

Sussex County Board of Supervisors Meeting
Thursday, January 16, 2025 – 6 pm
General District Courtroom – Sussex Judicial Center
15098 Courthouse Road, Sussex VA 23884

1. Commencement

- 1.01 Call to Order/Determine Quorum
 - a. Approval of Board Member(s) Participating by Phone under Board Remote Participation Policy
- 1.02 The Invocation
- 1.03 The Pledge of Allegiance
- 1.04 BOS Organizational Meeting for Calendar Year 2025
 - a. Election of Chairman for Calendar Year 2025
(Chairman will turn the meeting over to the County Administrator who will conduct this election. Upon completion, the County Administrator will turn the meeting over to the 2025 Chairman.)
 - b. Election of Vice Chairman for Calendar Year 2025
 - c. Establishment of dates, times and place of regular meetings
 - d. Adoption of Rules and Procedures
- 1.05 Agenda Amendment(s)
- 1.06 Approval of Regular Agenda

2. Approval of Consent Agenda

- 2.01 Approval of Minutes: December 5 and 6 Board Retreat, December 12 Finance Committee and December 19, 2024 Regular Board of Supervisors Regular Meetings
- 2.02 Warrants and Vouchers
- 2.03 Treasurer's Report & Financial Update – *for information only*
- 2.04 Departmental Reports – *for information only*

3. Recognitions/Awards/Presentation

- 3.01 Recognition of Deputy Clerk of Court Carolyn Matthews for 50 Consecutive Years of Service to Sussex County
- 3.02 FY24 Audit – Taylor Stover, Robinson, Farmer, Cox Associates

4. Public Hearing

- 4.01 Conditional Use Permit #2024-05 for Shooting Range, Henry Hayes, Applicant
 - a. Enter Public Hearing
 - 1. Public Comments
 - 2. Board Comments
 - b. Return to Open Session
 - c. Action on Public Hearing Item, if any
- 4.02 School System FY24 Budget Carryover Request/Budget Amendment
 - a. Enter Public Hearing
 - 1. Public Comments
 - 2. Board Comments
 - b. Return to Open Session
 - c. Action on Public Hearing Item, if any

5. Appointments

- 5.01 Appointments to Sussex County Planning Commission
- 5.02 Appointment to Crater District Area Agency on Aging
- 5.03 Appointment to Board of Zoning Appeal

6. Action Items

- 6.01 Revised Historic Courthouse/Administrative Space Proposal—Andrew Moore, Glave & Holmes
- 6.02 School System Reimbursable Spending Cap Increase Request

7. Citizens' Comments

8. Unfinished Business

- 8.01 Review and Revise the Short and Long-Term EMS Plan

9. New Business – none

10. Board Members Comments

- 10.01 Blackwater District
- 10.02 Courthouse District
- 10.03 Henry District
- 10.04 Stony Creek District
- 10.05 Wakefield District
- 10.06 Waverly District
- 10.07 Yale District

11. Closed Session

- 11.01 Convene into Closed Session
 - a. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; pursuant to applicable Va. Code Section 2.2.3711(A)1
 - b. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; applicable Code Section 2.2-3711(A)3
 - c. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel; pursuant to applicable Va. Code Section 2.2.3711(A)8
- 11.02 Reconvene to Open Session
- 11.03 Certification
- 11.04 Action(s) Resulting from Closed Session

12. Recess/Adjournment

- 12.01 Recess/Adjournment
- 12.02 Next Meeting, TBD