

**Sussex County Board of Supervisors
Personnel Committee Meeting
Friday, February 13, 2026 – 11:00 a.m.
General District Courtroom – 15098 Courthouse Road, Sussex, VA 23884**

AGENDA

1. Call to Order/Determine Quorum
2. The Invocation
3. The Pledge of Allegiance
4. Agenda Amendment
5. Agenda Approval
6. Review/Discuss County Personnel Policy & Procedures Manual to Include Update Items and Hiring Process
7. Review/Discuss Job Descriptions and Contract of Finance Department
8. Accounting Manager
9. Interim Finance Director Contract
10. Accounts Payable
11. Payroll Clerk
12. Other Personnel Items
13. Emergency Operations Planning
14. County Employee Classification during Emergency Events
15. Closed Session
 - a. Convene to Closed Session
 - b. Personnel Matters, discussion or consideration of prospective candidates for employment, assignment, appointment, promotion, performance, applicable Code Section 2.2-3711(A)1
 - c. Reconvene to Open Session
 - d. Certification
 - e. Action Resulting from Closed Session (if any)
16. Recommendation(s) to Board of Supervisors (if any)
17. Adjournment

