

At a Special Meeting of the Board of Supervisors  
Held in the General District Courtroom on  
Thursday, November 6, 2025 – 5:00 pm

**BOARD MEMBERS PRESENT**

Steve E. White, Chair  
Phyllis T. Tolliver, Vice Chair  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Wayne O. Jones (Virtual)  
Thomas W. Baicy, III

**BOARD MEMBERS ABSENT**

Rufus E. Tyler, Sr.

**STAFF PRESENT**

Richard Douglas, County Administrator  
Danielle Powell, County Attorney  
Shilton R. Butts, Assistant to the County Administrator/  
Clerk to the Board of Supervisors

**Item 1. Call To order/Determine Quorum**

Chair White called the November 6, 2025 Special meeting of the Sussex County Board of Supervisors to order.

**Item 1A. Approval of the Board Members Participating by Phone under Board Remote Participation Policy**

By consensus, the Sussex County Board of Supervisors, approve of remote participation of Supervisor Jones. All Board members present voted aye.

**Item 2. The Invocation**

The invocation was offered by Supervisor Baicy.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Approval of Agenda**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR FLY and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approve the June 18, 2020 Special meeting agenda as presented. All members present voted aye.

## **Item 5. Closed Session**

### Item 5a. Convene to Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BAICY and carried: RESOLVED that the Sussex County Board of Supervisors hereby enter Closed Session regarding (1) Disposition of public property; pursuant to applicable Virginia Code Section 2.2-3711(A)3, disposition of public property; and (2) consultation with legal counsel specific legal matters requiring the provision of legal advice by such counsel; pursuant to applicable, Virginia Code Section 2.2-3711(A)8, proposed intergovernmental contract agreement. All Board members present voted aye.

### Item 5b/c. Reconvene to Open Session/Certification of Closed Session

ON MOTION OF SUPERVISOR BAICY, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby reconvened to Open Session.

WHEREAS, the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Baicy, Fly, Futrell, Tolliver, White

Voting nay: none

Absent during Vote: Supervisor Jones

Absent: Supervisor Tyler

### Item 5d. Action Resulting from Closed Session

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR BAICY and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the Wastewater Agreement with the modifications made to the agreement by the Board.

Voting aye: Supervisors Baicy, Fly, Futrell, Tolliver, White

Voting nay: none

Absent during Vote: Supervisor Jones

Absent: Supervisor Tyler

**Item 6. Adjournment**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR TOLLIVER and carried: RESOLVED that the Sussex County Board of Supervisors hereby adjourned the November 6, 2025 Special Meeting at 7:25 p.m. All Board members present voted aye.