

At a Finance Committee Meeting of the Board of Supervisors
Held in the Social Services Conference Room on
Monday, June 10, 2024 at 3 p.m.

COMMITTEE BOARD MEMBERS PRESENT

Phyllis T. Tolliver, Chair
C. Eric Fly, Sr.
Steve D. White

OTHER PRESENT

Alfred G. Futrell
Rufus E. Tyler, Sr.

STAFF PRESENT

Kelly W. Moore, Finance Director
Deste J. Cox, Treasurer
John Broderick, Director of Finance &
Business Operations
Jeffrey Gary, Public Works Director
Ernest Giles, Sheriff
Julius Hamlin, Division Superintendent
Jessica Kessinger, Executive Assistant to Sheriff
Michael Kessinger, Captain
Titiana D. Nicholson, CSA Coordinator
Nick Sheffield, Emergency Services Chief
Regina Sykes, Commonwealth's Attorney
Shilton R. Butts, Assistant to the County Administrator/
Clerk to the Board

Item 1. Call to Order/Determine Quorum

The June 10, 2024 Finance Committee meeting of the Sussex County Board of Supervisors was called to Chair Tolliver.

Item 2. Invocation

The Invocation was offered by Supervisor Fly.

Item 3. The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 4. Agenda Amendments

There were no agenda amendments.

Item 5. Approval of the Agenda

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors Finance Committee hereby approves the June 10, 2024 agenda. All Finance Committee members present voted aye.

There was a brief discussion ownership of convenience site property and transfer of deed.

Item 6. FY25 Proposed Budget Review

The Finance Committee reviewed the proposed budget.

Holiday pay was discussed, as well as vehicles.

Sheriff Giles provided an updated list for the Holiday Pay at regular rate. He also provided a list vehicles.

Dr. Hamlin discussed essential positions. He provided a list of the Sussex Central Public Schools ESSER/ARP Funded Essential positions needed in 2024-2025.

There was brief discussion of School Board's meeting on June 13, 2023 and their budget.

There was discussion of the Administration building.

Item 7. Recommendations to the Board of Supervisors

The Finance Committee recommended the following the FY25 Proposed Budget:

1. Recommends 5 Cents Reduction of Real Estate Tax Levy.
2. Line Item #36: Remove CSA Position, \$65,000.00.
3. Line Item #39: Remove DSS Position (Ms. Johnson) \$16,703.00.
4. Line Item #248: Add \$5,000.00.
5. Line Item #435: Remove \$36,000.00 and leave \$35,000.00 for turnout gear.
6. Line Item #451: Remove EMS Position, \$114,000.00.
7. Line Item #484: "Building System Maintenance Repairs" \$1,100.00.
8. Line Item # 512: Remove "Salary & Wages Part-time" \$31,286.00.
9. Line Item # 961: Add \$1,500.00 for Miles B. Carpenter Museum.
10. Eliminate Credit Card Fee, \$70,000.00.
11. Site Close 2 days saving of \$60,000.00 (Optional - eliminating site attendants to realize \$300,000.00 to \$400,000.00 savings).
12. Perhaps go into Reserve Fund to cover Short Fall of \$300,000.00, help the Sheriff Department, and the Sussex County School System.

Item 8. Adjournment

ON MOTION OF SUPERVISOR WHITE, seconded by SUPERVISOR FLY and carried:
RESOLVED that the Sussex County Board of Supervisors Finance Committee June 10, 2024 meeting adjourned at 5:21 p.m.