

JP Consulting, Inc.
Finance Director Proposal

Experience

Our senior staff members have 39 years of combined accounting experience with non-profit, for profit, and government entities. We have positioned ourselves over the years to not only handle the day to day accounting of the organizations we serve, but to fulfill higher level needs, serving in roles as Finance Directors and Chief Financial Officers. Our experience in preparing financial statements that receive an unmodified opinion by independent auditors has earned us the confidence of many CPA firms, both local and out of state.

Accounting Services

The following is a list of services that can be provided to Sussex County based on experience with government entities and our understanding of your current needs:

- Review current fiscal policies and budget
- Provide oversight of all accounts payable and payroll activities and serve as a secondary processor for these mandatory functions
- Revise financial procedures if necessary to maintain compliance and improve efficiency
- Prepare financial reports for all parties with fiduciary responsibility
- Assist with development of fiscal year budget
- Audit preparation

Staffing

Jaime Poole, President of JP Consulting, Inc. and a member of our Senior Level accounting team, will be assigned to your contract. Staff will be available for on-site work and required meetings for a maximum of twelve hours per week. Virtual support will be available in addition to the weekly on-site hours, if needed.

Fees

- Finance Director hours to be billed at the following rates:
 - Senior Level accounting staff - \$175/hr