95,730	27.4%
Courts				144,210	10,244	75,103	88,814	52.1%
Clerk of Courts				475,543	46,942	368,176	372,398	77.4%
Commonwealth Atty				656,902	53,630	532,131	510,560	81.0%
Victim Witness				98,091	7,144	70,121	80,724	71.5%
Judicial Administration				1,374,746	117,960	1,045,530	1,052,496	76.1%
Fire/Rescue/EMS				2,229,997	215,652	2,403,255	1,911,310	107.8%
Aminal Control				450,431	37,633	420,094	465,470	93.3%
Fire, Rescue, EMS				2,680,428	253,285	2,823,349	2,376,780	105.3%
Court Sec/Spot/FO/E911				4,761,036	289,914	3,482,178	2,891,248	73.1%
Confinement of Inmates				2,096,367	135,093	1,536,495	1,459,377	73.3%
Crater Crim Justice Aca.				131,578	6,157	85,533	108,813	65.0%
Sheriff's Operations & Jail				6,988,982	431,163	5,104,206	4,459,438	73.0%
Building & Grounds				998,351	95,838	697,910	785,493	69.9%
Envir Inspections				262,911	4,226	62,742	97,926	23.9%
General Works				362,500	17,782	290,389	242,012	80.1%
Convenience Ctrs.				488,027	49,816	479,470	528,318	98.2%
Public Works				2,111,789	167,663	1,530,512	1,653,748	72.5%
Health - Outside Agencies				244,691	115,386	244,691	154,160	100.0%
Com. Support Services - Outside Agencies				167,691	0	166,691	177,631	99.4%
Local Contrib to DSS				300,951	0	207,359	177,791	68.9%
Local Contrib to CSA				473,870	35,739	394,461	166,890	83.2%
Health & Welfare				1,187,203	151,125	1,013,201	676,472	85.3%
Local Contrib to Sch Fd				8,408,081	351,338	6,920,546	5,174,054	82.3%
Education				8,408,081	351,338	6,920,546	5,174,054	82.3%
Library/Cultural - Outside Agencies				178,145	6,250	136,734	202,760	76.8%
Recreational Contrib- Outside Agencies				58,500	8,750	58,500	63,500	100.0%
Recreational & Cultural Enrichment				236,645	15,000	195,234	266,260	82.5%
Planning/Building/Zoning				465,548	36,939	609,700	331,745	131.0%
Crater Planning Com				17,039	0	17,039	8,771	100.0%
IDA				82,500	0	23,569	50,000	28.6%
Va Gateway Region				47,166	0	47,166	47,166	100.0%
Crater SBDC				1,500	750	1,500	1,500	100.0%
Planning/Community Dev				613,753	37,689	698,974	439,182	113.9%
Debt Service				1,547,941	0	1,534,689	1,581,791	99.1%
Debt Service				1,547,941	0	1,534,689	1,581,791	99.1%

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
APRIL 2024**

Capital Projects Fund - Fund 302

FUND BALANCE as of 04/30/24 = \$ 47,228 plus
\$220,630 F&R Dedicated Funds

		ANNUAL APPROPRIATED	CURRENT MONTH ACTIVITY	YTD ACTUAL 04/30/2024	PRIOR FY - YTD Through 04/30/2023
REVENUES					
Interest Earned		4,000	4,874	18,546	8,344
Gifts/Donations Fire & Rescue		0	0	100	0
Total Capital Projects Fund Revenues		4,000	4,874	18,646	8,344
EXPENDITURES					
Replace E911 Equip		19,323	0	0	36,999
Voting Machines		0	0	0	8,625
Replace AS400 Server		61,900	0	64,939	0
Sheriff Patrol Vehicle		53,740	0	0	0
Communications		20,000	0	0	0
Renovations-Co. Buildings		216,303	0	0	0
Trf to General Fund		463,968	224,470	448,940	16,726
Trf to Fire/Rescue Escrow		4,000	0	0	0
Total Capital Projects Fund Expenditures		839,234	224,470	513,879	62,350

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
APRIL 2024**

Reserve Fund 135

FUND BALANCE as of 04/30/24 = \$ 5,173,049

		ANNUAL APPROPRIATED	CURRENT MONTH ACTIVITY	YTD ACTUAL 04/30/2024	PRIOR FY - YTD Through 04/30/2023
REVENUES					
Interest		30,000	149,853	268,704	68,484
Transfer from General Fund		0	0	0	2,000,000
Total Reserve Fund Revenues		30,000	149,853	268,704	2,068,484
EXPENDITURES					
Transfer to General Fund		399,139	0	284,646	658,979
Transfer to CSA Fund		297,232	35,739	217,823	0
Transfer to Mega Site Indust Pk		0	0	0	96,050
Transfer to Cabin Point Indust		25,000	0	0	0
Total Reserve Fund Expenditures		721,371	35,739	502,469	755,029

**SUSSEX COUNTY
REVENUE/EXPENDITURE SUMMARY REPORT
APRIL 2024**

CSA Fund 110		FUND BALANCE as of 04/30/24 = \$ (89,568)				
		<i>ANNUAL APPROPRIATED</i>	<i>CURRENT MONTH ACTIVITY</i>	<i>YTD ACTUAL 04/30/2024</i>	<i>PRIOR FY - YTD Through 04/30/2023</i>	
REVENUES						
Expenditure Refund		0	28,463	32,204	0	
CSA State Funds		1,223,670	112,727	1,157,632	443,011	94.6%
Local Appropriation		473,870	35,739	394,461	166,890	83.2%
Total Reserve Fund Revenues		1,697,540	176,929	1,584,297	609,902	
EXPENDITURES						
CSA Expenditures		1,697,540	131,674	1,715,801	699,164	101.1%
Total Reserve Fund Expenditures		1,697,540	131,674	1,715,801	699,164	

SUSSEX COUNTY
TEN YEAR LANDFILL REVENUE SUMMARY
DESTE J. COX, TREASURER

MO. RECD	FYE2014	FYE2015	FYE2016	FYE2017	FYE2018	FYE2019	FYE2020	FYE2021	FYE2022	FYE2023	FYE2024	FY21-23 3Yr Ave.
July	514,503	480,468	501,253	436,313	478,992	513,862	484,545	479,916	483,348	521,385	458,567	494,883
August	499,297	454,641	429,103	401,017	433,259	527,100	552,838	532,439	414,524	420,696	461,139	455,886
September	452,803	350,607	324,276	424,719	492,106	671,682	494,825	499,000	478,914	491,609	486,604	489,841
October	401,828	399,043	308,871	367,365	417,047	602,719	471,021	494,212	452,293	457,959	430,771	468,155
November	405,430	382,450	334,371	441,841	459,048	771,203	532,914	533,909	484,161	400,445	457,169	472,838
December	322,278	335,460	339,298	353,495	475,139	613,451	467,628	455,970	473,838	443,237	466,837	457,682
January	343,461	389,239	390,132	343,788	493,320	689,112	502,056	430,890	448,514	470,663	438,953	450,022
February	377,628	403,443	342,709	375,933	458,704	747,024	489,357	406,001	405,207	478,585	495,454	429,931
March	317,919	290,654	341,827	314,512	490,123	667,723	397,492	308,553	362,852	383,741	386,265	351,715
April	338,922	459,688	389,559	393,938	458,270	679,997	456,070	415,630	417,524	486,873	426,106	440,009
May	390,339	544,490	360,063	383,640	373,837	556,306	376,441	459,201	419,311	378,087		418,866
June	<u>399,471</u>	<u>508,752</u>	<u>400,137</u>	<u>467,027</u>	<u>432,824</u>	<u>536,509</u>	<u>370,664</u>	<u>410,440</u>	<u>411,468</u>	<u>445,275</u>		<u>422,394</u>
Totals	<u>4,763,879</u>	<u>4,998,935</u>	<u>4,461,599</u>	<u>4,703,588</u>	<u>5,462,669</u>	<u>7,576,689</u>	<u>5,595,852</u>	<u>5,426,160</u>	<u>5,251,954</u>	<u>5,378,554</u>	<u>4,507,864</u>	<u>5,352,223</u>

Current Year Budget: 5,500,000

BUILDING INSPECTIONS DEPARTMENT



May 16, 2024 Monthly Reports



MEMORANDUM

DATE: May 1, 2024
 TO: Richard Douglas, County Administrator
 FROM: Matt Westheimer, Building Official
 SUBJECT: April 2024 - Monthly Report

Please accept this as the April 2024 update for the Building Department.

BUILDING ACTIVITY

- April 2024

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
13	13	3	9	81	\$876,197.56	\$7,496.03

- April 2023

<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
15	18	8	8	85	\$1,181,914.05	\$9,949.54

- January 2024 – December 2024 (Yearly totals)

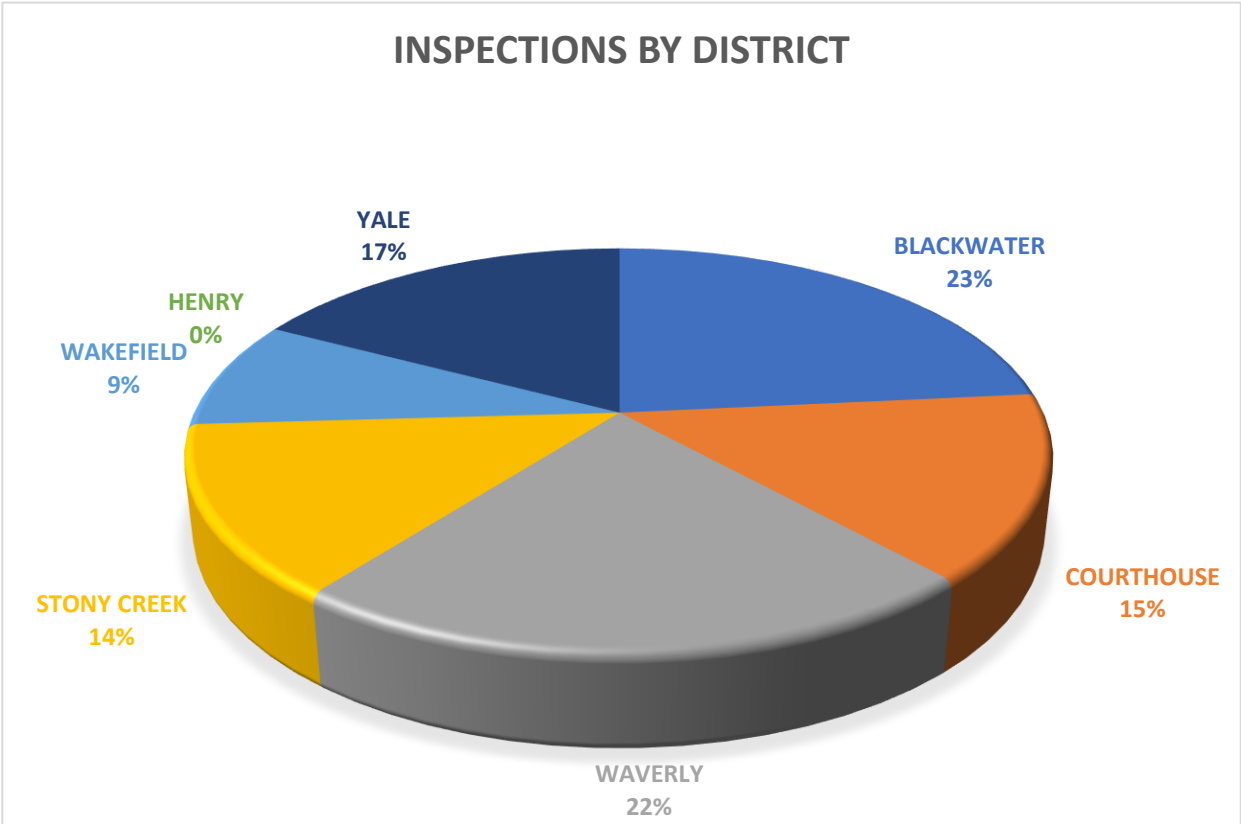
<i>Building Permits</i>	<i>Electrical Permits</i>	<i>Plumbing & Sprinkler Permits</i>	<i>Mechanical Permits</i>	<i>Field Inspections</i>	<i>Improvement Value</i>	<i>Revenue Generated</i>
61	61	14	34	361	\$3,974,036.30	\$34,450.46

<i>Inspections completed within 24 hours For April</i>	100%
<i>Plans reviewed within 10 business days For April</i>	100%

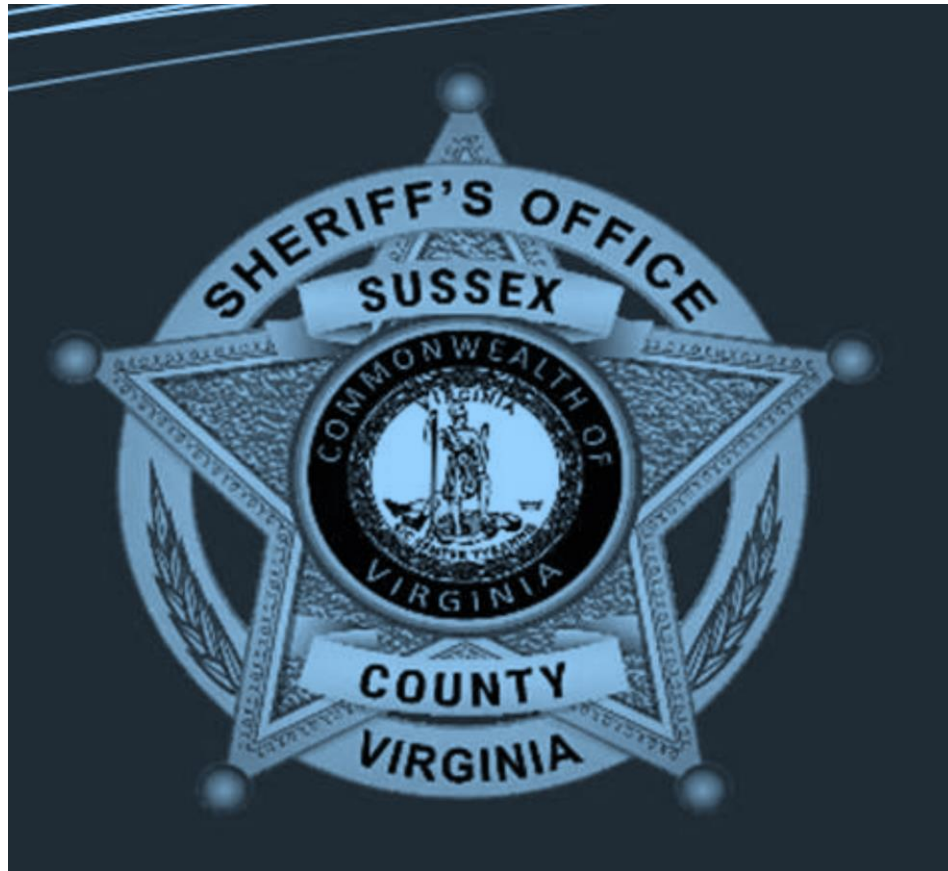


SUSSEX COUNTY INSPECTIONS PERFORMED BY DISTRICT APRIL 2024

DISTRICT	INSPECTIONS
BLACKWATER	19
COURTHOUSE	12
WAVERLY	18
STONY CREEK	11
WAKEFIELD	7
HENRY	0
YALE	14



Sheriff's Department



May 16, 2024

Monthly Reports



Sheriff E.L. Giles, Sr.
Sussex County Sheriff's Office

"One Family, One Mission, One Goal"

Sussex County Sheriff's Office Monthly Report
Month of April 2024

PATROL

CALLS FOR SERVICE	
Type:	Total:
Sheriff	1,772
Fire	61
Rescue	208
Animal Control	72
Town of Wakefield	40
Traffic	1318
TOTAL	3,471

COURTS

Court:	Days of Court:
Circuit Court	4
General District	12
JDR Court	5

Court:	Judges:
Circuit Court	3
General District	7
JDR Court	3

P. O. Box 1326 Sussex, Virginia 23884
Telephone: 434-246-5000
Fax: 434-246-5714
Email: Egiles@susova.us

CIVIL

Type:	Total:
Subpoenas Served	383
Jury Summoned	121
Criminal Warrants	53
DMV Notices	6
Levies	0
TDO	3
ECO	0
Other Civil	104

Fines and Forfeitures	\$65,054.34
Sheriff's Fees	\$218.00
Courthouse Security	\$12,859.12

JAIL

During the month of APRIL 2024, our average daily population was 26.73 inmates. The jail booked in 31 individuals during APRIL 2024.

The classification of these inmates as reported by the Commonwealth of Virginia's LIDS computer system is as follows:

Pre- Trial	3 inmates, having been confined a total of 464 days
Sentenced Misdemeanant	4 inmates, having been confined a total of 16 days
Sentenced Felons	10 inmates, having been confined a total of 204 days.
Others	9 inmates, convicted but not sentenced, etc.
Weekenders	4 inmates serving a misdemeanor sentence.

Transports of inmates for various reasons are listed below:

Court / Jail	
Medical	
Juvenile	
Road Crew	
TDO (Mental)	
TOTAL	

BOARD ACTION FORM

Agenda Item: Consent Agenda Item #2.05

Subject: Local Law Enforcement (LOLE) Grant Program Award
(Speed Measurement Radar Units)

Board Meeting Date: May 16 2024

=====

Summary: Sheriff Giles is requesting approval of a reimbursable local law enforcement block grant from the Virginia Department of Criminal Justice Services in the amount of \$4648. These funds will be used for the purchase of new speed measurement radars.

Recommendation: Staff recommends approval.

Attachments: Request from Sheriff Giles and Budget Amendment

=====

ACTION: That the Board approve Budget Amendment for the reimbursable local law enforcement block grant from the Virginia Department of Criminal Justice Services in the amount of \$4648

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>		<u>Member</u>	<u>Aye</u>	<u>Nay</u>
_____				_____		
_____				_____		
_____				_____		

Baicy	___	___		Jones	___	___
Fly	___	___		Tolliver	___	___
Futrell	___	___		Tyler	___	___
			White	___	___	



Sheriff E.L. Giles, Sr.
Sussex County Sheriff's Office

"One Family, One Mission, One Goal"

May 7, 2024

Mr. Richard Douglas, County Administrator
County of Sussex
Sussex, VA 23884

Re: Grant Approval and Amendment

Dear Mr. Douglas,

I am requesting the Board of Supervisors to accept the LOLE Block Grant for \$4,648.00 the Sussex County Sheriff's Office was awarded. This is a reimbursable grant is going to be used to purchase new Speed Measurement Radar's upon acceptance of the grant from the Board. Enclosed is the award letter from DCJS.

I am also requesting the Board of Supervisors to approve an amendment to the Law Enforcement Equipment Grant. The Sussex County Sheriff's Office was approved for \$216,000.00 however, the Board only approved the amount of \$201,000.00. I am requesting the additional \$10,000.00 to be allocated. Enclosed is the award letter from DCJS.

Thank you in advance for your consideration to these requests. As always if you have any questions, please let me know.

Respectfully,

A handwritten signature in blue ink, appearing to read "Ernest L. Giles, Sr.".

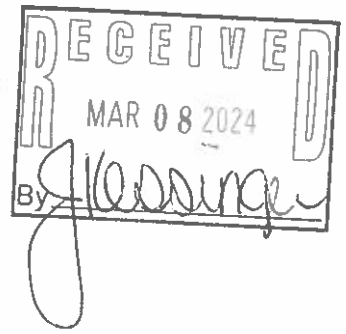
Ernest L. Giles, Sr., Sheriff
County of Sussex

ELG/jdk

Enclosures: 2

Cc: File

P. O. Box 1326 Sussex, Virginia 23884
Telephone: 434-246-5000
Fax: 434-246-5714
Email: Egiles@susova.us



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

December 14, 2023

Richard Douglas
County Administrator
P. O. Box 1397
Sussex, Virginia 23884

RE: Local Law Enforcement ("LOLE") Grant Program - FFY 23

Dear Richard Douglas:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Virginia Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality \$4,648, funded through federal grant 15PBJA-23-GG-03038-MUMU. Your DCJS grant award number will be determined once your eligibility application is submitted and approved. The project period for this program is 1/1/2024 through 7/31/2024.

To indicate your acceptance of the award and conditions:

- 1. Sign the Statement of Grant Award/Acceptance ("SOGA") and return it electronically within the next 45 days to grantsmgmt@dcjs.virginia.gov copying your Grant Monitor, Nicole Phelps at Nicole.Phelps@dcjs.virginia.gov.
2. Localities wishing to accept the LOLE funds allocated for their jurisdiction will need to complete an "eligibility application" on DJCS's On-line Grant Management System ("OGMS") to ensure eligibility. The eligibility application process will be open until February 28, 2024. To receive funds, localities must complete the eligibility application process through the DCJS On-line Grants Management System ("OGMS") no later than 5:00 pm on February 28, 2024. Please note that although OGMS uses the words "application" throughout the system, this is not an application but an eligibility process. This is a six (6) month grant and there will be no continuation.
3. Your agency will need to fill out all the requested information in the OGMS eligibility application to include the budget and brief budget narrative outlining how your agency will utilize the awarded federal funds (additional information on the LOLE grant program and how to complete the OGMS eligibility application is provided with this award package).

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

Local Law Enforcement ("LOLE") Grant Program - FFY 23	
Subgrantee:	Sussex
DCJS Grant Number: TBD	UEI #: PVUJUTLZKEPI
Grant Start Date: 1/1/2024	Grant End Date: 7/31/2024
Federal Grant Number:	15PBJA-23-GG-03038-MUMU
Federal Awardee:	BJA
Federal Catalog Number:	16.738
Project Description:	To strengthen Crime Control
Federal Start Date:	10/1/2022
Federal Funds:	\$4,648
State General Funds:	
State Special Funds:	
Local Match:	_____
Total Budget:	\$4,648
	Indirect Cost Rate: _____% *If applicable

Project Director	Project Administrator	Finance Officer
The Hon. E. L. Giles Sr. Sheriff 20212 Thornton Square Sussex, Virginia 0 (434) 246-5361 egiles@sussexco.com	Richard Douglas County Administrator P. O. Box 1397 Sussex, Virginia 23884 434 246-1000 rdouglas@sussexcountyva.gov	Kelly W. Moore Finance Director P. O. Box 1397 Sussex, Virginia 23884 (434) 246-1000 kmoore@sussexcountyva.gov

***If not indicated above, please provide your locality's Unique Entity Identifier (UEI #) in the space provided. This number replaces your DUNS number.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: Richard L. Doyle
Authorized Official (Project Administrator)

Title: County Administrator

Date: 3-8-24

UEI #: _____



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

November 21, 2023

Richard Douglas
County Administrator
P. O. Box 1397
Sussex, Virginia 23884

RE: 508516-LE ARPA - Law Enforcement Equipment

Dear Richard Douglas:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is 509550 and was approved for a total award of \$216,000, funded through Award Number 21.027 (2023 ARPA). The project period is 7/1/2022 through 6/30/2024.

Included with this letter is your Statement of Grant Award/Acceptance (SOGA), Special Conditions, Reporting Requirements, and Projected Due Dates. In addition, there may be "Action Item" Special Conditions related to your grant award called *Encumbrances* that require your immediate attention. If there are any, please submit those documents via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>.

If you have not previously done so, you must register to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to rr-learpagrants@dcjs.virginia.gov. Please note that you will not be able to draw down funds on this grant until DCJS receives the signed SOGA, and the grant is in Underway status in OGMS. If you have any questions, please contact your DCJS Grant Monitor through the OGMS portal, or contact the ARPA staff at rr-learpagrants@dcjs.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson Miller".

Jackson Miller

BOARD ACTION FORM

Agenda Item: Consent Agenda Item #2.06

Subject: Department FY24 Budget Amendments

Board Meeting Date: May 16 2024

=====

Summary: The attached budget amendments will resolve financial shortfalls for various county departments/functions. A brief explanation is included for each. Staff recommends approval of each budget amendment.

- EMS (\$685,000)—Related to cost increase from the change in EMS contractors during the fiscal year, per contract approved by BOS
- Animal Services (\$55,000)—Related to significant increase in number of animals being housed at the shelter (to include a significant number being held by order) and related medical, food, and janitorial expenses
- Health Reimbursement Account (\$111,000)—Increase in employee HRA expenses during current fiscal year (exceeded budget estimate and this figure can increase or decrease each year based on activity)
- Children’s Services (\$300,000)—Related to increase in number of children receiving services and the types and costs of those services during the current fiscal year
- Building Inspections (\$57,000)—Related to Surry County (fiscal agent for joint program) billing late for fourth quarter of previous fiscal year, resulting in five payments for the current fiscal year (note: Building Inspections revenue has exceeded budgeted revenues by \$190,000 for the current fiscal year)
- Pocahontas CDBG (\$50,100)—Previous cost discrepancy for this delayed project that resulted in additional local funds being spent on this project

Recommendation: Staff recommends that the Board of Supervisors the attached resolutions.

Attachments: Budget amendments

=====

ACTION: That the Board approves the attached resolutions.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Tolliver	___	___
Futrell	___	___	Tyler	___	___

White ___ ___

RESOLUTION #24-57
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for Administration be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will appropriate local reserve funds to the Children Services Act fund to true-up expenses through FYE24.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	\$75,000
Fund 110 State	<u>275,000</u>
Total Revenues	\$300,000

EXPENDITURE

Fund 110 CSA	\$300,000
Total Expenditures	\$300,000

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

RESOLUTION #24-58
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for Administration be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will appropriate local reserve funds to the Animal Services Department to true-up expenses through FYE24.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	<u>\$55,000</u>
Total Revenues	\$55,000

EXPENDITURE

Fund 100 Public Works	<u>\$55,000</u>
Total Expenditures	\$55,000

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

RESOLUTION #24-59
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for Administration be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will appropriate local reserve funds to the Planning Department to true-up grant expenses through FYE24.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	<u>\$50,100</u>
Total Revenues	\$50,100

EXPENDITURE

Fund 100 Planning	<u>\$50,100</u>
Total Expenditures	\$50,100

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

RESOLUTION #24-60
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for Administration be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will appropriate local reserve funds to the Building Inspections Department to true-up expenses through FYE24.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	<u>\$57,000</u>
Total Revenues	\$57,000

EXPENDITURE

Fund 100 Building Inspections	<u>\$57,000</u>
Total Expenditures	\$57,000

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

RESOLUTION #24-61
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for Administration be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will appropriate local reserve funds to the Non-Department for HRA Employer expenses through FYE24.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	<u>\$111,000</u>
Total Revenues	\$111,000

EXPENDITURE

Fund 100 HRA Employer	<u>\$111,000</u>
Total Expenditures	\$111,000

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

RESOLUTION #24-62
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment for Administration be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will appropriate local reserve funds to the Ambulance & Rescue Department for EMS services to true-up expenses through FYE24.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	<u>\$685,000</u>
Total Revenues	\$685,000

EXPENDITURE

Fund 100 Ambulance & Rescue	<u>\$685,000</u>
Total Expenditures	\$685,000

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors

BOARD ACTION FORM

Agenda Item: Recognitions/Awards/Presentations Item #3.01

Subject: Response to Big Woods WMA Hunting Concerns – First Sergeant Rollings, Virginia DWR, and Dennis Gaston, Department of Forestry

Board Meeting Date: May 16 2024

=====

Summary: At the request of the Board at the April regular meeting, staff has scheduled Sergeant Joe Rollings of the Virginia Department of Wildlife Resources, Conservation Police, and Dennis Gaston, Forest Manager for Big Woods State Forest, to address the issue raised by a resident in the Big Woods area related to rifle hunting and impacts to her property. They will share what has already been done to address this issue, as well as other potential recommended solutions. Based on their input, the board may decide whether to pursue any actions.

Recommendation: None

Attachment: None

=====

ACTION: N/A

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Tolliver	___	___
Futrell	___	___	Tyler	___	___
			White	___	___

BOARD ACTION FORM

Agenda Item: Recognitions/Awards/Presentations Item #3.02

Subject: VATI Broadband

Board Meeting Date: May 16 2024

=====

Summary: Sarat Yellepeddi (pronounced Suh-Raht Yell-Uh-Ped-Ee), President and CEO of Prince George Electric Cooperative (PGEC) and RuralBand will be sharing an update regarding the County's Broadband Project.

Recommendation: No action needed.

Attachment: None

=====

ACTION: N/A

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Tolliver	___	___
Futrell	___	___	Tyler	___	___

White ___ ___

BOARD ACTION FORM

Agenda Item: Recognitions/Awards/Presentations Item #3.03

Subject: Proposed FY25 Operating Budget – Richard Douglas, County Administrator

Board Meeting Date: May 16 2024

=====

Summary: Rescheduled from the May 9th work session, the County Administrator will present the proposed FY24-25 county operating budget. A public hearing has been scheduled for May 23rd, and work sessions will be scheduled at the board’s convenience to finalize a budget for adoption. A budget summary will be provided separately.
No attachment

Recommendation: None

Attachment: None

=====

ACTION: N/A

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Tolliver	___	___
Futrell	___	___	Tyler	___	___
			White	___	___

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.01

Subject: VDOT Proposed Six-Year Plan for Secondary Roads

Board Meeting Date: May 16 2024

=====

Summary: A public hearing has been scheduled to receive public comments on the proposed Six Year Plan for Secondary Roads and Construction Priority List for Sussex County. George Bowman with the VDOT Franklin Residency presented the proposed priority list at the April regular meeting. The primary change for the upcoming fiscal year is moving Butts Road paving to the first priority. The second priority for the upcoming fiscal year is downsizing a previous larger intersection/drainage improvement project on Courthouse Road to an intersection improvement project at Courthouse and Gray Roads. The third priority is paving of five eligible road sections. At the conclusion of the public hearing, the board may consider adoption of the attached resolution with any noted changes.

Recommendation: Staff recommends adoption of the attached resolution.

Attachment: Resolution #24-63

=====

ACTION: That the Board adopt Resolution #24-63.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Toliver	___	___
Futrell	___	___	Tyler	___	___
		White	___	___	

RESOLUTION #24-63
VIRGINIA DEPARTMENT OF TRANSPORTATION
PROPOSED SIX YEAR PLAN FOR SECONDARY ROADS

WHEREAS, Section 33.1-23 and Section 33.1-23.4 of the Code of Virginia, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation (VDOT) in developing a Six Year Plan for Secondary Roads; and

WHEREAS, the Sussex County Board of Supervisors has previously agreed to assist in the preparation of this plan, in accordance with the VDOT policies and procedures, and participated in a public hearing on the proposed FY25 plan on May 13, 2024, after duly advertised so that all citizens of the county had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed plan and priority list; and

WHEREAS, George Bowman with the Virginia Department of Transportation appeared before the Board of Supervisors and recommended approval of the Six Year Plan for Secondary Roads and the Construction Priority List for Sussex County; and

WHEREAS, the Construction Priority List is as follows:

- Priority #1: Route 609 (Butts Road) from Route 697 (Rowehampton Road) to Route 735 (Courthouse Road)—Reconstruction and surface
- Priority #2: Route 735 (Courthouse Road) at Route 631 (Gray Road)—Reconstruction/intersection improvements
- Priority #3: Unpaid roads balance entry, to include the following:
 - Route 640 (Cabin Stick Road) from Route 637 to Route 626
 - Route 636 (Longevity Road) from Route 626 to Route 40
 - Route 632 (Hunting Quarter Road) from Route 608 to Route 634
 - Route 611 (Mill Path Road) from Route 610 to Route 609
 - Route 604 (Chinquapin Road) from Route 606 to Route 621

NOW THEREFORE BE IT RESOLVED that since the plan appears to be in the best interest of the Secondary Road System, said Six Year Plan for Secondary Roads is hereby approved as presented at the public hearing, this the 16th day of May, 2024.

Wayne O. Jones, Chairman

Shilton R. Butts, County Clerk

BOARD ACTION FORM

Agenda Item: Public Hearing Item #4.02

Subject: Zoning Text Amendment #2024-01 (Off-Premise Freestanding Signs)

Board Meeting Date: May 16 2024

=====

Summary: An ordinance to amend Article V, Section 34-831, subsection (f) of the Sussex County Zoning Ordinance to allow one off-premises freestanding sign of unlimited height and area for businesses located within 1,000 feet of an interstate or limited access highway in addition to the permitted freestanding sign in the B-1 and B-2 districts.

Davis Travel Center has requested to use one of two existing signs that was originally installed on-premises prior to the parceling off of other parcels to support Popeyes, Wendy’s and the convenience store. It is staff’s understanding that once the parcels were separated to support the other businesses, the location of the sign resulted in being off-premises. The proposed amendment will allow the Starbucks located within the Davis Travel Center to utilize the resulting off-premises sign under the current ordinance criteria, being located within 1,000 feet of Interstate 95, and with the added criteria that the business be located within 1,000 feet of the off-premises sign location.

Recommendation: The Planning Commission recommended approval of the Ordinance Amendment (6-0).

Attachment: Staff Report

=====

ACTION: That the Board approve the Ordinance amendment.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	Jones	___	___
Futrell	___	___	Toliver	___	___
Baicy	___	___	Tyler	___	___
			White	___	___



STAFF REPORT

ZONING TEXT AMENDMENT #2024-01:

An ordinance to amend Article V, Section 34-831, subsection (f) of the Sussex County Zoning Ordinance to allow one off-premises freestanding sign of unlimited height and area for businesses located within 1,000 feet of an interstate or limited access highway in addition to the permitted freestanding sign in the B-1 and B-2 districts. Currently, businesses located in the B-1 and B-2 districts and within 1,000 feet of an interstate or limited access roadway are permitted to have only one on-premises freestanding sign of unlimited height and area.

DESCRIPTION:

This amendment will affect businesses located along Interstate 95. Specifically, the Davis Travel Center has requested to use one of two existing signs that was originally installed on-premises prior to the parceling off of other parcels to support Popeyes, Wendy's and the convenience store. It is staff's understanding that once the parcels were separated to support the other businesses, the location of the sign resulted in being off-premises.

The proposed amendment will allow the Starbucks located within the travel center to utilize the resulting off-premises sign under the current ordinance criteria of being located within 1,000 feet of Interstate 95, and with the added criteria that the business be located within 1,000 feet of the off-premises sign location.

STAFF RECOMMENDATION:

Staff recommends approval of the ordinance amendment.

ATTACHMENTS:

- Public Hearing Advertisement
- Zoning Text Amendment (clean version)
- Zoning Text Amendment (redlined version)

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission conducted a public hearing on the zoning text amendment on May 6, 2024. The Commission voted unanimously to recommend approval of the amendment to the Board of Supervisors (6-0).

BOARD ACTION FORM

Agenda Item: Public Hearing #4.03

Subject: Amendment to Conditional Use Permit #2021-01 (Shands Energy Battery Storage Facility Fire Suppression)

Board Meeting Date: May 16 2024

=====

Summary: The applicant, Dominion Energy, Virginia seeks to amend Conditional Use Permit (CUP) #2021-01 approved by the Board of Supervisors on May 3, 2021 for operation of a Battery Storage Facility known as Shands Energy, LLC on tax parcel number 64-A-21 and 64-A-23. The CUP amendment seeks to amend condition 6(c) and 6(d) to address the battery enclosures related to containment and fire extinguishing technology that continues to advance, and is not the technology planned for the facility. Instead, the storage facility will use the technology approved by the Building Official and the Chief of Fire and Rescue. The property contains approximately 32.28 acres.

Recommendation: The Planning Commission recommended approval of the CUP amendment (6-0).

Attachment: Staff Report

=====

ACTION: That the Board approves amendment to CUP #2021-01

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Fly	___	___	Jones	___	___
Futrell	___	___	Toliver	___	___
Baicy	___	___	Tyler	___	___
			White	___	___



STAFF REPORT

APPLICATION SUMMARY:

Applicant:	Virginia Electric and Power Company (Dominion Energy, Virginia)
Location:	The property is located on the north side of Rt. 40 (Sussex Drive) adjacent to an existing Dominion Energy Substation.
Parcel Record Numbers:	64-A-21 and 64-A-23
Proposal:	Amend CUP condition 6(c) and 6(d) to add clarity to the fire containment suppression system and to remove the term “built in” to the use of technology approved by the Building Official and Chief of Fire and Rescue.

APPLICATION:

The applicant, Dominion Energy, Virginia seeks to amend Conditional Use Permit (CUP) #2021-01 approved by the Board of Supervisors on May 3, 2021 for operation of a Battery Storage Facility known as Shands Energy, LLC on tax parcel number 64-A-21 and 64-A-23. The CUP amendment seeks to amend condition 6(c) and 6(d) to address the battery enclosures related to containment and fire extinguishing technology that continues to advance, and is not the technology planned for the facility. Instead, the storage facility will use the technology approved by the Building Official and the Chief of Fire and Rescue. The property contains approximately 32.28 acres.

ELECTION DISTRICT:

Stony Creek Election District

LOCATION:

The property is located on the north side of Sussex Drive (Rt. 40) at the intersection of Shands Road. The property is partially wooded and is located adjacent to an existing Dominion Energy substation.

BACKGROUND:

The CUP was originally approved under CUP #2019-04 on July 16, 2020 and amended under CUP #2021-01 to construct, maintain and operate the facility in accordance with the Virginia Uniform Statewide Building Code and to address fire extinguishing technology by removing the word “manual”.



Since, technology has continued to advance prompting another change in the conditions concerning fire suppression technology.

DESCRIPTION:

The applicant is requesting to amend conditions 6(c) and 6(d) to allow appropriate county officials to approve the fire suppression technology with the understanding that the technology is continuing to evolve and improve. The change will make the Building Official and Chief of Fire and Rescue responsible for the review and determination of compliance with appropriate building and fire suppression codes, as follows:

6(c): Current language – The BESS enclosure or cabinet will provide a secondary layer of physical containment to the batteries and be equipped with cooling, ventilation, and fire suppression systems.

6(c): Proposed language – The BESS enclosure or cabinet will provide a secondary layer of physical containment to the batteries and be equipped with cooling, ventilation, and fire suppression systems, or as approved by the Building Official and the Chief of Fire and Rescue.

6(d): Current language – Each individual battery enclosure will have 24/7 automated fire detection and extinguishing technology built in. The BMS will monitor individual battery module voltages and temperatures, container temperature and humidity, off-gassing of combustible gas, fire, ground fault and DC surge, and door access and be able to shut down the system before Thermal Runaway takes place.

6(d): Proposed language – Each individual battery enclosure will have 24/7 automated fire detection and extinguishing technology built in, or technology approved by the Building Official and the Chief of Fire and Rescue. The BMS will monitor individual battery module voltages and temperature, container temperature and humidity, off-gassing of combustible gas, fire, ground fault and DC surge, and door access and be able to shut down the system before Thermal Runaway takes place.

The proposed language allows the flexibility needed in the advancement of battery storage technology, so as not to require continued amendments to the CUP conditions, and to make the appropriate county officials responsible for compliance with adopted building and fire codes in place at the time of construction and as may be appropriately amended.

AGENCY/DEPARTMENT COMMENTS:

Staff forwarded the application for comment to the following review agencies. Comments received are noted.

➤ Chief of Fire and Rescue

The Fire and Rescue Chief has reviewed the amendment and recommends the proposed language.



➤ Building Official

The Building Official supports the proposed amendment.

STAFF RECOMMENDATION:

Staff recommends approval of the amendment.

ATTACHMENTS:

- Public Notice Advertisement
- Application

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission conducted a public hearing on the CUP amendment on May 6, 2024. The Commission voted unanimously to recommend approval of the amendment to the Board of Supervisors (6-0).

BOARD ACTION FORM

Agenda Item: Action Item #6.01

Subject: VDOE FY24 Literary Fund Loan Application Resolution for SCPS School Improvements

Board Meeting Date: May 16 2024

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Summary: Dr. Julius Hamlin, SCPS Superintendent, will provide an overview of a request for a Literary Fund loan through the Virginia Public School Authority. Specifically, up to \$7,500,000 is requested for the replacement of the roof and associated rooftop HVAC equipment at Sussex Central High School (maximum interest rate is 3.35 percent). A resolution of the Sussex County School Board in regards to these funds is attached for your review. The application deadline for this program is May 23rd. An authorizing resolution for this funding application is attached for your consideration.

Recommendation: Staff recommends approval the authorizing resolution.

Attachments: Authorizing Resolution for Literary Fund Application; Copy of School Board Resolution

=====

ACTION: That the Board approves authorizing Resolution for Literary Fund Application.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Toliver	___	___
Futrell	___	___	Tyler	___	___
			White	___	___

**AUTHORIZING RESOLUTION OF THE SUSSEX COUNTY BOARD OF SUPERVISORS
FOR A LITERARY FUND LOAN FOR CERTAIN SCHOOL IMPROVEMENTS**

WHEREAS, the School Board of Sussex County presented to this Board on May 16, 2024, an application addressed to the Virginia Board of Education for the purpose of borrowing up to \$7,500,000 from the Literary Fund, for the purpose set out in said application for the replacement of the roof and associated rooftop HVAC equipment at Sussex Central High School.

RESOLVED, that the application of the School Board to the Virginia Board of Education for a loan of up to \$7,500,000 from the Literary Fund is hereby approved, and authority is hereby granted to the School Board to borrow up to \$7,500,000 for the purpose set out in said application.

The Board of Supervisors for said County will each year during the life of this loan, at the time they fix the regular levies, fix a rate of levy for schools or make a cash appropriation sufficient for operation expenses and to pay this loan in annual installments and the interest thereon, as required by law regulating loans from the Literary Loan.

APPROVED this the 16th day of May, 2024, by the Sussex County Board of Supervisors.

Wayne O. Jones, Chairman

Shilton R. Butts, County Clerk

**RESOLUTION OF THE SCHOOL BOARD
OF THE COUNTY OF SUSSEX, VIRGINIA
REQUESTING THE BOARD OF SUPERVISORS
OF THE COUNTY OF SUSSEX, VIRGINIA
TO ISSUE GENERAL OBLIGATION SCHOOL BONDS FOR
SCHOOL PURPOSES AND CONSENTING TO
THE ISSUANCE THEREOF**

BE IT RESOLVED:

1. The School Board of the County of Sussex, Virginia (the “School Board”) hereby (i) requests, pursuant to Section 15.2-2640 of the Code of Virginia, 1950, as amended (the “Code”), that the Board of Supervisors of the County of Sussex, Virginia (the “County”) cause the County to issue its general obligation school bonds (the “Bonds”) in an aggregate principal amount not in excess of \$7,500,000 but with the objective of providing up to \$6,995,800 in net proceeds, to finance the costs of capital projects for public school purposes for the Sussex County Public Schools, more specifically the acquisition, design and construction of a replacement roof for Sussex Central High School and H.V.A.C. Rooftop only related replacement items, as well as to include finance costs of issuance; and (ii) consents, pursuant to Section 15.2-2638.B(iii) of the Code and Article VII, Section 10(b) of the Constitution of Virginia, to the issuance of the Bonds.

2. Further, the School Board consents to and authorizes an application to the Virginia Public School Authority (the “VPSA”) for the purchase of the Bonds by the VPSA as part of its “stand alone” bond program. The Chairman of the School Board, the Superintendent of the Schools of the County of Sussex School Division (the “Schools”), and such other officer or officers of the School Board or the Schools as either may designate (the “Authorized Officers”) are hereby authorized to decrease the amount of proceeds requested to the extent the County and such Authorized Officers deem it necessary to issue the Bonds in an amount less than provided in paragraph 1 above.

3. The Authorized Officers are hereby authorized and directed to execute and deliver on behalf of the School Board a Use of Proceeds Certificate and Tax Compliance Agreement (the “Tax Compliance Agreement”) setting forth the expected use and investment of the proceeds of the Bonds and containing such covenants as may be necessary for the special obligation school financing bonds issued by VPSA under its “stand alone” bond program (the “VPSA Bonds”) to show compliance with the provisions of the Internal Revenue Code of 1986, as amended (the “Tax Code”), and the applicable regulations. The School Board covenants on behalf of itself and the Schools under its governance that the School Board and the Schools shall comply with the provisions of the Tax Compliance Agreement and the Tax Code so that the interest on the VPSA Bonds is excludable from gross income under the Tax Code.

4. This Resolution shall take effect immediately.

On motion of _____, seconded by _____, the members of the School Board of the County of Sussex, Virginia voted on May ____, 2024 to approve this Resolutions, as follows:

M.E. Morris, Jr., Chair	_____
Doris C. Hamlin, Vice-Chair	_____
Katrina L. Faltz	_____
Jeffery L. Gary	_____
Laurie S. Latham	_____
Linda S. Skipper	_____
Roslyn C. Tyler	_____

The undersigned certifies that this is a correct copy of the Resolution of the School Board of the County of Sussex, Virginia.

Date: May ____, 2024

Linda J. Person, Clerk

BOARD ACTION FORM

Agenda Item: Action Item #6.02

Subject: Nottoway River Blue-Greenway Proposal for Master Planning and Grant Application Support

Board Meeting Date: May 16 2024

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Summary: Outdoor recreation is vital for economic development as it fosters tourism, stimulates local businesses, and creates employment opportunities. The natural beauty and recreational amenities of outdoor spaces attract visitors, leading to increased spending on accommodations, dining, and recreational equipment, thereby boosting the economy of the region. Moreover, investments in outdoor infrastructure and conservation efforts enhance the appeal of an area, attracting businesses and residents seeking a high quality of life, which further fuels economic growth.

In furtherance of that objective, Sussex County staff are seeking support for a master planning process to study the suitability for recreational use and potential access locations associated with a new blue-greenway along the Nottoway River in Sussex County. The plan will assess the entire river frontage within the County, identify recreational opportunities and constraints, and make recommendations for a phased approach to implementation. Phase I recommendations will prioritize two river access points necessary to create an initial phase of the blue-greenway as the focus of a Recreational Trails Program Grant application in May of 2025.

The attached proposal was submitted to the County from the Timmons Group pursuant to the County’s existing Annual Term Contract with the company for economic development matters.

Recommendation: Staff recommends the Board accept this proposal and proceed with the accompanying budget amendment to appropriate funds for this activity.

Attachments: Nottoway River Blue-Green way Proposal and Budget Amendment #24-67.

=====

ACTION: That the Board accept this proposal and proceed with the accompanying budget amendment to appropriate funds for this activity.

MOTION BY: _____ **SECONDED BY:** _____

<u>Member</u>	<u>Aye</u>	<u>Nay</u>	<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Baicy	___	___	Jones	___	___
Fly	___	___	Tolliver	___	___
Futrell	___	___	Tyler	___	___
			White	___	___

A Proposal for Master Planning and Grant Application Support for the Nottoway River Blue-Greenway in Sussex County, Virginia

Submitted to:

David Conmy
Deputy County Administrator
& Economic Development Director
Sussex County
April 29, 2024

Timmons Group understands that Sussex County is seeking support for a master planning process to study the suitability for recreational use and potential access locations associated with a new blue-greenway along the Nottoway River in Sussex County. The plan will assess the entire river frontage within the County, identify recreational opportunities and constraints, and make recommendations for a phased approach to implementation. Phase I recommendations will prioritize two river access points necessary to create an initial phase of the blue-greenway as the focus of a Recreational Trails Program Grant application in May of 2025.

We propose the following scope of services in alignment with Timmons Group Annual Term Contract with Sussex County and established rate schedule.

Scope of Services

Task 1: Master Planning

Timmons Group will work closely with Sussex County staff and project stakeholders to develop a master plan process to study and plan the blue-greenway along the Nottoway River. The process may include the following:

Anticipated process and deliverables are as follows:

- Assemble base plans utilizing readily available desktop GIS data
- Prepare preliminary parcel research and property ownership study
- Research environmental, RTE species, historical resources, and other desktop data
- Attend a site visit and project kickoff workshop
- Define programmatic requirements for the project
- Develop a site analysis diagram to depict opportunities and constraints
- Develop master plan and potential alternatives for the project
- Refine master plan into final color rendered graphic plan with labels, legend, and other applicable site information
- Develop inset master plan diagrams showing potential river access points
- Develop supporting character imagery and project precedent for proposed features
- Develop phasing plan depicting priority parcels and river access points
- Prepare opinion of probable construction cost based on approved master plan and initial phasing
- Deliver final master plan booklet

The final deliverable will be a digital PDF master plan booklet in 11x17 format, with supporting larger format mapping and diagrams as needed. Up to (3) three in-person meetings with Sussex County staff and stakeholders and up to (6) six virtual meetings are included.

Task 2: DCR RTP Grant Application Support

At the conclusion of the master plan process, Timmons Group will work closely with Sussex County staff and project stakeholders to prepare a grant application and supporting materials necessary to apply for phase one improvement plan funding.

Anticipated process and deliverables are as follows:

- Prepare initial draft grant application and identify areas for County and stakeholder input
- Prepare matching share requirement estimate in accordance with the 80/20 matching funds
- Develop detailed responses to narrative portion of the application
- Prepare supporting material, parcel information, mapping, and master plan for use in strengthening grant application
- Iterate through the grant application until submitted ahead of the deadline

Up to (3) three virtual meetings are included with this task.

Task 3: Reimbursable Expenses (Time & Material Budget)

As part of the master plan or grant application support tasks listed within this proposal, Timmons Group may need to expense travel and printing costs if deemed necessary for the project. Costs will be passed along to the client with monthly invoicing as they are incurred.

Anticipated costs include:

- Travel to the project location or to meetings associated with the project
- Large format printing to foamcore boards or large format paper for exhibits to support the workshops, meetings, and presentations associated with the project
- Booklet printing for final document, if required
- Meals, supplies, and miscellaneous expenses as needed to support the planning and grant application processes

Anticipated expenses other than travel or mileage associated with the project will be communicated to the client in advance for approval of expenses.

Fee Proposal

We propose to provide the services outlined above on a fixed fee basis.

Task 1: Master Planning	\$ 32,635.00
Task 2: DCR RTP Grant Application Support.....	\$ 10,175.00
Task 3: Reimbursable Expenses (T&M NTE Budget)	\$ 2,900.00
	Total Fixed Fee: \$ 42,810.00
	Total Time & Material Budget: \$ 2,900.00

Note: Refer to attached man-hour breakdown for detail in accordance with negotiated hourly rate schedules.

Preliminary Project Schedule

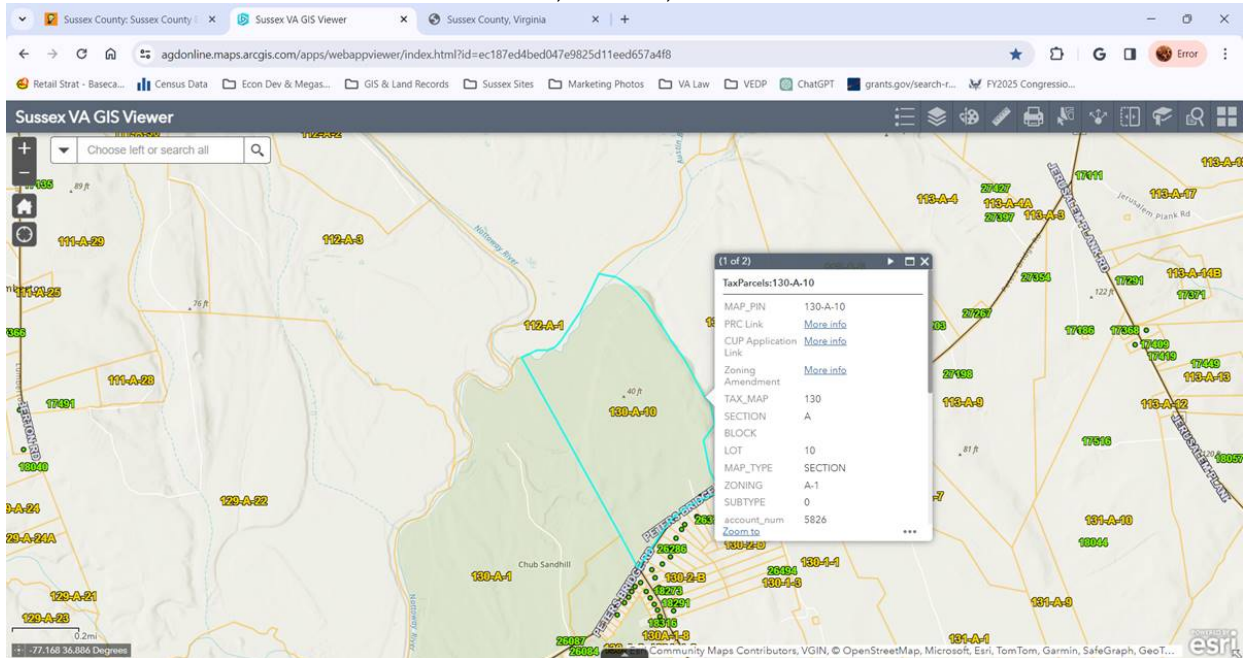
Note: this preliminary schedule is for initial planning purposes only and is subject to change with input and negotiations by the client as well as actual Notice to Proceed date. Schedule below assumes a NTP on or before June 1, 2024.

June 1, 2024	Notice to Proceed & Contract Execution
June 20, 2024	Site Visit & Kickoff Workshop
July 26, 2024	Mapping and Analysis Complete
July 31, 2024	Client & Stakeholder Meeting #1
September 10, 2024	Preliminary Master Plan and Options
September 18, 2024	Client & Stakeholder Meeting #2
October 18, 2024	Master Plan Refinement & Focus Area Plans
November 8, 2024	Opinion of Probable Construction Cost
November 13, 2024	Client & Stakeholder Meeting #3
December 13, 2024	Final Master Plan Delivered
March 12, 2025	Grant Application Draft for Client Review
April 30, 2025	Grant Application Filing with DCR

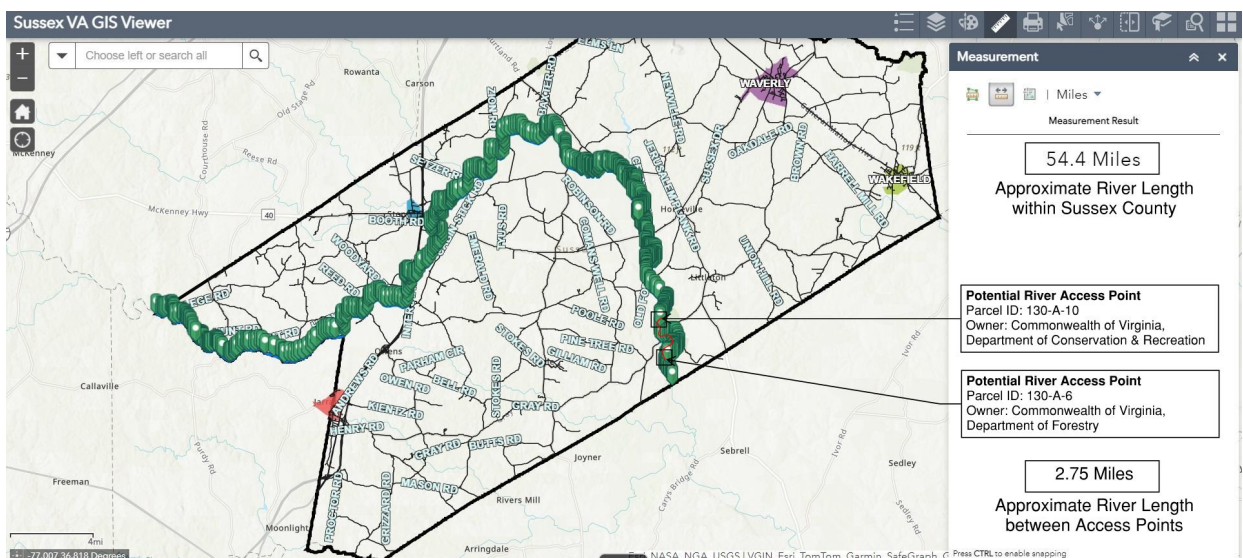
Scope of Work Exhibit

Based on preliminary direction from Sussex County staff, at least one potential parcel has been identified as suitable for creating new river access points:

1. Parcel ID: 130-A-10 (shown below)
Owner: Commonwealth of Virginia, Dept of Conservation and Recreation
Notes: DCR also own Parcels 130-A-1, 130-A-2, and 130-A-3.



Shown below, the Nottoway River spans approximately 54 miles through Sussex County, creating a prime recreational resource. One preliminary access location is shown in the parcel map above and additional access points further west along the river would be studied in the future.



RESOLUTION #24-67
FY24 BUDGET AMENDMENT

BE IT RESOLVED by the Sussex County Board of Supervisors that the following budget amendment be and hereby is made for the period of July 1, 2023 through June 30, 2024. This resolution will amend the budget to appropriate a portion of the 2nd tranche of ARPA funds and local reserve funds for the Nottoway River Blue-Greenway contract through Timmons Group.

FUND # 100
GENERAL FUND

REVENUE

Fund 135 Local	<u>\$21,929.50</u>
Total Revenues	\$21,929.50

EXPENDITURE

Fund 100 (ARPA Transfer)	\$23,780.50
Fund 100	<u>\$21,929.50</u>
Total Expenditures	\$45,710.00

Adopted this 16th day of May, 2024.

Wayne O. Jones, Chairman
Sussex County Board of Supervisors

ATTEST:

Shilton R. Butts, Clerk
Sussex County Board of Supervisors