

At a Regular Meeting of the Board of Supervisors
Held in the General District Courtroom
on Thursday, June 12, 2025 - 6 p.m.

BOARD MEMBERS PRESENT

Steve E. White, Chair
Phyllis T. Tolliver, Vice Chair
C. Eric Fly, Sr
Alfred G. Futrell
Wayne O. Jones
Thomas W. Baicy, III

BOARD MEMBERS ABSENT

Rufus E. Tyler, Sr.

STAFF PRESENT

Richard Douglas, County Administrator
David J. Conmy, Deputy County Administrator/
Director of Economic Development
Danielle Powell, County Attorney
Lovita Allen, Social Services
Chris Bailey, Fire & Rescue Assistant Chief
Ellen G. Boone, Commissioner of the Revenue
Deste J. Cox, Treasurer
Jeff Gary, Director of Public Works
Ernest Giles, Sheriff
Michael Kessinger, Captain
Faith McClintock, Economic Development
Kelly W. Moore, Finance Director (Virtual)
Titiana D. Nicholson, CSA Coordinator
Michael Poarch, Planner
Nick Sheffield, Fire & Rescue Chief
Regina Sykes, Commonwealth's Attorney
Beverly Walkup, Planning Director
Shilton R. Butts, Assistant to the County Administrator/
Deputy Clerk to the Board of Supervisors

1. Commencement

1.01 Call to Order/Determine Quorum

Chair White called the June 12, 2025 regular meeting of the Sussex County Board of Supervisors to order.

1.02 The Invocation

Supervisor Tolliver offered the Invocation.

1.03 The Pledge of Allegiance

The Pledge of Allegiance was recited by all.

1.04 Agenda Amendments

Supervisor Fly requested to add under Item 11. Closed Session, as Item 11.01(b) Personnel Matter (EMS).

1.05 Approval of Regular Agenda

OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BAICY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the June 12, 2025 regular meeting agenda as presented. All Board members present voted aye.

2. Approval of Consent Agenda

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Consent agenda inclusive of the following: (a) May 8 Special and June 12, 2025 regular meeting minutes; (b) Warrants and Vouchers; Treasurer's Report & Financial Update; (c) Departmental Reports; (d) Budget Amendment – Courthouse Lease Revenue Bond; and (e) CDBG Funds Appropriation. All Board members present voted aye.

3. Recognitions/Awards/Presentation

3.01 Atlantic Strategic Minerals Update

Mr. Craig Hairfield, Executive Director for Atlantic Strategic Minerals, was in attendance. He provided an update on their mineral production project in Stony Creek/western Sussex County. An excerpt from Virginia's Gateway Region 2024 Annual Report excerpt was provided for your review.

The Board members were invited to participate in a ribbon cutting event scheduled for June 26 in Stony Creek. .

No action was needed at the time.

3.02 Nottoway River National Scenic River Designation Process

Mr. Jamie Craig, with the Beechtree Group, was in attendance to provide presentation on the National Scenic River designation process and its applicability to a portion of the Nottoway River in Sussex County. He provided an introduction to the State Scenic Nottoway River.

Mr. Craig discussed what Virginia designates a river as “scenic”. This designation is made only after a rigorous evaluation of its natural and scenic integrity; recreational potential; historic and cultural relevance; and public support for conservation.

The Nottoway River scored highly in all these categories, making it the longest designated State Scenic River in Virginia (72.5 miles), and a valued part of the state's natural heritage.

He discussed the natural and scenic integrity. He noted that the national scenic criteria to include free-flowing river; outstanding scenic value; outstanding recreational value; fish and wildlife value; and historic/cultural significance. He noted that the Nottoway River status met the criteria. The River had no major dams. It had high outstanding scenic value. The recreational value was strong and included canoeing/fishing. There was significant (diverse, rare species) of fish and wildlife value. The historic/cultural significance was documented.

He discussed how conservation work on the river. The seven steps of proposal was reviewed.

The economic benefits to local community was discussed. The Economic Benefits of National Scenic River Designation includes

Boost to Ecotourism and Outdoor Recreation

- **Increased Tourism Revenue:** Scenic river designations often lead to a rise in visitors engaging in activities like kayaking, fishing, and hiking. This influx can benefit local businesses such as outfitters, restaurants, and lodging establishments.
- **Job Creation:** The growth in recreational activities can create jobs in guiding services, hospitality, and maintenance of recreational facilities.

Enhanced Property Values

- **Proximity to Protected Natural Areas:** Properties near designated scenic rivers may see an increase in value due to the preservation of natural landscapes and the appeal of living near recreational areas.

Grants and Investments: Designation can make the area eligible for federal and state grants aimed at conservation and community development, leading to investments in infrastructure and environmental protection.

Support for Sustainable Forestry and Agriculture

- **Conservation Easements:** Programs like the Enviva Forest Conservation Fund have supported conservation easements along the Nottoway River, preserving significant wetlands and forests.

Grass Roots support is not only helpful but essential to achieving National Wild and Scenic River designation for rivers like the Nottoway.

While the designation is ultimately made by Congress (or, less commonly, by the U.S. Secretary of the Interior), the process depends heavily on local and state-level support.

It was noted that the key Grass Roots supporters include (1) landowners; (2) local governments; (3) State agencies; (4) Tribal Nations; and (5) River support groups, .i.e. Friends of the Nottoway River.

A video of the river was played.

No action was needed at the time.

4. Public Hearing

4.01 Parrott Sanctuary Special Use Permit #2025-01, Nana and Papa's Nest, Inc., Applicant

A Public Hearing was held to receive comments on the application of Nana and Papa's Nest, Inc. for a Special Use Permit (CUP) to operate an existing private animal shelter as a parrot rescue and sanctuary facility at 12203 General Mahone Highway on approximately .58 acre of land.

Beverly Walkup, Planning Director, provided the staff report for Parrott Sanctuary Special Use Permit, Nana and Papa's Nest, Inc., Applicant

A. Open Public Hearing

ON MOTION OF SUPERVISOR , SECONDED BY SUPERVISOR and carried: RESOLVED that the Sussex County Board of Supervisors hereby enter Public Hearing for the Parrott Sanctuary Special Use Permit #2025-01, Nana and Papa's Nest, Inc., Applicant, to operate an existing private animal shelter as a parrot rescue and sanctuary facility at 12203 General Mahone Highway on approximately .58 acre of land.

Nana and Papa's Nest, Inc. is located at 12203 General Mahone Highway, Wakefield, VA, approximately .4 mile from the Southampton County line. The Parcel ID is 79-A-20, in the Wakefield Election District.

It's proposed to operate an existing private animal shelter as a parrot rescue and sanctuary facility. The existing facility is located at 12203 General Mahone Highway within the Wakefield Planning Area and is designated for residential use. The existing use is located within a single-family residence and is surrounded by a cluster of single family homes located on both sides of General Mahone Boulevard.

The applicants moved to Sussex County in 2016 and began operating a non-profit, home-based parrot rescue. In September 2023, the applicants decided to relocate their residence to a separate single-family residence located at 38496 Pruitt Lane, directly behind 12203 General Mahone Highway.

In January 2024, the applicants advised of being contacted by the Virginia Beach Adoption Center concerning taking custody of an aggressive bird, and was advised to contact the Virginia Department of Agriculture and Consumer Services (VDACS) to inquire about becoming a parrot rescue facility. Upon making contact with Sherry Helsel, Senior Animal Care Inspector for VDACS, Ms. Helsel contacted County Planning staff to advise that since the facility is no longer homebased, it is considered a private animal shelter by VDACS definition and, as such, is required to be compliant with the County's Zoning Ordinance.

The applicants state that they had been previously advised by VDACS that the state didn't cover parrot rescues. However, upon notice, the applicants contacted County staff to discuss the application process in June 2024 and met with County planning staff in August 2024 to discuss the operation. In the meantime, County planning staff was contacted by the County Animal Services Director in December, as a follow-up to a previous conversation, advising that an inspection of the facility had been made by Ms. Helsel of VDACS in June 2024 and a follow-up inspection was conducted in November 2024. A copy of the VDACS Letter of Notification is attached noting findings of repeat non-critical violation dated December 5, 2024. It was determined that this is a use not provided for in the current ordinance, therefore, a Special Use Permit (SUP) is required.

As a follow-up, a Notice of Zoning Violation was forwarded to the applicants in December 2024 advising that the parrot rescue operation and/or animal shelter is not in compliance with the requirements of the County's zoning ordinance and requires approval of a Special Use Permit by the Board of Supervisors following a recommendation by the Planning Commission (copy attached). The applicants were given 30 days to address the violation, and responded by filing an application for a Special Use Permit in January 2025.

The application states that the facility is set up to house a total of 65 parrots with 30 in the single-family dwelling, 20 in the metal building, and 15 in the small shed. All structures are climate controlled consistent with VDACS requirements.

A copy of the applicants' Comprehensive Business Plan was attached. The plan addressed how the operation began as a "no kill" shelter that provides alternative care for parrot surrenders to help injured, abandoned, or ill parrots by providing them with safe shelter and much-needed veterinary medical care. A copy of the facility floor plan was also attached.

When entering the facility, each bird is placed in isolation to determine whether they have any contagious or infectious diseases. When blood work determines no contagious or infectious disease, the parrot is moved to the quarantine room for thirty days for continuous monitoring and to ensure no illnesses or injuries. The length of time to keep the parrots under the care of the rescue and sanctuary depends on a veterinary doctor's recommendation.

Euthanasia is only considered when the parrot has health issues that jeopardize its quality of life. Euthanasia takes place at a veterinary facility, and the remains are cremated. A necropsy may be necessary to determine cause of death after which the bird is disposed of.

The facility has a long-time working relationship with Veterinary Doctor, Dr. Robin Knopp, D.M.V at Abbey Animal Hospital, bringing at least 5 birds down monthly for routine wellness checkups and follow-up visits for birds to determine need for further medical treatments. Every bird is evaluated for weight, feather appearance, nostrils, ears, eyes, wings, feet and toes, behaviors, vent, muscle mass and posture to assess its health when surrendered. If deemed to be of concern, the facility follows up with Dr. Knopp on an emergency “as needed” basis.

The operation is set up with a Board of Directors and Committee Members with diverse backgrounds, and operates as a volunteer organization with 6 Directors and Board Members and 16 volunteers. The average number of volunteers on site is between 2 to 4 people. Primary product services and training include, education in parrot nutrition, preventive care, importance of veterinarian’s care, healing wings therapy, nail beak and wing trimming, and DNA blood tests for contagious or infectious disease.

Waste Management provides dumpster services for animal waste. Daily syringes, if used, are collected and transferred to the veterinary doctor for disposal.

COMPREHENSIVE LAND USE PLAN:

The parcel is located within the Wakefield Planning Area and is designated as Residential. The Wakefield Small Area Plan notes that the Town of Wakefield and the immediate surrounding properties are the only locations with clustered residential land use in the Wakefield Planning Area and discusses the need for additional housing opportunities with residential growth areas concentrated around the existing clusters of dwellings outside of the Town and along routes that lead into the Town.

The subject facility is located within an existing cluster of residential homes. A private animal shelter is considered a commercial use, which per the comprehensive plan should be clustered as much as possible to maintain a high service level for travelers with easy access in and out of commercial sites.

The plan also discusses land and forest preservation to support the ecological balance between agriculture and forest, and that there are competing management priorities but does not discuss the importance of indoor animal sanctuaries.

ORDINANCE REVIEW:

The current zoning designation for this property is General Agricultural (A-1). The A-1 district covers portions of the county devoted predominately to farms and forests, and low density residential.

A private animal shelter use not provided for in the current zoning ordinance, which therefore requires a special use permit. Before granting a special use permit, staff suggest the planning commission and board of supervisors consider the following:

1. That the establishment, maintenance, and operation of the special use will not be detrimental to or endanger the public health, safety, and general welfare;
2. That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially impair the use of other property within the immediate proximity;
3. That adequate utilities, water, sewer or septic system, access roads, storm drainage and/or other necessary public facilities and improvements have been or will be provided;
4. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion on the public streets;
5. That the proposed special use is not contrary to the goals and objectives of the Sussex County Comprehensive Plan; and
6. That the special use shall in all other respects, conform to the applicable regulations of the zoning district classification in which it is located.

The Board (following a recommendation from the Planning Commission) may impose conditions or limitations on any approval, including the posting of performance guarantees. Such conditions may include, but are not necessarily limited to:

1. The proposed hours of operation, as may applicable;
2. Traffic conditions, including parking facilities; the access of vehicles to roads; peak periods of traffic;
3. The orderly growth of the neighborhood and community and the fiscal impact on the County;
4. The effect of odors, dust, gas, smoke, fumes, vibration, glare, and noise upon the use of surrounding properties; and
5. Fire protection, sewerage, water, trash and garbage collection and disposal, and the ability of the County or persons to supply such services;

Next Steps, if the SUP is approved, the private animal shelter may continue in its present location pending the issuance of a zoning permit.

The application was sent to the following departments and agencies for review and comments: (1) Virginia Department of Transportation; (2) Virginia Department of Agriculture and Consumer Services; and (3) Sussex County Director of Animal Services.

The comments received were included in the packet.

STAFF CONCLUSIONS:

Strengths:

1. The operation will continue to meet a need to provide parrot rescue, which appears to be a growing demand and which does not appear to be provided elsewhere in the County.
2. There have been no citizen complaints since the operation transitioned from a homebased operation to a private animal shelter.
3. Required VDACS inspections revealed no critical operating issues that were considered to be a direct threat to the health and safety of the birds or neighboring properties.

Weaknesses:

1. The facility does not have proper zoning and is located in a re-purposed single-family dwelling in a cluster of existing occupied homes that would otherwise serve a compatible residential use.
2. The facility location is required to be open to the public per VDACS regulations, which may not be conducive to a commercial use at this location.
3. The facility is non-compliant with VDACS due to its operation not being compliant with local zoning, which is normally the first step in the process.
4. The facility is operating in 3 separate units on the property obviously due to its growing demand but maintains a lack of space in the primary structure to handle the growing demand.

The Planning Commission recommended approval of the Special Use Permit to the Board of Supervisors subject to the following conditions:

1. The facility be limited to providing rescue and sanctuary for parrots only.
2. Maintain a maximum number of parrots that may be appropriately accommodated by the existing primary structure and existing accessory structures, not to exceed a maximum of 60.
3. Compliance with VDACS requirements.
4. Limit the hours of operation to accommodate the public by “appointment only” between the hours of 8:30 a.m. to 5:00 p.m.
5. Maintain a waste disposal contract for the handling and disposal of parrot waste.
6. Obtain a commercial entrance permit, per VDOT requirements.

The Application with supplement materials, staff report and recommendations, State agencies/Department Comments, and written public comments were included in the Board packet.

Dorothy Ricelara, provided the background about the parrots.

Public Comments were received from:

- Jennifer Hart - Thanked the Board; former volunteer; foster fail.
- Anne Pride – recommendation of PC of 30 birds; 17 birds that are non-adoptable; birds quarantine and rehabilitation; families that have birds; contract; land use permit.
- Melissa Cheney – Director; her role; training; advocating
- Stephanie Flinton – Development Director; in public; rescue; changing lives to connections; programs; helps kids with autism; educational program.
- Virginia Torenado – Director of Public Relations; how they affect the community.

There was clarification that the Planning Commission recommended 60 birds. It was noted that staff was not in opposition of increase, just wanted a starting point.]

Board Comments were received from:

Supervisors Baicy, Fly, and Futrell.

B. Close Public Hearing

ON MOTION OF SUPERVISOR BAICY, SECONDED BY SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby enter Public Hearing for the Parrott Sanctuary Special Use Permit #2025-01, Nana and Papa's Nest, Inc., Applicant, to operate an existing private animal shelter as a parrot rescue and sanctuary facility at 12203 General Mahone Highway on approximately .58 acre of land. All Board members present voted aye.

C. Action

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve Special Use Permit #2025-01, Nana and Papa's Net, Inc., Applicant, to operate an existing animal shelter as a parrot rescue and sanctuary facility, subject to the following conditions:

1. The facility be limited to providing rescue and sanctuary for parrots only.
2. Maintain a maximum number of parrots that may be appropriately accommodated by the existing primary structure and existing accessory structures, not to exceed a maximum of 60.
3. Compliance with VDACS requirements.
4. Limit the hours of operation to accommodate the public by "appointment only" between the hours of 8:30 a.m. to 5:00 p.m.
5. Maintain a waste disposal contract for the handling and disposal of parrot waste.
6. Obtain a commercial entrance permit, per VDOT requirements.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, Tyler

Voting nay: none

Absent: Supervisor Tyler

5. Appointments

5.01 Appointment to the Blackwater Regional Library

County Administration received notification from Mr. Ben Neal, the Blackwater Regional Library Director that Ms. Jessica Moore's term on the library's Board of Trustees as Sussex County's member, will expire June 30, 2025. Ms. Moore has served two consecutive terms. Per State Code, only two terms can be served. As a result, a new appointment needs to be made.

Mr. Neal advised that Ms. Moore has recommended Ms. Karen Richardson. He has spoken to Ms. Richardson, as well as myself. She is willing to serve if it's the pleasure of the Board.

The term will be a term of four years, starting July 1, 2025, expiring June 30, 2029.

A copy of Mr. Ben Neal's Email, dated May 15, 2025 and Ms. Karen Richardson's resume was included in the Board packet

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby appoint Ms. Karen Richardson, P. O. Box 716, Waverly, Virginia 23890 to the Blackwater Regional Library with term beginning July 1, 2025, expiring June 30, 2029. All Board members present voted aye.

6. Action Items

6.01 Adoption of FY25-26 County Operation Budget

Administrator Douglas made a few changes to include change FY25 to FY26. He noted that the real estate rates needed to change to reflect the Board's desire. The Real Estate should be 53¢ instead of 58¢

A. Consideration of FY25-26 County Operation Budget Resolution

Several Budget Work Sessions were held to allow the Sussex County Board of Supervisors, department heads, constitutional officers, and outside agencies to review, comment and/or ask questions regarding the Proposed Fiscal Year 2026 Budget. The Proposed Fiscal Year 2026 Budget was properly advertised and was presented at the May 15, 2025 Board of Supervisors' Public Hearing.

FY26 Budget Resolution, CY25 Tax Resolution and the Capital Improvement Plan were brought before the Board for adoption for Fiscal Year 2026.

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR WHITE and carried: RESOLVED that the Sussex County Board of Supervisors adopt the resolution to approve the budgets and appropriate funds for the County of Sussex and the Sussex County school division for the fiscal year beginning July 1, 2025 ending June 30, 2026, to-wit:

WHEREAS, the County Administrator has submitted to the Sussex County Board of Supervisors a proposed annual budget for the County for the fiscal year beginning July 1, 2025 and ending June 30, 2026, which has been previously presented and reviewed by the Board of Supervisors and said documents are incorporated herein by reference for a more detailed description of the proposed budget; and

WHEREAS, the Board has duly advertised and held a public hearing on the proposed budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026; and

WHEREAS, it is necessary to adopt said budget and appropriate sufficient funds to cover the requirements included therein; and

WHEREAS, the Board of Supervisors, in exercising its independent judgement and in concert with the Sussex County School Board, has considered the school's annual operating budget; and

WHEREAS, after considering availability of local funds, approval of the Sussex County School Board’s fiscal year 2026 educational budget is based upon funding from the federal government in the amount of \$2,603,770; from the state government in the amount of \$13,112,940; from the local appropriations in the amount of \$8,496,170; and other local revenues in the amount of \$641,500;

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Board of Supervisors this 12th day of June, 2025, that the fiscal year 2026 annual budget of the Sussex County School Division for school operations in the amount of \$24,854,380 be, and is hereby, approved and such funds identified by the budget are hereby appropriated subject to and contingent upon the availability of funds as indicated in the preamble hereto.

BE IT FURTHER RESOLVED that the annual budget in the sum of \$1,203,325 for fiscal year 2026 be, and is hereby, approved for the operation of food service programs for purposes authorized and approved by the Sussex County School Board subject to and contingent upon the availability of funds.

BE IT STILL FURTHER RESOLVED that the fiscal year 2026 annual budget for the County of Sussex be, and is hereby, adopted in the amount of \$50,791,860 as proposed on this date.

BE IT STILL FURTHER RESOLVED that the following annual appropriations for fiscal year 2026 be, and are hereby made in the General fund for the following functions:

BE IT STILL FURTHER RESOLVED that the County Administrator be, and is hereby, authorized to transfer the appropriations in the General Fund Non-Departmental function to the related categories in the various General Fund functions.

Education	\$8,497,106
Sheriff’s Operations & Jail	\$7,338,161
Debt Service	\$1,502,029
General Government Administration	\$3,022,160
Fire, Rescue, & Emergency Services	\$3,453,334
Public Works	\$1,995,244
Judicial Administration	\$1,547,698
Health & Welfare	\$1,436,525
Non-Departmental & Transfers	\$442,305
Community Development	\$563,901
Parks, Recreation and Cultural	\$241,156
	<u>\$30,039,619</u>

BE IT STILL FURTHER RESOLVED that the \$8,496,170 appropriated above from the General Fund for Education, includes \$8,456,170 for the local contribution to the School Division for support of the School operating budget and, is appropriated as a non-categorical appropriation

to be allocated among the various operating categories as the School Board deems necessary and the remaining \$40,000 is appropriated as the County’s share of IT salary expenses.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$2,672,282 for fiscal year 2026 be, and is hereby, made in the Social Services Fund for the operations of the Sussex Department of Social Services.

BE IT STILL FURTHER RESOLVED that the annual appropriation of the Social Services Fund be, and is hereby, increased if and when additional federal and/or state funds or local contributions become available. The County Administrator shall advise the Board of Supervisors in writing of all such actions.

BE IT STILL FURTHER RESOLVED that the annual appropriation in the sum of \$2,323,900 for fiscal year 2026 be, and is hereby, made in the CSA Fund to carry out the mandate of the Children Services Act.

Voting aye: Supervisors Baicy, Futrell, Jones, Tolliver, White

Voting nay: Supervisor Fly

Absent: Supervisor Tyler

B. Consideration of CY25 Tax Rate Resolution

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopt Resolution to impose tax levies upon tangible personal property, upon Machinery and Tools, upon Merchant’s Capital, upon Fire & Rescue, upon Mobile Homes, and upon Real Estate for the Calendar Year 2025, to-wit:

WHEREAS, it is necessary for the Board of Supervisors to establish real estate and personal property tax levies for the County of Sussex for calendar year beginning January 1, 2025 and ending December 31, 2025; and

WHEREAS, the Board has duly advertised and held a public hearing on the subject of tax levies;

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Board of Supervisors this 12th day of June, 2025, that the following County tax levies be, and they hereby are, imposed for the calendar year 2025:

Class of Property	Rate Per \$100 of Assessed Valuation
Real Estate (including Public Service Corporations)	\$0.53
Mobile Homes	\$0.53
Machinery & Tools	\$2.43
Merchant's Capital	\$1.00
Fire & Rescue	\$2.43

Tangible Personal Property (including Public Service Corporations) \$4.85

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, White

Voting nay: none

Absent: Supervisor Tyler

Supervisor Baicy requested Chief Sheffield to speak to the Board about the Cancer Policy and 100% Personal Property Relief.

Chief Sheffield advised that they discussed with the Fire Association during budget development needs of the Fire & Rescue Association which included the Cancer Policy and the 100% Tax Relief. Chief Cox and Lewis were in attendance, as well. They were in agreement with these items.

There was discussion of showing appreciation to the volunteers. There was discussion that the budget was balanced. There was discussion of finding funding in the budget.

There was discussion to use Reserves to fund these two items without making cuts to the budget.

There was discussion of revisiting the Sheriff's Office Holiday Pay.

ON MOTION OF SUPERVISOR JONES, seconded by SUPERVISOR BAICY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the \$23,000 for the Cancer Policy and the \$16,500 for the 100% Tax Relief from the Reserve Funds to fund the Fire Department for a total of \$39,500 from the Reserves, effective FY26.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, White

Voting nay: Supervisor Tolliver

Absent: Supervisor Tyler

The FY26 Resolution for Operating Budget and Resolution for CY25 Tax Rates were included in the Board packet.

C. Consideration of Capital Improvement Plan

Administrator Douglas removed this item.

6.02 2025 Bank RFP #2025-02 Process – Various County Capital Projections

Sam Stewart with of Davenport (County financial advisor) and Paul Jacobson with Sands Anderson (County bond counsel) will present a process summary and recommendation (attached for your review) regarding a bank RFP for \$2 million of financing for courthouse projects. These funds would cover new courthouse HVAC equipment; courthouse generator replacement; courthouse general improvements; courthouse gutter repair/replacement; and jail roof/HVAC improvements. Bond counsel has prepared the attached resolution relating to lease revenue bonds for county capital projects for the board's consideration.

There was discussion that there 5 and 10 year options. It was noted that this would go through the IDA; however, the County is responsible for debt service payments. It was noted that the IDA couldn't doing anything independently.

There was inquiry as to how would the bank foreclose on property with lease. There was discussion of an assignment agreement wherein the IDA

Messrs. Stewart and Jacobson gave presentations.

Staff recommends approval. There was discussion of placing in a line item to track funds.

Davenport's summary and lease were included in the Board packet.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR JONES and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopt the resolution of the Board of Supervisors of the county of Sussex, Virginia relating to lease revenue bonds for county capital projects.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, White

Voting nay: none

Absent: Supervisor Tyler

7. Citizens' Comments

Citizens' comments were heard from Delegate Otto Wachsmann regarding his support of Nottoway River National Scenic River and tourism.

8. Unfinished Business

There was no Unfinished Business.

9. New Business

There was no New Business.

10. Board Members Comments

10.01 Blackwater District – none

10.02 Courthouse District – none

10.03 Henry District – absent

10.04 Stony Creek District – none

10.05 Wakefield District – Hwy 460 36-Mile Yard Sale at Foundation for Seniors 10 am - 2 pm

10.06 Waverly District – Waverly Project; Route 40 Sidewalk

10.07 Yale District – none

11. Closed Session

11.01 Convene to Closed Session

ON MOTION OF SUPERVISOR TOLLIVER, seconded by SUPERVISOR FLY and carried: RESOLVED that the Sussex County Board of Supervisors hereby enter Closed Session, pursuant to (1) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel; pursuant to applicable Va. Code Section 2.2.3711(A)8, County Administrator; and (2) discussion, consideration, or interviews of personnel prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, pursuant to applicable Virginia Code Section 2.2-3711(A)1, Fire & EMS. All Board members present voted aye.

11.02./11.03. Reconvene to Open Session/Certification

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session; and

FURTHER RESOLVED THAT that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Baicy, Fly, Futrell, Jones, Tolliver, Tyler, White

Voting nay: none

11.04 Action Resulting from Closed Session

There was no action on Closed Session Items.

12. Adjournment

The Sussex County Board of Supervisors adjourned the June 12, 2025 meeting at 10:15 p.m. All Board members present voted aye.